



**DRAFT MINUTES OF THE MEETING OF THE MARDEN PARISH COUNCIL
AMENITIES COMMITTEE ON TUESDAY 26TH APRIL 2022 HELD AT 7.30PM AT
THE ALLENS, ALBION ROAD, MARDEN**

183/22 PRESENT

Cllrs Adam, Barker, Besant, Boswell (as Chairman), Newton, Robertson, Tippen and Turner were present. The Deputy Clerk and Cllr Gibson was also in attendance.

184/22 APOLOGIES

There were no apologies.

185/22 COUNCILLOR INFORMATION

Declarations of Interest

Cllr Boswell declared an interest in item 189/22 (Southons Field) as a resident backing onto the field; Cllrs Newton and Tippen declared an interest in item 196/22 as Trustees of Marden Memorial Hall.

Granting of Dispensation

There were no requests for dispensation for any item on this agenda.

186/22 APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES

The minutes of the meeting held on 22nd March 2022 were agreed and signed as a true record by Cllr Boswell as Chairman.

187/22 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

There were no members of the public present.

188/22 DEPUTY CLERK REPORT

The Deputy Clerk had circulated the report prior to the meeting to Cllrs. The Deputy Clerk had planned to meet the contractor on the Playing Field to go through the list of outstanding jobs but unfortunately, this was postponed. The Deputy Clerk will contact again to rearrange. The Clerk has continually chased Redrow/HML Group about the state of the overhanging tree at the end of the Playing Field. The Clerk reported there was no further update on the CCTV work. The Community Payback team has commenced work on clearing the garden waste down the side of the library in order for clear access to the water meter. Following the Amenities Site Meeting on Friday 22nd April (notes not yet circulated at the time of meeting), the location of the Cemetery Pathway Signage was decided and the Deputy Clerk will now order the sign as agreed. Cllrs noted.

189/22 OPEN SPACE

Playing Field

(i) Play Inspection Reports from MBC and MPC

The Deputy Clerk had received the MPC reports up until 26th April 2022. There were no new issues on the MPC play inspection reports. There had not been inspection report received at the time of the meeting from Maidstone Borough Council and this will be reported at the next Amenities Committee meeting in May.

(ii) Changing Rooms.

The notes of the Changing Room meeting that took place on Tuesday 29th March had been circulated. Cllr Boswell reported that were a few actions that came out of the meeting. Cllr Turner and other Cllrs had taken a look at the area behind the Changing Rooms at the

Amenities Site Meeting on 23rd April. Cllr Turner would look into a desktop search with the relevant Borough Councils. With regard to the showers, Cllrs agreed for the Clerks to seek quotes for on demand heating of the showers and to decommission the old heating system.

(iv) Other Playing Field Issues

Tree on Playing Field by The Parsonage – Cllrs at the Amenities Site Meeting have requested urgent work on the tree at the bottom of the Playing Field which is on the land belonging to Redrow on The Parsonage estate. Cllrs are now very concerned for the safety of pedestrians and have requested that the Clerks contact them again with a deadline for this urgent work.

Youth Shelter – Cllrs suggested at the Amenities Site Meeting on 23rd April that it would be good to engage the Youth Club with regard to young people using graffiti to decorate the inside of the shelter. The Clerks would contact the Youth Club and engage with Staplehurst Parish Council who have recently decorated their skatepark with graffiti whilst engaging local young residents.

Site Meeting – The Site Meeting for the Playing Field was held on Saturday 23rd April and at the time of this meeting, the notes had not been circulated. Cllr Boswell gave a brief update and the Deputy Clerk will action any jobs from this meeting or add them to the Caretaker's To Do List.

Southons Field

(i) Play Trail Inspection Report from MPC.

The Deputy Clerk reported there was no issues to report from MPC Weekly Inspection on the play trail and swings.

(ii) Events on Southons Field.

There were no further events added since the last Amenities Committee Meeting.

(iii) Other Southons Field Issues

Southons Field Boundary Fencing and Access Gate – A response had been received from the developer regarding the access gate. Cllrs discussed and voted unanimously to not pursue an access gate but agreed for the developer to go ahead with installing the proposed chestnut fencing on the boundary. Councillors would consider reviewing an access gate at a later date should the need arise.

Site Meeting – The Site Meeting for Southons Field was held on Friday 22nd April and at the time of this meeting, the notes had not been circulated. Cllr Boswell gave a brief update and the Deputy Clerk will action any jobs from this meeting or add them to the Caretaker's To Do List.

Other Open Space

(i) Open Space Action Plan.

There were no changes to the Open Space Action Plan since the last Amenities meeting.

(ii) Other

Trees

(i) Tree Planting on Playing Field – Cllrs thanked Cllr Besant for all his hard work on his proposal. Cllr Besant updated Cllrs that there was a significant amount of trees that run along the Playing Field particularly along Rookery Path. Cllr Besant proposed the replanting four new trees along Rookery Path and along the Eastern path of the Playing Field, six new trees. These trees would be smaller and thinner but indigenous and native to the area. The budget for this would be £745 around late Autumn. All Cllrs agreed for this to go to the Finance Committee meeting.

(ii) Kent County Council Tree Establishment Strategy 2022 and Consultation – Cllr Boswell shared with Cllrs the content of the Strategy and Consultation. Cllrs were asked how they wanted to respond. Cllr Boswell would respond on behalf of the Marden Parish Council and Cllrs agreed.

(iii) Tree Warden Report – Cllr Boswell read out a recent report from the Tree Warden that had been received in April for trees on Parish Council owned land and in the Parish in general. Cllrs noted.

190/22 CEMETERY**Other Cemetery Issues**

There were no new issues to report.

Site Meeting – The Site Meeting for the Cemetery was held on Friday 22nd April and at the time of this meeting, the notes had not been circulated. Cllr Boswell gave a brief update and the Deputy Clerk will action any jobs from this meeting or add them to the Caretaker's To Do List.

191/22 PUBLIC TOILETS AND CAR PARK**Public Toilet Issues**

There were no new issues to report.

Site Meeting – The Site Meeting for the Public Toilets was held on Saturday 23rd April and at the time of this meeting, the notes had not been circulated. Cllr Boswell gave a brief update and the Deputy Clerk will action any jobs from this meeting or add them to the Caretaker's To Do List.

Car Park Issues

There were no new issues to report.

192/22 CLIMATE, SUSTAINABILITY AND BIODIVERSITY

There were no new issues to report. Cllr Boswell is hoping to be booked onto the Fighting Against Climate Change on 25th May.

193/22 CORRESPONDENCE

There had been no correspondence received for this meeting.

194/22 HEALTH AND WELLBEING

There were no new issues to report.

195/22 ACTION GROUPS REPORTS**Village Events****(i) Christmas Lights.**

An update was given at the last Full Council meeting and there were no further updates to report on at this meeting. The Clerks and Admin Assistant would start work on the consultation with residents.

(ii) Jubilee Events

The Deputy Clerk will be discussing with the Admin Assistant and the Clerk on Thursday 28th April and will report to the Village Events Sub-Group meeting on Friday 29th April.

Marden Summer Playscheme

An advert has been created for leaders and junior leaders. Cllrs were asked whether the advert should be spread further. Cllrs agreed to advertise but not anything that costs money. Cllr Tippen also asked for it be shared further on Marden Parish Council social media.

196/22 OUTSIDE BODIES REPORTS**Memorial Hall.**

Cllr Stevens and Newton met with contractors for the new storage. They have taken away specifications and should hear by 13th May with written quotes. The microwave oven had blown up and had been replaced. Cllr Adam mentioned a drain that could be dangerous and Cllr Newton reported that was being looked at and a remedy is being actioned.

197/22 OUTSTANDING ISSUES**Update from To Do List.**

The list has not been updated and a new to do list for the Caretaker will be created following the Amenities Site Meetings.

198/22 FURTHER ISSUES FOR DECISION

(i) Amenities Terms of Reference – Cllr Boswell had raised an addition and Cllrs agreed for the additional line to be added. This will now go to the Annual Parish Meeting to be ratified.

199/22 FURTHER ISSUES FOR DISCUSSION/INFORMATION

(i) Youth – Cllr Boswell informed Cllrs that a report had not been received from the KCC Youth Leader. Cllr Newton reported that it did not seem that they have used the hall. The Deputy Clerk will contact the representative to ask for an update on the Youth Club.

200/22 INVOICES FOR PAYMENT**Electronic Payments**

RJP Window Cleaning	Public Toilet Cleaning and Supplies	£665.00
TOTAL		£665.00

Details had been circulated to Cllrs prior to the meeting. All invoices were agreed and Cllrs Tippet and Newton would authorise on Unity.

There being no further business, the meeting closed at 20.50.

Date:

Signed:

Cllr Anne Boswell Chairman, Amenities Committee

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