



**MINUTES AGREED AT MEETING HELD ON 12<sup>TH</sup> MAY 2020 BUT NOT SIGNED**

**MINUTES OF THE MEETING OF THE MARDEN PARISH COUNCIL EMERGENCY COMMITTEE ON 28<sup>TH</sup> APRIL 2020 COMMENCING AT 7.30PM**

**Due to the Coronavirus outbreak all Emergency Committee meetings will be held remotely via Zoom virtual conferencing.**

**176/20 PRESENT**

Cllrs Adam, Barker, Boswell, Brown, Jones, Mannington (in the Chair), Newton, Robertson (arrived late), Stevens, Tippen and Turner were present. The Clerk was also in attendance.

**177/20 APOLOGIES**

No apologies were received.

**178/20 APPROVAL OF PREVIOUS MINUTES**

Minutes of the Emergency Committee meeting held on 14<sup>th</sup> April 2020 were agreed and would be signed at the next available meeting when the Full Council convenes in person.

**179/20 COUNCILLOR INFORMATION**

**Register of Interest**

There were no changes to Cllrs Registers of Interest

**Declarations of Interest**

Cllr Jones declared an interest in item 182/20 as resident living adjacent to the playing field. Cllr Boswell also declared an interest in item 182/20 as resident living adjacent to Southons Field.

**Granting of Dispensation**

There were no requests for dispensation of any item on this agenda

**180/20 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING**

No members of the public were in attendance.

**181/20 CLERK'S REPORT**

The Clerk had submitted a report to all Cllrs on the past two weeks. Details included update on CoVid-19 co-ordination, meeting proposals (*to be discussed at end of meeting*) and staff working - Noted

**182/20 AMENITIES**

**Open Spaces**

Update on any open space issues (Southons Field, Playing Field or Cemetery)

The Clerk had ordered 500 tree tags for Cllr Boswell to commence plotting of Parish Council owned trees.

Cllr Boswell, along with assistance from her husband, had planted 15 small hazel trees in Southons Field along the boundary with Appledown Grange and reported that the wild flower meadow was progressing slowly.

The Clerk reported that the cemetery would be closed on 7<sup>th</sup> and 19<sup>th</sup> May due to funerals taking place. Signage would be erected on the relevant days by the caretaker and the Clerk would inform the caretaker, and Cllrs, of any further funerals.

Play Scheme Update: Cllrs agreed to review the situation regarding Summer Play Scheme in July as to whether it will go ahead or not. However, the Clerk asked if Cllrs can look at this

towards the end of May prior to registration forms being made available from 15<sup>th</sup> June –  
Noted.

**Other**

Cllr Adam asked for an item to be placed on the next agenda for Playing Field/Adjacent Open Spaces.

7.39 – Cllr Robertson was admitted to the virtual meeting

**183/20 PLANNING**

Due to the current CoVid-19 situation Cllrs had been requested to view the application on the MBC website prior to the meeting.

**Planning Applications received for Marden Parish:**

*Cllrs will discuss applications for Khernfields Farmhouse, Tilden Lane together*

**20/501112/FULL – Branns Farmhouse, Goudhurst Road**

Erection of single storey rear extension

Cllrs raised no objection

**20/501474/FULL – Widehurst Farm, Thorn Road**

Erection of a two-storey side extension and single storey front extension including insertion of front and rear dormers and internal alterations

On viewing the new proposal Cllrs raised no objection in principle. However, felt it was overlarge compared to the current size of the building. Cllrs felt that the single side extension would be more in keeping with the rest of the property if it had a half hip roof.

**20/501498/FULL – 1 Colenso Villas, Goudhurst Road**

Erection of a two-storey side and single storey rear extension, including loft conversion and rear dormer

Cllrs, in principle, had no objection to the proposed extending of the property. However, in view of the size of the rear dormer being out of proportion to the rest of the property Cllrs recommended refusal of this application in its current form. Cllrs would be more favourable on a smaller dormer at the rear.

**20/501513/FULL – Khernfields Farmhouse, Tilden Lane**

Erection of a two-storey side extension

Cllrs raised no objection

**20/501531/PNEXT – Khernfields Farmhouse, Tilden Lane**

Prior notification for a proposed single storey rear extension which (a) extends by 6 metres beyond the rear wall of the original dwelling; (b) has a maximum height of 3.4 metres from the natural ground level and (c) has a height of 2.4 metres at the eaves from the natural ground level.

Cllrs noted proposals

**20/501557/FULL – Wheelbarrow Park Estate, Unit 7 and 10, Pattenden Lane**

External alterations to existing buildings and new vehicular entrance to car park

Cllrs raised no objection but asked the Clerk to retrieve information regarding previous hours of working. If a condition had been attached to any previous applications regarding hours the Cllrs would want to see the same condition attached.

**20/501583/FULL – Khernfields Farmhouse, Tilden Lane**

Erection of a detached garage with home office above

Cllrs felt, that when taking all three applications together, it was over development in the countryside contrary to Maidstone Local Plan Policy DM30. The development lies in a very open landscape and the proposal would be visible from PROW KM233, KM232 and from further afield.

Therefore, Cllrs recommended refusal.

**Other Planning Issues to report**

Decisions received

20/500362/FULL – The Lodge, Goudhurst Road, Marden – granted

20/501237/SUB – G G Tomkinson, Pattenden Lane, Marden – approved

**184/20 FINANCE****Invoices for payment**

Previously circulated to Cllrs prior to meeting

Agreed and Authorised Prior to Meeting

Marden PCC – MBC Grant for Foodbank Donation £750.00

Electronic Payments

Community Heartbeat – Defibrillator Pads £54.00

Graham Carey – Grounds maintenance £420.00

Pitney Bowes- Franking Machine Rental £15.54

Marden PCC – KCC Grant for Foodbank Donation £1,000.00

SLCC – Deputy Clerk Annual membership £161.00

Total £2,400.54

Cllrs agreed invoices and Cllrs Newton and Stevens would authorise payments.

**End of Year Accounts**

Spreadsheet previous circulated to Cllrs. The Internal Auditor’s report should be with the Clerk by the end of the week and would be forwarded to all Cllrs. The External Audit (AGAR) would be completed as much as possible. However, a “wet” signature was required, and it was proposed, and agreed, that the Parish Council would wait until a meeting could be held in person for the Chairman to sign. If the situation had not changed before the AGAR needed to be returned Cllrs would look at other options.

**185/20 OTHER URGENT PARISH MATTERS:****For Decision**VE Day

The Deputy Clerk had sent out information regarding VE Day Celebrations with details of holding “front garden parties”. Cllrs raised concerns over the possible implications around social distancing that this may result in and also that a lot of residents did not have gardens. It was therefore suggested that residents would be asked to decorate their houses, windows, doors or front gardens to commemorate VE Day and to hold a party within their own property with those sharing the household if they so wished.

Lucks Way

Lucks Way Sub-Group had held a preliminary meeting earlier today and notes of this would be circulated to all Cllrs for discussion at the next Council meeting.

Other

Cllr Adam asked if an agenda item could be added to the next meeting for Marden Highway Improvement Plan.

**For Information**Meetings

The Clerk had proposed to hold virtual meetings fortnightly unless urgent items needed to be discussed - Cllrs agreed.

The Clerk also reported that now that all Cllrs were able to access meetings virtually Council would now need to revert to holding normal, albeit still virtual, Council meetings rather than Emergency Committee meetings. This was agreed.

There being no further business the meeting closed at 8.22pm

Date:

Signed:

Cllr Lesley Mannington

Marden Parish Council Chairman

Marden Parish Council, Parish Office, Goudhurst Road, Marden

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The next meeting of the Full Council will be held on 12<sup>th</sup> May 2020