



If you have any questions etc that you wish to ask regarding this meeting please contact the Clerk on 01622 832305 or email [clerk@mardenkent-pc.gov.uk](mailto:clerk@mardenkent-pc.gov.uk).

**TO ALL MEMBERS OF MARDEN PARISH COUNCIL**

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the meeting of Marden Parish Council to be held on Tuesday 10<sup>th</sup> September 2024 at 7.30pm at The Allens, Albion Road, Marden, Kent.

*Alison Hooker*

Alison Hooker (Mrs)  
Clerk to Marden Parish Council

**AGENDA**

**041/24 PRESENT**

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will be taking part in the meeting.

**042/24 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will not be taking part in the meeting.

**043/24 COUNCILLOR INFORMATION**

**Declaration of Pecuniary and Non-Pecuniary Interests**

**Changes to Register of Interest**

**Granting of Dispensation**

**044/24 MINUTES OF THE PREVIOUS MEETING**

To receive and accept as a true record the Minutes of the Parish Council meeting held on 13<sup>th</sup> August 2024.

[Full Council Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](https://www.mardenkent-pc.gov.uk)

**045/24 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING**

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

The meeting to be adjourned for the following items:

**PUBLIC FORUM**

Members of the public will be given the opportunity to raise any issue under this item.

**EXTERNAL REPORTS - VERBAL**

**County Councillor Report**

**Borough Councillors Report**

**Police Report**

The meeting to be reconvened to discuss item 046/24 onwards.

**046/24 CLERK'S REPORT**

To receive and note the Clerk's report.

**047/24 PARISH MATTERS****Written Reports received from MBC and KCC****Police Update**Crime Figures

Crime Figures can be found at: [Marden and Yalding | Your area | Kent Police | Kent Police](#)

Other Police Issues**Communication**Newsletter**Marden Flooding/Water**

Cllrs to receive response from Southern Water in regard to letter sent 11<sup>th</sup> March 2024.

Cllrs to receive email from Upper Medway Internal Drainage Board

Cllrs to note works at Marden Playing Field

**Cemetery**Exclusive Right of Burial Certificates

Exclusive Rights of Burial certificates to be signed by Cllrs

**MPC Byelaws**

Cllrs to discuss next step of Open Space Byelaws

[Local government legislation: byelaws - GOV.UK \(www.gov.uk\)](#)

**Local Council Award Scheme – Quality Gold**

Cllrs to receive notification of award of Quality Gold status.

**Rookery Path**

Cllrs to receive and discuss correspondence regarding transfer of part of Rookery Path.

**Planning Appeal**

*The following item will be discussed if deferred from Planning Committee meeting of 3<sup>rd</sup> September 2024.*

3/504068/OUT PINS reference: APP/U2235/W/24/3346817 – Land East of Albion Road and North of Copper Lane, Marden

Outline application with some matters reserved (access only sought) for the removal of 2 former agricultural sheds and erection of up to 117no. dwellings and associated infrastructure including partial footways on Albion Road.

**048/24 COMMITTEE REPORTS****Amenities Committee**

No Amenities Committee meeting was held in August.

**Planning Committee**

Cllrs to note the Minutes of Planning Committee meeting held on 20<sup>th</sup> August and 3<sup>rd</sup>

September would be available following the Planning meeting and available on the Parish Council website.

[Planning Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](#)

**Finance Committee**

No Finance Committee meeting was held in August.

**Conferences/Meetings/Webinars attended**

Those in attendance to update the meeting on the following:

Microsoft Forms webinar – 22<sup>nd</sup> August 2024

Events Sub-Group – 29<sup>th</sup> August

Microsoft Teams Meeting with MBC for Neighbourhood Plan Review – 30<sup>th</sup> August 2024

Environmental Sub-Group Meeting – 3<sup>rd</sup> September

**Conferences/Meetings/Webinars/Events forthcoming**

Ward Cluster Meeting – 10<sup>th</sup> September

Community Forum – 12<sup>th</sup> September

Memorial Staking/Making Safe – 13<sup>th</sup> September

Borough Cllr Meeting – 16<sup>th</sup> September

Memorial Hall Meeting – 16<sup>th</sup> September

KALC Finance Conference – 17<sup>th</sup> September

Cemetery Sub-Committee meeting – 19<sup>th</sup> September  
 Making Space for Nature – 26<sup>th</sup> September  
 PPG Meeting – 26<sup>th</sup> September  
 Cloudy IT/Microsoft 365 Training – 30<sup>th</sup> September  
 Nature Prescribing Meeting – 1<sup>st</sup> October  
 Parish Councils Environmental Network Meeting – 2<sup>nd</sup> October

#### 049/24 CORRESPONDENCE

##### **MPC Correspondence Log**

Cllrs to receive office correspondence log for August

[Correspondence Log - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](https://www.mardenkent-pc.gov.uk)

Cllrs to receive the following correspondence:

##### **Marden Parish Church Magazine**

September edition for information

##### **KALC Newsletter**

September edition – previously circulated to Cllrs

##### **KCC Consultation – Local Transport Plan**

[Local Transport Plan 5 - Striking the Balance | Let's talk Kent](#) – closing date 8<sup>th</sup> October 2024

#### 050/24 FINANCE

##### **(A) Bank Statements:**

The Clerk to provide details at the meeting.

##### **(B) AGAR – Completion of Audit**

Cllrs to note conclusion of audit from Mazars and confirm inspection period to end 8<sup>th</sup> October.

##### **(C) Notice Board Grant**

Cllrs to receive grant information from MBC and discuss budget and purchasing.

##### **(D) Unity/Nat West Bank Accounts**

Cllrs to agree adding Cllr Dobinson to the mandates for Unity and Nat West

##### **(E) Payments for Approval**

##### Electronic Payments

Invoices due to payment to be submitted to the meeting.

#### 051/24 HIGHWAYS AND PUBLIC TRANSPORT

##### **Highways**

##### Highways Improvement Plan

Cllrs to note update on Highways Improvement Plan

[MPC Highways Improvement Plan - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](https://www.mardenkent-pc.gov.uk)

##### Other Highways Issues

Email received from resident regarding speeding in Pattenden Lane

Details of damage to village gateway in Howland Road

##### **Public Transport**

Tuesday 3<sup>rd</sup> September 2024

Parish Office, Goudhurst Road, Marden

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Local electors and the press are entitled to listen to Parish Council Meetings but not to take part. An opportunity to speak will be given at the beginning of Council Business in line with MPC's Public Participation Policy [Microsoft Word - Public Participation Policy March 2024 \(mardenkent-pc.gov.uk\)](https://www.mardenkent-pc.gov.uk).