



Minutes agreed at Finance Meeting held on 3<sup>rd</sup> November. Minutes would be signed at the first face to face meeting of the Finance Committee.

**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE ON TUESDAY 21ST JANUARY 2020 HELD IN THE PARISH MEETING ROOM, GOUDHURST ROAD, MARDEN COMMENCING AT 7.30PM**

**28/19 PRESENT**

Cllrs Adam (in the chair), Boswell, Jones, Mannington, Stevens and Tippen were present. Cllrs Barker, Robertson and Turner together with the Clerk were also in attendance.

**29/19 APOLOGIES**

There were no apologies.

**30/19 PARISH COUNCILLOR DETAILS**

**Register of Interests**

There were no registers of interest

**Granting of Dispensation**

There were no requests for dispensation of any item on this agenda

**31/19 MINUTES OF PREVIOUS MEETING**

The Minutes of the meeting held on 15th October 2019 were agreed and signed as a true record.

**32/19 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING**

There were no members of the public in attendance.

**33/19 UPDATE FROM HR SUB-COMMITTEE MEETING**

A report was given by the Chairman of the HR Sub-Committee following the meeting held on 13th January 2020. The main item raised was an increase in the Deputy Parish Clerk's hours from 20 to 24 per week. This was agreed and would be taken into account when reviewing the budget.

**34/19 2019/20 FINANCIAL YEAR**

The Clerk had circulated the forecast of Expenditure and Income to the end of the year which was discussed. Any questions raised were answered by the Clerk. Cllrs agreed the content and would use the end of year forecast when reviewing the budget.

**35/19 FINANCIAL PLAN**

Review capital expenditure projects for future years. This item was deferred until the next Finance Committee meeting.

**36/19 FEES & DONATIONS TO BE CONSIDERED FOR 2020/21**

The Amenities Committee had reviewed fees and proposed that some of the Cemetery fees would be increased. Cllrs noted and agreed this increase.

Cllrs discussed the two requests for donations from Heart of Kent Hospice and Paddock Wood Community Advice Centre. Cllrs agreed for £100 and £50 respectively from this year's budget be donated.

**37/19 2020/21 BUDGET & PRECEPT**

Amendments were made following 3rd quarter income and expenditure and any changes to end of year forecast and cllrs discussed in great detail planned expenditure and income for 2020/21.

Tax Base and Parish Services Scheme information had been received from MBC for 2020/21 and these were taken into account when setting the precept.

Following the completion of setting the budget Cllrs proposed the precept for 2020/21 be increased to £145,797.77. With the increase in properties in Marden over the past year this increase did not affect the Band D charge of £74.57 and therefore this would remain the same for 2020/21.

Cllrs proposed that the budget and precept recommendations be put forward to the Extra Ordinary Full Council meeting 28th January 2020 for ratification. The precept request needed to be sent to MBC before 31st January 2020.

*21:27 Cllr Stevens left the meeting*

**38/19 OTHER FINANCIAL ISSUES****Member Allowances**

Cllrs proposed that this item would be discussed at the first Finance Meeting following the Elections in May.

**39/19 INVOICES**

There were no invoices for payment.

There being no further business the meeting closed at 9.33pm

Date:

Signed:

Cllr Richard Adam

Chairman, Finance Committee

3<sup>rd</sup> November 2020

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