



**MINUTES OF THE MEETING OF THE MARDEN PARISH COUNCIL AMENITIES COMMITTEE ON TUESDAY 28<sup>TH</sup> NOVEMBER 2023 HELD AT 7.30PM AT THE ALLENS, ALBION ROAD**

**090/23 PRESENT**

Cllrs Boswell (in the Chair), Rabot, Robertson, Summersgill, Tippen and Turner. Cllrs Adam, Gibson and the Deputy Clerk were also in attendance.

**091/23 APOLOGIES**

Cllrs Besant and Newton gave their apologies for this meeting.

**092/23 COUNCILLOR INFORMATION**

**Declarations of Interest**

Cllr Boswell declared an interest in item 096/23 (Southons Field) as a resident backing onto the field; Cllr Tippen declared an interest in item 103/23 (Memorial Hall) as a Trustee of the Marden Memorial Hall.

**Granting of Dispensation**

There were no requests for dispensation.

**093/23 APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES**

The minutes of the meeting held on 24<sup>th</sup> October 2023 were agreed and signed as a true record.

**094/23 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING**

There were no members of the public in attendance.

**095/23 DEPUTY CLERK REPORT**

The report was submitted to Cllrs prior to the meeting. The Clerk continues to chase Golding Homes regarding the CCTV on the Playing Field. Cllr Besant will make contact with the Caretakers with regard to installing the Cemetery Signage just after Christmas. The Deputy Clerk has made contact with the Community Payback Team requesting an update. The Clerks will look into the bollards and standpipe at the Cemetery after the Marden at Christmas event on Saturday 2<sup>nd</sup> December. Cllrs noted.

**096/23 OPEN SPACE**

**Playing Field**

Play Inspection Reports from MPC.

The report had been received from the Caretaker for MPC with no new issues to report.

Other Playing Field Issues

**Marden Play Area Net Replacement**

Due to the net becoming worn, the Deputy Clerk had provided Cllrs with two quotes (as the request was specialist) that had been received to replace the net on the multiplay unit due to the company who installed the whole piece of play equipment was no longer trading. Cllrs discussed the quotes and agreed for the Deputy Clerk to go ahead to purchase the replacement.

**Southons Field**

Play Trail Inspection Report from MPC

The Report had been received from the Caretaker for MPC with no new issues to report.

**Other Open Space**

Open Space Action Plan

There were no new updates on the Open Space Action Plan.

**Trees**Monthly Tree Inspection

The Caretakers had completed their monthly tree inspections. Cllrs noted.

Tree Warden Twice Yearly Report

The Deputy Clerk circulated the report prior to the meeting. Cllrs discussed and raised an issue that needed to be added to the next Planning Meeting agenda and another for the Deputy Clerk to take action on. Cllrs noted.

**097/23 CEMETERY****Scattering of Ashes**

Cllr Boswell reported that the scattering of ashes area had been dug out by the Cemetery Caretaker. The Deputy Clerk had shared information about a slate plaque (that had been agreed at the May 2023 Amenities Committee meeting). Cllrs agreed the words “In Memoriam” to be inscribed. Cllrs agreed for the Deputy Clerk to purchase the plaque to the measurements and cost agreed. The location agreed by Cllrs was for it to be put in the ground in front of the tree and Cllr Boswell will sow the wildflower seeds next Spring.

**Management of Memorials Training Feedback**

The Deputy Clerk updated Cllrs on training she attended along with Cllr Newton. The training was very informative and gave good indicators of what was expected by those Parish Councils who were responsible for burial sites. The Deputy Clerk will sit down with the Clerk to review the current Memorial Safety Policy and discuss what is needed to carry this out at the Marden Cemetery. Cllrs noted.

**098/23 ALLOTMENTS**

There were no further updates on allotments for this meeting.

**099/23 PUBLIC TOILETS AND CAR PARK****Public Toilets**

There were no issues to report.

**Car Park**

There were no issues to report.

**100/23 ENVIRONMENTAL SUB-GROUP****Report from Environmental Sub-Group meeting on Tuesday 21st November**

The notes from the Environment Sub-Group meeting had been circulated prior to the meeting. Cllrs noted.

**Draft Biodiversity Policy**

Cllr Boswell reported that this policy is based on the draft NALC policy. Whilst Amenities Cllrs are happy with the text Cllr Adam recommended that the policy be added to the Planning Committee agenda for the Planning items to be agreed before being ratified at the next Full Council meeting.

**MBC Climate Change Survey**

Whilst Cllr Boswell was looking for the group to take part, Cllr Summersgill recommended that it be shared on MPC social media and e-newsletter as the survey would benefit the personal view of residents. Cllrs agreed.

**Statement on Environmental for Gold Quality Criteria**

Cllr Boswell had drafted the statement and thanked those Cllrs on the Environmental Group who helped to complete the statement. Cllrs agreed the statement and the Clerk will put together all the relevant documents to be agreed at Full Council in the New Year.

**101/23 CORRESPONDENCE**

There was no correspondence received for this meeting.

**102/23 HEALTH AND WELLBEING**

Cllr Boswell advised the next Nature Prescribing project meeting was taking place on 5<sup>th</sup> December. There were no other issues on Health and Wellbeing to report for this meeting.

**103/23 OUTSIDE BODIES REPORTS****Memorial Hall**

There were no issues to report. The meeting scheduled for 16<sup>th</sup> November was cancelled and there is yet to be a future meeting arranged.

**Youth**

There was no update received to report to Cllrs at this meeting. Cllr Boswell requested that the Deputy Clerk chase again so an update could be placed in the Spring Newsletter.

**104/23 OUTSTANDING ISSUES/CARETAKERS TO DO LIST****Caretaker's To Do List**

The updated list has been circulated to Cllrs prior to this meeting. Cllrs noted.

**Wheelbarrow for Cemetery**

The Clerks had obtained some costs for a replacement wheelbarrow for the Caretaker at the Cemetery. Cllrs discussed and agreed for the Cemetery Caretaker to choose out of the three examples presented.

**105/23 OTHER AMENITIES ISSUES FOR DECISION****Windsor Meadow and the Parsonage Connecting Footpath**

The Deputy Clerk had circulated the specification to all Cllrs prior to the meeting. Cllrs discussed. Cllr Adam recommended that the depth of the path be added to the specification. Cllrs agreed with the amendments and for the Clerks to seek further quotes from other companies for the work.

**106/23 INVOICES FOR PAYMENT**

The following invoices were submitted for payment:

Castle Water – Toilet Water Supply - £8.27

Castle Water – Changing Rooms Water Supply - £7.19

Viking – Copier Paper/Xmas Supplies - £132.96

P&F Cleaning – Toilet Cleaning - £695.00

Total: £843.42

All invoices were agreed, Cllrs Turner and Tippen would authorise on Unity.

There being no further business, the meeting closed at 20.23.

Date:

Signed:

Cllr Anne Boswell Chairman, Amenities Committee

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