



**MINUTES OF THE MEETING OF THE FINANCE COMMITTEE ON TUESDAY 30TH  
APRIL 2019 HELD IN THE PARISH MEETING ROOM, GOUDHURST ROAD,  
MARDEN COMMENCING AT 8PM**

**35/18 PRESENT**

Cllrs Adam, Boswell, Jones, Mannington, Stevens and Tippen (in the Chair) were present. .

**36/18 APOLOGIES**

Apologies were received from the Clerk.

In the Clerk's absence Cllr Mannington took the minutes.

**37/18 PARISH COUNCILLOR DETAILS**

**Register of Interests**

There were no amendments to the registers of interest.

**Granting of Dispensation**

There were no requests for dispensation of any item on this agenda

**38/18 MINUTES OF PREVIOUS MEETING**

The Minutes of the meeting held on 30<sup>th</sup> November 2018 were agreed and signed as a true record.

**39/18 UPDATE FROM HR SUB-COMMITTEE MEETING**

Cllr Tippen reported on the meeting of the HR Sub-Committee held on 15<sup>th</sup> April 2019 when it was agreed that Rachel Gillis-Coates would be offered the position of Deputy Parish Clerk, which she had accepted. She would commence work on 13<sup>th</sup> May 2019. The salary had been budgeted for the 2019/20 financial year.

**40/18 2018/19 FINANCIAL YEAR – END OF YEAR AGREEMENT OF ACCOUNTS**

**Expenditure**

Cllrs agreed end-of-year expenditure details.

**Income**

Cllrs agreed the end-of-year income details.

**41/18 4-YEAR FINANCIAL PLAN**

Cllrs would need to review the 4-year financial plan before the autumn. The cost of the forthcoming Bi-election would need to be factored into future planned expenditure.

**42/18 FINANCIAL POLICIES**

Cllrs review and agreed the current financial policies which were due for renewal. It was agreed that the Financial Risk Assessment Policy should be reviewed in the light of internet banking procedures.

**43/18 OTHER FINANCIAL ISSUES**

Cllrs noted the report of the Internal Auditor and recommendations together with recommendations from the Clerk.

The Clerk was requested to review the procedure regarding interment fees for the cemetery. Agreement was given to the purchase of a new Strimmer.

**44/18 INVOICES**

There were no invoices due for payment

There being no further business the meeting closed at 8.15pm

Date:

Signed:

Cllr Kate Tippen

Chairman, HR Sub-Committee

Marden Parish Council

Parish Office

Goudhurst Road

Marden

01622 832305

07376 287981

[clerk@mardenkent-pc.gov.uk](mailto:clerk@mardenkent-pc.gov.uk)

[www.mardenkent-pc.gov.uk](http://www.mardenkent-pc.gov.uk)