

Risk assessment – Litter Picking

All employers must conduct a risk assessment. If you have fewer than five employees you don't have to write anything down.

To be reviewed and dated prior to the village litter pick event (a copy is provided to volunteers)

Company name: **MARDEN PARISH COUNCIL**

Date of risk assessment: March 2023

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What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?	Action by when?	Done
Slips, trips and falls	Volunteers General Public	Inspect area before any litter picking commences and mark trip hazards No running allowed in the area of litter picking Do not climb any banks Ensure no objects/obstacles that could cause tripping are left in way Avoid working under a bank where there is a risk of falling objects		Parish Clerk Volunteers		
Use of general tools	Volunteers General Public	Ensure tools being used are in good condition Stipulate that the tools must only be used for the purpose outlined and designed		Parish Clerk		
Personal Protective Equipment	Volunteers	Sturdy footwear with a good grip must be worn Protective gloves are provided along with high visibility vests and litter pickers If hazardous substances/items are found these are reported to the organiser		Parish Clerk Volunteers		
Weather	Volunteers	Work to cease if people are ill attired for working in the open or weather changes making it unsuitable to continue		Parish Clerk Organiser		
Contact with moving traffic	Volunteers	Hi-viz waistcoats to be worn at all time Unloading and loading of vehicles with tools, equipment and bags of litter to be safe from moving traffic.				

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What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?	Action by when?	Done
Contact with branches / twigs Contact with soil	Volunteers	Advise of risk to eyes from twigs and branches Wash hands before eating or drinking		Parish Clerk Volunteers		
Manual Handling	Volunteers	Awkward/heavy items to be reported to the organiser to ensure that they are moved safely		Volunteers		
Personal Attack	Volunteers	No lone working Working in groups of 2 or more At least one person to carry a mobile phone with organiser's contact details and emergency services details.		Volunteers		
First Aid	Volunteers	Details of first aid provision to be provided to all volunteers before litter pick commences. First aider to be on hand at all times		Volunteers First Aider		
Animals – Domestic and Farm	Volunteers	Beware of loose dogs Avoid contact with animals Seek medical attention asap if bitten or scratched		Volunteers		
Chemicals/Hazardous Substances	Volunteers	Do not touch or remove containers which may contain chemicals – report to organiser If contact is made seek medical attention and record any information from container		Volunteers Parish Council		

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Electric Fencing	Volunteers	Always assume electric fencing is live. Avoid contact If contact made seek medical attention for any burns		Parish Clerk Volunteers		
Running litter picking events	Volunteers	Lists kept of all volunteers and mobile numbers PPE and litter pickers to be given to volunteers with instructions on use (if required) and where to store bags of litter Copy of risk assessment given to all volunteers Cllr or MPC employee to remain at John Banks Hall (base) in case of emergency Contact to be made with volunteers who do not return to base after event First aid box to be kept at base Bags of litter to be collected by designated Cllr/ employee and stored safely until removed by MBC		Clerk Cllrs		

You should review your risk assessment if you think it might no longer be valid (eg following an accident in the workplace or if there are any significant changes to hazards, such as new work equipment or work activities)