



If you have any questions etc that you wish to ask regarding this meeting please contact the Clerk on 01622 832305 or email [clerk@mardenkent-pc.gov.uk](mailto:clerk@mardenkent-pc.gov.uk).

## **BRIEFING NOTE for Full Council Meeting: 9<sup>th</sup> September 2025 commencing at 7.30pm in the Main Hall, Marden Memorial Hall, Goudhurst Road, Marden TN12 9JX**

### **051/25 PRESENT**

### **052/25 APOLOGIES FOR ABSENCE**

Apologies for absence to be received.

Cllrs to inform the Clerk by 5.00pm on 9<sup>th</sup> September if they will not be attending the meeting.

### **053/25 COUNCILLOR INFORMATION**

**Declaration of Pecuniary and Non-Pecuniary Interests  
Changes to Register of Interest  
Granting of Dispensation**

### **054/25 MINUTES OF THE PREVIOUS MEETING**

To receive and accept as a true record the Minutes of the Parish Council meeting held on 12<sup>th</sup> August 2025.

[Full Council Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](#)

### **055/25 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING**

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

### **056/25 UPDATE ON LAND NORTH OF MARDEN**

Chairman will give a statement to the meeting following the meeting held with Maidstone Borough Council and developers on 28<sup>th</sup> August 2025

### **The meeting to be adjourned for the following to speak:**

[See public participation policy for information regarding speaking at meetings: attachments.asp](#)

Borough/County Councillors  
Residents

### **The meeting will continue to be adjourned for the following to speak on any other issue/item on the agenda:**

#### **PUBLIC FORUM**

Members of the public will be given the opportunity to raise any issue under this item.

#### **EXTERNAL VERBAL REPORTS (if in attendance)**

County Councillor Report  
Borough Councillors Report  
Police

The meeting to be reconvened to discuss item 057/25 onwards.

## **057/25 CLERK'S REPORT**

To receive and note the Clerk's report – [in meeting pack](#).

## **058/25 PARISH MATTERS**

### **Reports from MBC and KCC**

Cllrs to receive and note written report from Borough and County Councillors

[Borough Cllr reports in meeting pack](#)

### **Police Update/Report from Police Forum**

#### Crime Figures

Cllr Rabot to provide a report on receive crime figures.

Crime Figures can be found at: [Marden and Yalding | Your area | Kent Police | Kent Police](#)

#### Other Police Matters

Cllrs to be provided with any information which came out of Police Surgery on 26<sup>th</sup> August.

### **Communication**

#### Newsletter

[MPC Newsletters - Marden Parish Council Marden, Tonbridge, Kent - Marden Parish Council, Marden, Tonbridge](#)

### **Marden Flooding**

Cllrs to receive response from Southern Water

### **Infrastructure Spend Plan (ISP)**

Cllrs to receive any updates on the ISP

[MPC Infrastructure Spend Plan - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

### **Changing Rooms Refurbishment**

Cllrs to receive any updates on the refurbishment and discuss next steps.

### **Meeting with Katie Lam MP**

Provisional date arranged for 16<sup>th</sup> January 2026 [confirmed and will also visit Primary Academy](#).

### **Resilience Planning**

Cllrs to consider the next steps proposed by the Resilience Planning Sub-Group

[Report in meeting pack](#)

### **Public Conveniences – Solar Panels**

Cllrs to consider response from MBC regarding the licence and instructing legal advice.

Cllrs to discuss next steps for solar panel installation

[MBC are currently drafting the licence for solar panel and water station installations on the toilets. Cllr Dobinson has met with the Clerk to look at current costings \(spreadsheet in meeting pack\).](#)

### **Community Cohesion Concerns (Flags on Lampposts)**

Cllrs to note email received from MBC

[Email in regard to English flags being flown – for information only](#)

## **059/25 COMMITTEE REPORTS**

### **Amenities Committee**

There was no Amenities Committee meeting held in August.

Previous minutes can be viewed at [Amenities Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

### **Planning Committee**

To note the Minutes of Planning Committee meetings held on 19<sup>th</sup> August and 2<sup>nd</sup> September which had been previously circulated and available on the Parish Council website.

[Planning Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

### **Finance Committee**

There was no Finance Committee meeting held in August.

Previous minutes can be viewed at [Finance Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

### **Conferences/Meetings/Webinars/Other attended**

Those in attendance to update the meeting on the following:

Blue Light Event @ Staplehurst – 16<sup>th</sup> August

Meet the Cllrs (outside Marden Library) – 23<sup>rd</sup> August

Police Surgery – 26<sup>th</sup> August

MBC Meeting – 28<sup>th</sup> August – update provided at the start of the meeting

Resilience Planning Meeting – 28<sup>th</sup> August – raised at item 058/25

SLCC Transfer of Assets webinar – 1<sup>st</sup> September

Community Forum – 4<sup>th</sup> September

KALC Procurement Webinar – 8<sup>th</sup> September

Highways (HIP) Meeting – 8<sup>th</sup> September

Memorial Hall meeting – 8<sup>th</sup> September

Mulberry Procurement/Tendering webinar – 9<sup>th</sup> September

### **Conferences/Meetings/Webinars/Events forthcoming**

KALC Finance Conference – 12<sup>th</sup> September

SLCC Excel course – Module 1 webinar – 16<sup>th</sup> September

KALC Area Committee Meeting – 20<sup>th</sup> September

Meeting with Primary Academy Principal – 22<sup>nd</sup> September

Mulberry: Council Finance Essentials – 23<sup>rd</sup> September

SLCC Excel course – Module 2 webinar – 25<sup>th</sup> September

ACV Sub-Group – 27<sup>th</sup> September (tbc)

[Christmas meeting – 30<sup>th</sup> September \(arranged since agenda published\)](#)

Marden Neighbourhood Plan Steering Group – 30<sup>th</sup> September

MBC CIL/S106 training – 30<sup>th</sup> September

Mulberry Audit and Transparency Webinar – 2<sup>nd</sup> October

Communications Sub-Group meeting – 6<sup>th</sup> October

Scribe Finance Conference (virtual) – 9<sup>th</sup> October

## **060/25 CORRESPONDENCE**

The following items - for noting:

Marden Parish Council Office Correspondence Log – August

Marden Parish Church Magazine

KALC Newsletter

Clerk/Council publications

Thank you letter from Kent Surrey Sussex Air Ambulance Charity

## **061/25 FINANCE**

### **Bank Statements:**

The Clerk to provide details at the meeting.

### **Payments for Approval**

#### Invoices for Payment

Invoices due to payment to be submitted to the meeting.

### **Other Financial Issues**

Request for grant funding

[Request received from Baby Umbrella charity – details provided to Cllrs prior to meeting.](#)

## **062/25 HIGHWAYS AND PUBLIC TRANSPORT**

### **Highways**

Highways Improvement Plan (HIP)

New priority list submitted to Kent Highways.

[MPC Highways Improvement Plan - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

Cllrs to be provided with an update from the HIP meeting held on 8<sup>th</sup> September.

Fingerposts

Cllrs to receive update from County Cllr Black on the Plain Road fingerpost sign.

Speedwatch

Cllrs to note dates for future sessions.

### **Public Transport**