

BRIEFING NOTE FOR FULL COUNCIL MEETING ON 10TH DECEMBER 2024

081/24 PRESENT

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will be taking part in the meeting.

082/24 APOLOGIES FOR ABSENCE

To receive apologies for absence.

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will not be taking part in the meeting.

083/24 COUNCILLOR INFORMATION

Declaration of Pecuniary and Non-Pecuniary Interests

Changes to Register of Interest

Granting of Dispensation

084/24 MINUTES OF THE PREVIOUS MEETING

To receive and accept as a true record the Minutes of the Parish Council meeting held on 12th November 2024.

[Full Council Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](https://www.mardenkent-pc.gov.uk)

085/24 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

The meeting to be adjourned for the following items:

PUBLIC FORUM

Members of the public will be given the opportunity to raise any issue under this item.

EXTERNAL REPORTS - VERBAL

County Councillor Report

Borough Councillors Report

The meeting to be reconvened to discuss item 086/24 onwards.

086/24 CO-OPTION OF COUNCILLOR

One application had been received to fill one of the two vacancies and the candidate had been invited to attend the meeting.

Cllrs to vote to fill one vacancy via co-option.

Application form has been circulated to Cllrs prior to the meeting.

Co-opted Cllr, if appointed, to sign the Declaration of Office before taking part in the rest of the meeting.

087/24 CLERK'S REPORT

To receive and note the Clerk's report.

[Available in the meeting pack.](#)

088/24 PARISH MATTERS**Written Reports received from MBC and KCC****Police Update**Crime Figures

Crime Figures can be found at: [Marden and Yalding | Your area | Kent Police | Kent Police](#)

Other Police Issues**Communication**Newsletter**Marden Flooding/Water****Marden Changing Room**

Updates to be given if available at the meeting.

CemeteryExclusive Right of Burial Certificates

Exclusive Rights of Burial certificates to be signed by Cllrs

Marden PC Quality of Life Survey

Cllrs to agree the content of the survey.

Cllrs were given the opportunity to review draft survey at November meeting. Any comments should be returned to the Clerk by 9th December for inclusion in document for agreement.

Marden at Christmas event – 7th December 2024

Update to be given on this event.

Southons Field Hire

Cllrs to consider information received regarding car parking at the 10k event in June 2025.

Booking agreed at October Amenities Committee meeting. Hirer/organiser has plotted car parking for Cllrs to consider if this is acceptable.

KALC Community Award Scheme 2025

Cllrs to consider nominations for the above award – closing date for nominations 6th February 2025.

Item has been placed in last edition of the newsletter.

089/24 COMMITTEE REPORTS**Amenities Committee**

Cllrs to note the Minutes of Amenities Committee meeting held on 26th November and available on the Parish Council website.

[Amenities Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](#)

Planning Committee

Cllrs to note the Minutes of Planning Committee meeting held on 19th November and available on the Parish Council website.

[Planning Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](#)

No Planning Committee meeting held on 3rd December. Therefore the following two submissions of details applications are to be discussed:

Submission of Details Application

24/504845/SUB – Land North of Little Cheveney Farm, Sheephurst Lane, Marden
Submission of details pursuant to conditions 10 – Arboricultural Method Statement and Tree Protection, 11 – Construction Environmental Management Plan, 16 – River Buffer Zone (point 1), and 17 – Surface Water Drainage. Subject to APP/U2235/W/23/3321094 (22/501335/FULL)

[24/504845/SUB | Submission of details pursuant to conditions 10 - Arboricultural Method Statement and Tree Protection, 11 - Construction Environmental Management Plan, 16 - River Buffer Zone \(point 1\), and 17 - Surface Water Drainage, Subject to](#)

Office Opening Times:

Mondays, Tuesdays & Fridays 10am - 12 noon

Website: www.mardenkent-pc.gov.uk



[APP/U2235/W/23/3321094 \(22/501335/FULL\) | Land North Of Little Cheveney Farm Sheephurst Lane Marden Kent](#)

24/504893/SUB – Bens Oak, Goudhurst Road, Marden

Submission of details pursuant to condition 3 – Glazing Details. Subject to 24/500316/FULL
[24/504893/SUB | Submission of details pursuant to condition 3 - Glazing Details, Subject to 24/500316/FULL | Bens Oaks Goudhurst Road Marden Kent TN12 9LT](#)

Finance Committee

There was no Finance Committee meeting held in November.

Conferences/Meetings/Webinars attended

Those in attendance to update the meeting on the following:

Environmental Sub-Group – 19th November

KCC Highways Seminar – 20th November

KALC Area Committee – 25th November

KALC Parish Liaison Meeting – 2nd December

KALC PROW Training – 4th December

Conferences/Meetings/Webinars/Events forthcoming

Independent Advisory Group – 10th December

PPG Meeting – 12th December

090/24 CORRESPONDENCE

Consultation: Enabling Remote Access and Proxy Voting for Local Authorities

[Enabling remote attendance and proxy voting at local authority meetings - GOV.UK](#) – closing date 19th December 2024.

[Hard copy of questions available at the meeting.](#)

MPC Correspondence Log

Cllrs to receive office correspondence log for November

[Correspondence Log - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](#)

Cllrs to receive the following correspondence:

Marden Parish Church Magazine

December edition for information – [for noting](#)

KALC Newsletter

December edition – previously circulated to Cllrs

The Clerk magazine

November edition for noting

091/24 FINANCE

(A) Bank Statements:

The Clerk to provide details at the meeting.

(B) Payments for Approval

Invoices due to payment to be submitted to the meeting.

(C) Solicitors Quotes

Cllrs to consider quotes received for land transfer work.

[The Clerk had obtained further quotes from solicitors regarding legal work. Circulated prior to the meeting.](#)

092/24 HIGHWAYS AND PUBLIC TRANSPORT

Highways

Fingerposts

Cllrs to be provided with an update report on the fingerpost repair. Cllrs to consider costings involved.

[Report in meeting pack.](#)

Public Transport

Office Opening Times:

Mondays, Tuesdays & Fridays 10am - 12 noon

Website: www.mardenkent-pc.gov.uk

