



TO ALL MEMBERS OF MARDEN PARISH COUNCIL

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the Parish Council meeting of Marden Parish Council to be held on Tuesday 13th January 2026 at 7.30pm at The Allens, Albion Road, Marden

Alison Hooker

Alison Hooker (Mrs)

Clerk to Marden Parish Council

6th January 2026

clerk@mardenkent-pc.gov.uk / 01622 832305 / www.mardenkent-pc.gov.uk

Members of the public and press are welcome to attend this meeting and may speak during the public adjournment at the discretion of the Chairman and in accordance with standing order 1 e-g. Questions relating to any other items that are not on this agenda should be referred to the Chair of the Council or Clerk as appropriate and outside this meeting.

The law allows the public proceedings of council meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

Marden Parish Council operates under General Power of Competence since adopted on 7th May 2024. Minute Reference 012/24.

AGENDA

097/25 PRESENT

098/25 APOLOGIES FOR ABSENCE

Apologies for absence to be received.

Cllrs to inform the Clerk by 5.00pm on 13th January 2026 if they will not be attending the meeting.

099/25 COUNCILLOR INFORMATION

Declaration of Pecuniary and Non-Pecuniary Interests

Changes to Register of Interest

Granting of Dispensation

100/25 MINUTES OF THE PREVIOUS MEETING

To receive and accept as a true record the Minutes of the Parish Council meeting held on 9th December 2025.

[Full Council Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](#)

Copy in meeting pack.

101/25 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

The meeting to be adjourned for the following:

PUBLIC FORUM

Members of the public will be given the opportunity to raise any issue under this item.

EXTERNAL VERBAL REPORTS (if in attendance)

County Councillor Report
Borough Councillors Report
Police

The meeting to be reconvened to discuss item 102/25 onwards.

102/25 CLERK'S REPORT

To receive and note the Clerk's report.
Copy in meeting pack.

103/25 PARISH MATTERS

Reports from MBC and KCC

Cllrs to receive and note written reports from Borough and County Councillors
Borough Cllr reports in meeting pack.

Police Update/Report from Police Forum

Crime Figures

Cllr Rabot to provide a report on receive crime figures.

Crime Figures can be found at: [Marden and Yalding | Your area | Kent Police | Kent Police](#)

Other Police Matters

Police Surgery – arranged for Wednesday 4th February 2026 at Marden Village Club.

Communication

Newsletter

[MPC Newsletters - Marden Parish Council Marden, Tonbridge, Kent - Marden Parish Council, Marden, Tonbridge](#)

Marden Flooding

Cllrs to receive and updates from Southern Water

Infrastructure Spend Plan (ISP)

Cllrs to receive any new requests for inclusion in the ISP

[MPC Infrastructure Spend Plan - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

Changing Rooms Refurbishment

Cllrs to receive any updates on the refurbishment, tendering and discuss next steps.

Public Conveniences – Solar Panels

Cllrs to receive information from solicitors regarding question raised at previous meeting.

Allotments

Cllrs to receive update from Redrow solicitors.

Cllrs to consider next steps for allotment transfer.

Marden PC IT Policy

Item deferred from December's meeting.

Cllrs to review and ratify the changes to the IT Policy.

[attachments.asp](#)

Resilience Planning Sub-Group

Cllrs to receive a report from Cllr Rabot on the Cluster Parish Resilience Group workshop held in December.

Cllrs to discuss next steps for MPC's Resilience Planning.

Asset Transfer Working Group

Cllrs to receive update from Working Group meeting held on 12th January.

KALC Community Award 2026

Cllrs to consider nominees for this year's award (closing date 30th January 2026).

Cllrs provided with a list of nominees prior to the meeting.

Meeting with Katie Lam MP

Cllrs to discuss format of meeting on 30th January.

Meet the Cllrs

Saturday 31st January 2026 11am to 12noon - Cllrs to agree who will be attending.

Future (bi-monthly) dates to be agreed.

Marden Neighbourhood Plan – Regulation 14 Consultation

Cllrs to note consultation period agreed at Planning Committee meeting and date of open morning (7th March).

Cllrs to discuss other items to be included for open morning.

Byelaws

Cllrs to confirm documentation is complete prior to Clerk sending application.

Full Council Action Log

For Cllrs to note.

[Full Council Meeting Action Log.xlsx](#)

104/25 COMMITTEE REPORTS

Amenities Committee

No meeting had been held in December. Previous minutes can be found on the website.

[Amenities Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

Planning Committee

To note the Minutes of Planning Committee meeting held on 16th December and 6th January which had been previously circulated and available on the Parish Council website.

[Planning Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

Finance Committee

No Finance Committee meeting was held in December.

Previous minutes can found on the website.

[Finance Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

Conferences/Meetings/Webinars/Other attended

Those in attendance to update the meeting on the following:

Meeting with South Eastern – 9th January

Asset Transfer Working Group – 12th January

Conferences/Meetings/Webinars/Events forthcoming

Memorial Hall Trustees meeting – 19th January

Community Forum – 22nd January

KALC Area Committee meeting – 26th January

Visit from Katie Lam – 30th January

Meet the Councillors – 31st January

Police Surgery – 4th February

Village Events Sub-Group meeting – 12th February

Communications Sub-Group meeting –
12th February
Environmental Sub-Group meeting – 17th February

105/25 CORRESPONDENCE

The following items and for noting:
Marden Parish Council Office Correspondence Log – December
[Log of Correspondence 2025.xlsx](#)
Marden Parish Church Magazine
KALC Newsletter
Clerk/Council publications

106/25 FINANCE

Bank Statements:

The Clerk to provide details at the meeting.

Payments for Approval

Invoices for Payment

Invoices due for payment to be submitted to the meeting.

Nat West Bank Mandate

Resubmission of amendments/additions to Nat West Bank mandate is required. Cllrs to give approval for Clerk to resubmit application.

Internal Audit

Cllrs to receive notes from Clerk (*in meeting pack*) and interim internal audit report following audit review on 3rd December.

107/25 HIGHWAYS AND PUBLIC TRANSPORT

Highways

Highways Improvement Plan (HIP)

[MPC Highways Improvement Plan - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

Other Highways Issues

Cllrs to receive answer to query regarding Sheephurst Lane river bridge repairs.

Speedwatch

Cllrs to note dates for future sessions.

Public Transport

Meeting with Southeastern/Network Rail – update from meeting held on 9th January.

Meeting papers can be found separately to the agenda at:

If you have any questions etc that you wish to ask regarding this meeting please contact the Clerk on 01622 832305 or email clerk@mardenkent-pc.gov.uk

Copies of agendas will be posted on the council's website, Facebook page and noticeboards or can be requested in advance by telephoning 01622 832305 or emailing clerk@mardenkent-pc.gov.uk