



**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE ON TUESDAY 26<sup>TH</sup>  
JUNE 2018 HELD IN THE PARISH MEETING ROOM, GOUDHURST ROAD,  
MARDEN COMMENCING AT 7.30PM**

Cllr Boswell took the chair for the first item on the agenda.

**Min. No**

01/18

**ELECTION OF CHAIRMAN AND VICE-CHAIRMAN**

Chairman: Cllr Stevens proposed and Cllr Boswell seconded that Cllr Tippen be elected as Chairman for the forthcoming year

Vice-Chairman: Cllr Adam proposed and Cllr Boswell seconded that Cllr Stevens be elected as Vice-Chairman for the forthcoming year

Cllrs agreed both the above positions and following this Cllr Tippen took the chair.

02/18

**PRESENT:** Cllrs Adam, Boswell, Stevens and Tippen were present. The Clerk was also in attendance.

03/18

**APOLOGIES:** Cllr Mannington gave her apologies. Cllrs Brown and Turner also gave their apologies although not on the Finance Committee.

04/18

**PARISH COUNCILLOR DETAILS:**

(a)

**Register of Interests:** There were no amendments to the registers of interest.

(b)

**Granting of Dispensation:** There were no requests for dispensation of any item on this agenda

05/18

**MINUTES OF PREVIOUS MEETING:** Minutes of the meeting held on 24<sup>th</sup> April were agreed and signed as a true record

06/18

**AGREEMENT OF FIRST QUARTER ACCOUNTS**

Income and Expenditure 1<sup>st</sup> April to 30<sup>th</sup> June 2018

The Clerk had provided a spreadsheet of the income and expenditure for the first quarter of this financial year. Following discussion the figures were agreed.

07/18

**S106 EXPENDITURE**

Cllrs agreed for the purchase of a new bench and 4 Litter bins for Marden Playing Field together with 1 for the play area.

08/18

**5-YEAR FINANCIAL PLAN**

The spreadsheet for capital expenditure was viewed in detail and amendments made to include the transfer of funds for 2017/18 capital costs and interest received. A copy of the document is attached at Appendix A.

09/18 **INVOICES**

<b>Payee</b>	<b>Details</b>	<b>Amount</b>
Custom Marketing Resources	Newsletter production/printing	930.00
Water Choice	Public Conv. Water	529.70
Ian Jones	Locking/Unlocking S/Field & Toilets	200.00
Memorial Benches	Bench at Library	594.85
Tonbridge & Malling BC	NP printing	160.69
Marden Theatre Group	Donation	350.00
Pitney Bowes	Franking Machine Rental	15.54
Water Choice	Changing Rooms Water	38.44
	<b>TOTAL</b>	<b>£1,889.22</b>

10/18 **FINANCIAL POLICIES**

Financial Regulations and Responsibilities  
 Financial Risk Assessment  
 Grant Funding Application  
 Electronic Banking  
 All the above policies had been updated and circulated prior to the meeting. The changes were agreed and the policies would be uploaded to the website.

11/18 **OTHER FINANCIAL ISSUES**

There were no other financial issues.

There being no further business the meeting closed at 8.53pm

Signed: ..... Date:  
 Chairman, Marden Parish Council Finance Committee

