



TO ALL MEMBERS OF MARDEN PARISH COUNCIL **AMENITIES COMMITTEE**

Dear Councillor

YOU ARE HEREBY SUMMONED TO ATTEND the meeting of Amenities Committee meeting to be held on Tuesday 24th March 2026 at 7.30pm at The Allens, Albion Road, Marden, Kent

Rachel Weeks

Rachel Weeks (Miss)
Deputy Clerk to Marden Parish Council
Tuesday 17th March 2026
01622 832305 / deputyclerk@mardenkent-pc.gov.uk

Members of the public and press are welcome to attend this meeting and may speak at the discretion of the Chairman and in accordance with standing order 1 e-g. Questions relating to any other items that are not on this agenda should be referred to the Chair of the Council or Clerk as appropriate and outside this meeting.

The law allows the public proceedings of council meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By attending this meeting, you are consenting to be filmed. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

Marden Parish Council operates under General Power of Competence since adopted on 7th May 2024. Minute Reference 012/24.

AGENDA

089/26 PRESENT

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will be taking part in the meeting.

090/26 APOLOGIES FOR ABSENCE

To receive apologies for absence.

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will not be taking part in the meeting.

091/26 COUNCILLOR INFORMATION

Declaration of Pecuniary and Non-Pecuniary Interests
Granting of Dispensation

Office Opening Times:
Mondays, Tuesdays & Fridays 10am - 12 noon
Email: deputyclerk@mardenkent-pc.gov.uk
Website: www.mardenkent-pc.gov.uk



092/26 MINUTES OF THE PREVIOUS MEETING

To receive and accept as a true record the Minutes of the Amenities Committee meeting held on 24th February 2026.

093/26 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

094/26 DEPUTY CLERK REPORT

Report to be submitted to Cllrs prior to the meeting

095/26 OPEN SPACE**Playing Field**

Play Inspection Report from MPC

Cllrs to accept the weekly reports received from the Caretaker.

Changing Rooms Refurbishment

Cllrs to consider creating Working Group to view plans and tender documents to report back to Full Council or the Amenities Committee (minimum three Cllrs).

Southons Field

Play Inspection Report from MPC

Cllrs to accept the weekly reports received from the Caretaker.

Events on Southons Field

A list of events and bookings circulated to Cllrs prior to the meeting.

Security Metal Shed

Request from member of staff.

Other Open Space

Monthly Tree Inspections

Cllrs to receive monthly reports from the Caretakers.

Annual Play Inspections

The Deputy Clerk will circulate the full documents for Cllrs information for them to raise any queries.

096/26 CEMETERY**Exclusive Right of Burial Certificates**

Cllrs to sign any Exclusive Right of Burial Certificates received in time of this meeting.

Container Entrance

Cllrs informed of the Contractor carrying out the work in front of the Container.

Maintenance at the back of Cemetery

Outcome of Cemetery Sub-Committee meeting prior to this meeting.

097/26 PUBLIC TOILETS AND CAR PARK**Public Toilet Issues**

Solar Panels

Cllrs to be provided with any other update on the project.

Office Opening Times:

Mondays, Tuesdays & Fridays 10am - 12 noon

Email: deputyclerk@mardenkent-pc.gov.uk

Website: www.mardenkent-pc.gov.uk



Car Park Issues

098/26 AMENITIES SUB-COMMITTEES AND SUB-GROUPS

Environmental Sub-Group

Next Meeting

The Environmental Sub-Group will be meeting again on 16th June 2026.

Green Homes Event – 17th May

Cllr Boswell to update Cllrs with information on the above.

099/26 OUTSIDE BODIES REPORT

Memorial Hall

Cllr Turner to provide an update.

Youth Issues

To receive any further update/information.

100/26 AMENITIES MEETING ACTION LOG

Meeting Action Log

The action log to be updated and circulated to Cllrs prior to the meeting.

101/26 OTHER AMENITIES ISSUES FOR DECISION / NOTING

102/26 INVOICES FOR PAYMENT

Invoices due to payment to be submitted to the meeting.

Meeting papers can be found separately to the agenda at: [Amenities Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge](#)

If you have any questions etc that you wish to ask regarding this meeting please contact the Deputy Clerk on 01622 832305 or email deputyclerk@mardenkent-pc.gov.uk

Copies of agendas will be posted on the council's website, Facebook page and noticeboards or can be requested in advance by telephoning 01622 832305 or emailing deputyclerk@mardenkent-pc.gov.uk

Office Opening Times:

Mondays, Tuesdays & Fridays 10am - 12 noon

Email: deputyclerk@mardenkent-pc.gov.uk

Website: www.mardenkent-pc.gov.uk

