



**MINUTES OF THE EXTRAORDINARY FULL COUNCIL MEETING HELD ON
TUESDAY 22ND JANUARY 2019 IN THE PARISH COUNCIL OFFICE MEETING
ROOM, MARDEN MEMORIAL HALL, GOUDHURST ROAD, MARDEN
COMMENCING AT 7.30PM**

115/19 PRESENT

Cllrs Adam, Boswell, Newton, Robertson And Turner. The Clerk was also in attendance.

116/19 APOLOGIES FOR ABSENCE

Cllrs Brown, Harvey, Jones, Mannington, Stevens and Tippen.

In the absence of Cllr Tippen Cllr Adam took the chair.

117/19 COUNCILLOR INFORMATION

Changes to Register of Interests

There were no changes to the registers of interest

Declaration of Interests

Cllrs Adam, Newton and Robertson declared a non-pecuniary interest in item 120/19(Donations) as members of Marden History Group and would not take part in any decision.

Granting of Dispensation

There were no requests for dispensation

118/19 MINUTES OF THE PREVIOUS MEETING

Minutes of the Parish Council meeting held on 8th January 2019 would be deferred until the February Full Council meeting.

119/19 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

There were no members of the public in attendance.

120/19 FINANCE

Public Convenience Cleaning Contract

After viewing the quotes and looking at the figures Cllrs agreed to offer the cleaning contract to RJP Cleaning for a period of fourteen months (to March 2020). The contract will be reviewed at the budget meeting in November 2019. A deep clean would be undertaken prior to the toilets being opened at the beginning of February.

Agreement of 2018/19 accounts for 3rd Quarter

The Clerk had produced a spreadsheet of the income and expenditure to 31st December 2018. Cllrs viewed these and after questions were answered by the Clerk the accounts were agreed. Additional expenditure for 2019/20:

Donations

Several requests for donations had been received: History Group and Paddock Wood Community Advice Centre. However as three Cllrs were members of the History Group therefore leaving the meeting not quorate it was proposed this would be put to Amenities Committee or Full Council for decision. The Clerk was asked to contact PWCAC to ascertain whether any Marden residents attended the centre for advice.

Highways

Costings for the provision of a bell bollard on footway of the High Street/Maidstone Road junction had been received from Kent Highways however after discussion it was agreed not to pursue this at the current time.

Other

Cllrs wished the Deputy Clerk undertake CiLCA qualification following the probation period. The Clerk informed the meeting that this would cost an additional £350 plus training. The budget was amended to incorporate this and for an additional 2 hours per week if required to complete the modules.

The Clerk and Cllr Robertson had met with the Vicar and representative of Marden History Group to put details together for Operation London Bridge. It was proposed that the Parish Council would budget for a loose leaf book of condolence and a floral tribute.

As the Assistant Clerk was due to retire on 29th January and the Deputy Clerk role would not be in place until May the Clerk informed the meeting that she was able to provide additional hours for this period if needed. Cllrs agreed that this was the case the Clerk would be paid accordingly.

Amendment to draft budget set on 27th November 2018: Following the above discussions the budget was revised and agreed by Cllrs.

Review Capital Income and Expenditure

This would be deferred until the next Finance meeting.

Review of Tax Base from Maidstone Borough Council

The Tax Base for 2019/20 had been received from MBC and was 1830.5.

Update to Financial 4 year plan

(this item was moved forward to calculate the figures for the Precept).

Cllr Adam updated the spreadsheet to provide the predicted income and expenditure for 2018/19 and the budget figures for 2019/20. Following this the percentage of reserves was added to provide the necessary Precept figure for 2019/20. Cllrs, and the Clerk, thanked Cllr Adam for his work on this.

Precept: Cllrs agreed the Precept for 2019/20 would be £136,500.00. This equates to £74.57 per annum for a Band D property (increase of £1.79) or £6.21 per month for a Band D property (increase of 15p).

Precept form to be signed

The MBC Precept form was completed and signed by Cllr Adam and the Clerk.

Other Financial Issues

There were no other financial issues.

121/19 INVOICES FOR PAYMENT

There were no invoices for payment

There being no further business the meeting closed at 9.40pm

Date: 12th February 2019

Signed:

Cllr Kate Tippen

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