



**MINUTES OF THE HUMAN RESOURCES SUB-COMMITTEE HELD ON MONDAY
17TH DECEMBER 2018 IN THE PARISH OFFICE MEETING ROOM, GOUDHURST
ROAD, MARDEN COMMENCING AT 2PM**

44/18 PRESENT

Cllrs Boswell, Jones, Mannington and Tippen (in the Chair) were in attendance. The Clerk was also in attendance.

45/18 APOLOGIES

There were no apologies

46/18 DECLARATIONS OF INTEREST

There were no declarations of interest

47/18 GRANTING OF DISPENSATION

There were no requests for dispensation

48/18 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

No members of the public in attendance

49/18 MINUTES OF PREVIOUS MEETING

The Minutes of the meetings held on 15th October and 16th November 2018 were agreed and signed as a true record.

50//18 COUNCIL ISSUES

There was no non-confidential Council issues to discuss

The HR Sub-Committee meeting closed at 2.05pm

The meeting was closed for the following items and the Chairman read out the following statement: **“I PROPOSE THAT PURSUANT TO PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, THE PUBLIC BE EXCLUDED FROM THE MEETING BECAUSE OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED”.**

51/18 PRESENT

Cllrs Boswell, Jones, Mannington and Tippen (in the Chair) were in attendance. The Clerk was also in attendance.

52/18 APOLOGIES

There were no apologies

53/18 DECLARATIONS OF INTEREST

There were no declarations of interest

54/18 GRANTING OF DISPENSATION

There were no requests for dispensation

55/18 MINUTES OF PREVIOUS MEETING

The Minutes of the confidential meeting held on 16th November 2018 were agreed and signed as a true record.

56//18 STAFFING ISSUES**Employment of Deputy Clerk**

CLLrs agreed the wording for the Job Description, Person Specification and Advert. Also agreed were the dates for advertising, closing and interviews.

The interviewing panel and questions would be deferred until March 2019

Employment of Groundsman

Position discussed

Other Staffing Issues

Discussed including the 2019/20 NALC Pay Scales.

57/18 OTHER HR ISSUES

No other outstanding staffing issues were raised

There being no further business the meeting closed at 3.35pm

Date:

Signed:

CLLr Kate Tippen

Chairman, HR Sub-Committee

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