



If you have any questions etc that you wish to ask regarding this meeting please contact the Clerk on 01622 832305 or email clerk@mardenkent-pc.gov.uk.

BRIEFING NOTE FOR FULL COUNCIL MEETING ON 11TH NOVEMBER 2025 AT THE ALLENS, ALBION ROAD, MARDEN

A minute's silence will be held for Remembrance.

074/25 PRESENT

075/25 APOLOGIES FOR ABSENCE

Apologies for absence to be received.

Cllrs to inform the Clerk by 5.00pm on 11th November if they will not be attending the meeting.

076/25 COUNCILLOR INFORMATION

**Declaration of Pecuniary and Non-Pecuniary Interests
Changes to Register of Interest
Granting of Dispensation**

077/25 MINUTES OF THE PREVIOUS MEETING

To receive and accept as a true record the Minutes of the Parish Council meeting held on 14th October 2025.

[Full Council Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](#)

078/25 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

The meeting to be adjourned for the following:

PUBLIC FORUM

Members of the public will be given the opportunity to raise any issue under this item.

EXTERNAL VERBAL REPORTS (if in attendance)

County Councillor Report
Borough Councillors Report
Police

The meeting to be reconvened to discuss item 079/25 onwards.

079/25 CLERK'S REPORT

To receive and note the Clerk's report.

[In meeting pack.](#)

080/25 PARISH MATTERS

Reports from MBC and KCC

Cllrs to receive and note written report from Borough and County Councillors

[Report from Borough Councillors In meeting pack](#)

Police Update/Report from Police Forum

Crime Figures

Cllr Rabot to provide a report on receive crime figures.

Crime Figures can be found at: [Marden and Yalding | Your area | Kent Police | Kent Police](#)

Other Police Matters

[Police Surgery to be held on 17th November at Village Club 5pm to 6pm](#)

Communication

Newsletter

[MPC Newsletters - Marden Parish Council Marden, Tonbridge, Kent - Marden Parish Council, Marden, Tonbridge](#)

Marden Flooding

Cllrs to receive and updates from Southern Water

Infrastructure Spend Plan (ISP)

Cllrs to receive any new requests for inclusion in the ISP

[MPC Infrastructure Spend Plan - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

Changing Rooms Refurbishment

Cllrs to receive any updates on the refurbishment and discuss next steps.

Public Conveniences – Solar Panels

The Clerk to report any updates regarding this project.

Allotments

Cllrs to receive update from Redrow solicitors.

Cllrs to consider next steps for allotment transfer.

081/25 COMMITTEE REPORTS

Amenities Committee

There was no Amenities Committee meeting held in October.

Previous minutes can be viewed at [Amenities Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

Planning Committee

To note the Minutes of Planning Committee meetings held on 28th October and 4th November which had been previously circulated and available on the Parish Council website.

[Planning Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

Finance Committee

To note the Minutes of the Finance Committee meetings held on 28th October and 4th November which had previously been circulated and available on the Parish Council website.

[Finance Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

Conferences/Meetings/Webinars/Other attended

Those in attendance to update the meeting on the following:

KALC Planning Training – 15th October 2025

Community Forum meeting – 16th October 2025

Highways Seminar – 22nd October 2025

Environmental Sub-Group meeting – 4th November

MBC Parish Conference – 10th November

Conferences/Meetings/Webinars/Events forthcoming

Memorial Hall meeting – 24th November 2025

Community Forum meeting – 27th November 2025

MBC Planning Training – 1st December 2025

Marden at Christmas – 6th December 2025
Highways Working Group meeting – 9th December 2025

082/25 CORRESPONDENCE

The following items and for noting:

Marden Parish Council Office Correspondence Log – October

[Correspondence Log - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

Marden Parish Church Magazine

KALC Newsletter

Clerk/Council publications

083/25 FINANCE

Bank Statements:

The Clerk to provide details at the meeting.

Payments for Approval

Invoices for Payment

Invoices due to payment to be submitted to the meeting.

Cllr Allowances

Cllrs to consider providing parish allowances to elected Cllrs for 2026/27.

Purchase of Laptop

Cllrs to consider purchase of a new laptop for planning/finance meetings.

073/25 HIGHWAYS AND PUBLIC TRANSPORT

Highways

Highways Improvement Plan (HIP)

New priority list submitted to Kent Highways.

[MPC Highways Improvement Plan - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

Cllrs to be provided with an update from Kent Highways regarding the priorities for 2025/26

Additional funding for 2026/27

Cllrs to consider additional money to be added to the HIP budget for 2026/27

[To be reported to January Finance Committee meeting.](#)

Fingerposts

To receive quotes for wooden finger post.

[To replace the cast iron fingerpost at Plain Road/Thorn Road junction.](#)

Speedwatch

Cllrs to note dates for future sessions.

Survey

Kent Walking and Cycling Itineraries Survey

[Previously sent via email to Cllrs.](#)

Public Transport