



If you have any questions etc that you wish to ask regarding this meeting please contact the Clerk on 01622 832305 or email clerk@mardenkent-pc.gov.uk.

TO ALL MEMBERS OF MARDEN PARISH COUNCIL

BRIEFING NOTE FOR FULL COUNCIL MEETING ON 8TH JULY 2025 AT THE ALLENS, ALBION ROAD, MARDEN

029/25 PRESENT

030/25 APOLOGIES FOR ABSENCE

Apologies for absence to be received.

Cllrs to inform the Clerk by 5.00pm on 4th July if they will not be attending the meeting.

031/25 COUNCILLOR INFORMATION

Declaration of Pecuniary and Non-Pecuniary Interests

Changes to Register of Interest

Granting of Dispensation

032/25 MINUTES OF THE PREVIOUS MEETING

[Draft Minutes in Meeting Pack.](#)

To receive and accept as a true record the Minutes of the Parish Council meeting held on 10th June 2025.

[Full Council Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](#)

033/25 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

The meeting to be adjourned for the following items:

PUBLIC FORUM

Members of the public will be given the opportunity to raise any issue under this item.

EXTERNAL VERBAL REPORTS (if in attendance)

County Councillor Report

Borough Councillors Report

Police

The meeting to be reconvened to discuss item 034/25 onwards.

034/25 CLERK'S REPORT

To receive and note the Clerk's report.

[Can be viewed in the Meeting Pack.](#)

035/25 PARISH MATTERS

Reports from MBC and KCC

Cllrs to receive and note written report from Borough and County Councillors

[Reports received can be viewed in the Meeting Pack.](#)

Police Update/Report from Police Forum

Crime Figures

Cllr Rabot to provide a report on receive crime figures.

Crime Figures can be found at: [Marden and Yalding | Your area | Kent Police | Kent Police](#)

Other Police Matters

Cllrs to note various anti-social behaviour in the village.

Communication

Newsletter

Marden Flooding

Infrastructure Spend Plan (ISP)

Cllrs to receive any updates on the ISP

No new updates had been received to add to the ISP.

Changing Rooms Refurbishment

Cllrs to receive any updates on the refurbishment.

The Clerk had responded to the architect but no further information had been received at the time of the agenda being published.

036/25 COMMITTEE REPORTS

Amenities Committee

There was no Amenities Committee meeting held in June.

Planning Committee

To note the draft Minutes of Planning Committee meeting held on 17th June and 1st July which had been previously circulated and available on the Parish Council website.

[Planning Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

Finance Committee

There was no Finance Committee meeting held in June.

Conferences/Meetings/Webinars/Other attended

Those in attendance to update the meeting on the following:

AI Webinar: 18th June: [Notes in Meeting Pack](#)

KALC EFCM (Reorganisation/Devolvement): 19th June

Highways Improvement Plan Meeting: 24th June [see item 39/25 below](#).

Rude Mechanicals at Southons Field – 27th June

Cloudy IT File Management Webinar: 1st July

Scribe HR Webinar: 2nd July

Conferences/Meetings/Webinars/Events forthcoming

Finance and Governance Networking – 10th July

Marden Memorial Hall Trustees meeting – 14th July

KALC Clerks Forum Webinar - 15th July

Asset Transfer Webinar - 16th July

Assets of Community Value Meeting - 19th July

KALC Chairmans Forum Webinar - 22nd July

Summer Play Scheme – 23rd July to 1st August

MPC Meetings to be arranged:

Resilience Planning

037/25 CORRESPONDENCE

Marden Parish Council Office Correspondence Log – June [available in the Meeting Pack](#)

Marden Parish Church Magazine [available at the meeting](#)

KALC Newsletter [circulated to Cllrs prior to meeting](#).

Letter of thanks from Paddock Wood Community Advice Centre [available in Meeting Pack](#)

KALC - Local Government Reorganisation Survey [circulated to Cllrs prior to the meeting.](#)

Golding Homes – Consultation for change of name of The Allens [information available at the meeting.](#)

038/25 FINANCE

Bank Statements:

The Clerk to provide details at the meeting.

Grant Request

Cllrs to consider grant request from Air Ambulance Charity [Grant application available in the Meeting Pack.](#)

Payments for Approval

Invoices for Payment

Invoices due to payment to be submitted to the meeting.

039/25 HIGHWAYS AND PUBLIC TRANSPORT

Highways

Highways Improvement Plan (HIP)

Update from meeting held on 24th June

Cllrs to receive the updated HIP document and agree next steps for the HIP Priority List.

[Draft HIP, Criteria and Priority List available in the meeting pack.](#)

Fingerposts

Cllrs to receive update from County Cllr Black on the Plain Road fingerpost sign. [No update received at time of publishing agenda.](#)

Speedwatch

Cllrs to note dates for future sessions. [Cllrs Summersgill and Rabot to report to the meeting.](#)

Other Highways Issues

Public Transport

Cllrs to receive update following meeting held with South Eastern. [Information in Meeting Pack.](#)

[Full Council Action Logs \(ongoing and completed\) can be viewed in the meeting pack.](#)