



If you have any questions etc that you wish to ask regarding this meeting please contact the Clerk on 01622 832305 or email [clerk@mardenkent-pc.gov.uk](mailto:clerk@mardenkent-pc.gov.uk).

Local electors and the press are entitled to listen to Parish Council Meetings but not to take part. An opportunity to speak will be given at the beginning of Council Business in line with MPC's Public Participation Policy [Microsoft Word - Public Participation Policy March 2024 \(mardenkent-pc.gov.uk\)](#)

## TO ALL MEMBERS OF MARDEN PARISH COUNCIL

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the meeting of Marden Parish Council to be held on Tuesday 12<sup>th</sup> November 2024 at 7.30pm at The Allens, Albion Road, Marden, Kent.

*Alison Hooker*

Alison Hooker (Mrs)  
Clerk to Marden Parish Council  
Tuesday 5<sup>th</sup> November 2024  
01622 832305 / [clerk@mardenkent-pc.gov.uk](mailto:clerk@mardenkent-pc.gov.uk)

## AGENDA

**Prior to the start of the meeting Charmaine Keatley, Chief Executive of Kent Association of Local Councils, and Borough Councillor John Perry, Mayor of Maidstone, will be in attendance to present Marden Parish Council with the Local Council Award Scheme Quality Gold Certificate.**

### 070/24 PRESENT

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will be taking part in the meeting.

### 071/24 APOLOGIES FOR ABSENCE

To receive apologies for absence.

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will not be taking part in the meeting.

### 072/24 COUNCILLOR INFORMATION

**Declaration of Pecuniary and Non-Pecuniary Interests**

**Changes to Register of Interest**

**Granting of Dispensation**

### 073/24 MINUTES OF THE PREVIOUS MEETING

To receive and accept as a true record the Minutes of the Parish Council meeting held on 8<sup>th</sup> October 2024.

[Full Council Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](#)

### 074/24 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

The meeting to be adjourned for the following items:

Office Opening Times:  
Mondays, Tuesdays & Fridays 10am - 12 noon  
Website: [www.mardenkent-pc.gov.uk](http://www.mardenkent-pc.gov.uk)



## **PUBLIC FORUM**

Members of the public will be given the opportunity to raise any issue under this item.

### **EXTERNAL REPORTS - VERBAL**

**County Councillor Report**

**Borough Councillors Report**

The meeting to be reconvened to discuss item 075/24 onwards.

### **075/24 CLERK'S REPORT**

To receive and note the Clerk's report.

### **076/24 PARISH MATTERS**

**Written Reports received from MBC and KCC**

**Police Update**

Crime Figures

Crime Figures can be found at: [Marden and Yalding | Your area | Kent Police | Kent Police](#)

Other Police Issues

**Communication**

Newsletter

**Marden Flooding/Water**

Cllrs to be update from information obtained from the Flood Resilience Meeting held on 15<sup>th</sup> October.

**Marden Changing Room**

**Cemetery**

Exclusive Right of Burial Certificates

Exclusive Rights of Burial certificates to be signed by Cllrs

**Marden Playing Field**

Update from Southern Water on works at the playing field.

**KCC Youth Worker Support**

Cllrs to consider report submitted by Cllr Tippen regarding youth provision in the parish.

**Marden Plastic Campaign – for noting**

Cllrs to note recommendation from Amenities Committee on MPC implementing 3 pledges on the Plastic Free Campaign.

**Marden PC Policies**

Hedgerow Policy

Cllrs to consider, and agree, the Hedgerow Policy proposed by Amenities Committee.

Pay Policy

Cllrs to ratify Pay Policy amended by HR Sub-Committee (and agreed at Finance Committee) meetings on 29<sup>th</sup> October.

**Marden PC Action Plan**

Cllrs to review MPC Action Plan and consider any actions to be taken for the remainder of this Council year.

**Marden PC Quality of Life Survey**

Cllrs to discuss and agree inserting this survey into the next edition of the MPC newsletter.

### **077/24 COMMITTEE REPORTS**

**Committee Vacancies**

Following the resignation of Cllr Besant three vacancies have arisen on Amenities, Finance and Planning Committees. Vacancies were also available on HR, Cemetery and Open Spaces Sub-Committees together with Communication, Environmental and Village Events Sub-Groups.

Cllrs to consider appointment of further Cllr(s) onto these.

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**Amenities Committee**

Cllrs to note the Minutes of Amenities Committee meeting held on 22<sup>nd</sup> October and available on the Parish Council website.

[Amenities Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](https://www.mardenkent-pc.gov.uk)

**Planning Committee**

Cllrs to note the Minutes of Planning Committee meeting held on 15<sup>th</sup> October and 5<sup>th</sup> November and available on the Parish Council website.

[Planning Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](https://www.mardenkent-pc.gov.uk)

**Finance Committee**

Cllrs to note the Minutes of Finance Committee meeting held on 29<sup>th</sup> October and available on the Parish Council website.

[Finance Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](https://www.mardenkent-pc.gov.uk)

**Conferences/Meetings/Webinars attended**

Those in attendance to update the meeting on the following:

KALC Standards Conference – 10<sup>th</sup> October

Flood Resilience Meeting – 15<sup>th</sup> October

Kent Rail Summit – 17<sup>th</sup> October

KALC Advanced Planning Training – 17<sup>th</sup> October

KCC Youth Meeting – 28<sup>th</sup> October

KALC HR Training – 29<sup>th</sup> October

KALC Climate Change Seminar – 5<sup>th</sup> November

KALC Clerks Conference – 12<sup>th</sup> November

**Conferences/Meetings/Webinars/Events forthcoming**

Environmental Sub-Group – 19<sup>th</sup> November

KCC Highways Seminar – 20<sup>th</sup> November

**078/24 CORRESPONDENCE****Overview and Scrutiny - Section 106 and Community Infrastructure Levy (CIL)****Consultation**

Cllrs to review consultation – closing date 17<sup>th</sup> November 2024

[CIL O&S Review 2024](https://www.mardenkent-pc.gov.uk)

**MPC Correspondence Log**

Cllrs to receive office correspondence log for October

[Correspondence Log - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](https://www.mardenkent-pc.gov.uk)

Cllrs to receive the following correspondence:

**Marden Parish Church Magazine**

November edition for information

**KALC Newsletter**

November edition – previously circulated to Cllrs

**Clerks & Councils Direct**

November edition for noting

**079/24 FINANCE****(A) Bank Statements:**

The Clerk to provide details at the meeting.

**(B) Payments for Approval**

Invoices due to payment to be submitted to the meeting.

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**(C) Transfer of Capital Funds**

Cllrs to note agreement by Finance Committee to transfer funds from Santander to CCLA.  
Cllrs Newton and Tippen to sign documentation for release of funds from Santander.

**(D) Appointment of Internal Auditor – 2025/2026**

Following retirement of current IA at 31<sup>st</sup> March 2024 the Clerk has obtained information on new IAs.

**080/24 HIGHWAYS AND PUBLIC TRANSPORT****Highways**

Email received from Kent Highways regarding restrictions in Goudhurst Road.

**Public Transport**