



MINUTES OF THE MEETING OF THE MARDEN PARISH COUNCIL AMENITIES COMMITTEE ON TUESDAY 25TH JULY 2023 HELD AT 7.30PM AT THE ALLENS, ALBION ROAD

039/23 PRESENT

Cllrs Boswell (in the Chair), Robertson, Tippen and Turner. Cllrs Adam, Gibson and the Deputy Clerk were also in attendance.

040/23 APOLOGIES

Cllrs Besant and Newton gave their apologies for this meeting.

041/23 COUNCILLOR INFORMATION

Declarations of Interest

Cllr Boswell declared an interest in item 045/23 (Southons Field) as a resident backing onto the field; Cllr Tippen declared an interest in item 052/23 (Memorial Hall) as Trustee of the Marden Memorial Hall.

Granting of Dispensation

There were no requests for dispensation.

042/23 APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES

The minutes of the meeting held on 27th June 2023 were agreed and signed as a true record.

043/23 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

There were no members of the public in attendance.

044/23 DEPUTY CLERK REPORT

The report was submitted to Cllrs prior to the meeting. The Deputy Clerk has continuously tried to contact the Contractors for a quote regarding the Napoleon Drive wet pour and will continue to. The Clerk is still awaiting a response from Golding Homes regarding installation of the CCTV at Marden Playing Field. The Clerks have booked a visit from the Kent Men of Trees. An order has been placed for the replacement double wooden gates at Southons Field. The Deputy Clerk has met with the Community Payback team co-ordinator and has agreed a proposed plan of works. The Contractor has been contacted regarding the work on the Library pathway extension and we are awaiting an installation date. Cllrs noted.

045/23 OPEN SPACE

Playing Field

Play Inspection Reports from MPC.

The report had been received from the Caretaker for MPC with no new issues to report.

Other Playing Field Issues

Proposal to rename Marden Playing Field

Cllr Besant was absent from this meeting, therefore there was no new update for this meeting.

Napoleon Drive Play Area Replacement Equipment

Play equipment examples were circulated to Cllrs prior to the meeting. Cllrs viewed the examples and discussed what was appropriate. Cllrs asked the Deputy Clerk to get quotes for the Low Slope and Toddler Roundabout with installation costs for the next Amenities Committee meeting for further discussion. Cllrs also requested and agreed that the existing play table be removed provided that the disused base can be made safe.

Southons Field

Play Trail Inspection Report from MPC

The Report had been received from the Caretaker for MPC with no new issues to report.

Events on Southons Field

There were no new events booked for Southons Field for this meeting. Cllrs noted.

Other Open SpaceOpen Space Action Plan

The amended Open Space Action Plan was circulated to Cllrs with the suggestions from the previous meeting. Cllrs noted.

TreesMonthly Tree Inspection

The Caretakers had completed their monthly tree inspections. A couple of trees in Southons Field needed branches removing following the recent high winds. Cllrs noted.

046/23 CEMETERY

There were no issues to report for this meeting.

047/23 ALLOTMENTS

There were no further updates for this meeting.

048/23 PUBLIC TOILETS AND CAR PARK**Public Toilet Issues**

There were no issues reported for this meeting.

Car Park Issues

There were no issues reported for this meeting.

049/23 ENVIRONMENTAL SUB-GROUP**Environmental Sub-Group Update**

The next meeting of the Environmental Sub-Group is Tuesday 29th August at 6.00pm and Cllr Boswell will be attending the NALC Climate Change meeting on 27th July.

Draft Estate Management Plan

Cllrs viewed the document, made one amendment and it was then agreed. It was recommended that this be added to the next Full Council meeting agenda for ratification.

050/23 CORRESPONDENCE

There was no correspondence received for this meeting.

051/23 HEALTH AND WELLBEING

There were no issues to report on this item.

052/23 OUTSIDE BODIES REPORTS**Memorial Hall**

In the absence of Cllr Stevens who is the Marden Memorial Hall Representative, Cllr Tippen reported that there still not been any applications received for the Caretaker and Facilities Manager positions. The Trustees have been maintaining the hall, dealing with bookings, unlocking and locking, etc. The Deputy Clerk offered her help with advertising.

Youth

There were no updates for this meeting.

053/23 OUTSTANDING ISSUES/CARETAKERS TO DO LIST

There were no issues to report on this item.

054/23 OTHER AMENITIES ISSUES FOR DECISION**Library Noticeboard**

The Deputy Clerk had contacted a local contractor for a quote to refurbish the Library noticeboard with magnetic metal and to replace the backing which was falling apart. This quote has been received and circulated to Cllrs. Cllrs discussed and agreed for the Deputy Clerk to go ahead with this work. The Deputy Clerk asked Cllrs whether the condition of all noticeboards and their locations be discussed at the next Amenities Committee meeting. Cllrs agreed.

August Amenities Committee Meeting

Cllr Boswell proposed that the Amenities Committee meeting in August be cancelled and that the Committee would meet again in September. Cllrs agreed.

Dog Control PSPO Consultation

The Deputy Clerk had circulated the link to the Maidstone Borough Council Dog Control PSPO Consultation to Cllrs prior to the meeting. Cllr Boswell read out each of the questions of the survey. Cllrs discussed and agreed each answer. The Deputy Clerk to submit Cllrs agreed answers online.

Amenities Site Meeting Dates – October 2023

Cllr Boswell proposed that the Amenities Site Meeting Dates would take place on Friday 13th October 2023 and Saturday 14th October 2023. Cllrs agreed.

055/23 INVOICES FOR PAYMENT

Paul Waring – Grounds Maintenance - £546.30
 Playscheme Parent - Refund - £62.00
 Castle Water – Public Conveniences, Toilets - £77.08
 Q-Tec Solutions – CCTV Annual Maintenance - £144.00
 Alison Hooker – Playscheme Supplies - £195.34
 Total: £1,024.72

A cheque for Autobase for the Parish Council Van MOT and Service for £271.28 (Cheque No. 005839) was signed by Cllrs Adam, Tippen and Turner.

All invoices were agreed, Cllrs Tippen and Turner would authorise on Unity.

There being no further business, the meeting closed at 20.23.

Date:

Signed:

Cllr Anne Boswell Chairman, Amenities Committee
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