



**DRAFT MINUTES OF THE MEETING OF THE FINANCE COMMITTEE ON
TUESDAY 30TH APRIL 2024 IN THE PARISH OFFICE MEETING ROOM, MARDEN
MEMORIAL HALL, GOUDHURST ROAD, MARDEN COMMENCING AT 8.15PM**

049/24 PRESENT:

Cllrs Boswell, Gibson, Tippen and Turner were in attendance. Cllr Robertson and the Clerk were also present.

050/24 APOLOGIES:

Cllrs Adam and Stevens gave their apologies.

In the absence of the Chairman and Vice-Chairman of the Finance Committee Cllrs elected Cllr Turner to chair this meeting.

051/24 APPROVAL OF PREVIOUS MINUTES:

The minutes of the meeting held on 6th February 2024 were agreed and signed as a true record.

052/24 CLLR INFORMATION

Declarations of Interest

There were no declarations of interest.

Granting of Dispensation

There were no requests for dispensation.

053/24 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

There were no members of the public in attendance.

054/24 2023/2024 ACCOUNTS

Income & Expenditure

The Clerk had provided details of the income and expenditure for the financial year 2023/2024.

Cllrs agreed figures for 2023/2024.

Bank Reconciliations to 31st March 2024

Cllrs agreed the end of year bank reconciliations and Cllrs Tippen and Turner signed.

Internal Auditor Report

Cllrs received and noted the end of year internal auditor report and recorded that no actions were required.

External Auditor/AGAR form

Cllrs noted the details of the AGAR which would be put before Full Council on 7th May for submission to Mazars by 30th June 2024.

055/24 OTHER FINANCIAL ISSUES

CCLA Account

The Clerk reported on the transferring of capital funds from Santander to CCLA. She had spoken to Santander and transfer/withdrawal of funds could be undertaken by letter signed by the signatories (Cllrs Tippen and Newton) and accompanied by a photocopy of their ID. Cllrs agreed for the Clerk to now submit an application to open an account with CCLA.

Community Infrastructure Levy

The Clerk reported that money due from 1st October 2023 to 30th March 2024 was £11,165.40.

Electricity Supply

Quotes had been received for electricity supply contract to public conveniences and changing rooms which was due for removal at the end of June. Cllrs agreed for a fixed rate for two years.

056/24 INVOICES

The following invoices were submitted for payment:

NALC – Local Council Award Scheme application - £60.00

Auditing Solutions – End of Year Internal Audit - £450.00

Maidstone Borough Council – Cllr Rabot Carbon Literacy Certificate - £10.00

Total: £520.00

Cllrs agreed payments and Cllrs Tippen and Turner would authorise on Unity.

There being no further business the meeting closed at 8.57pm.

Date:

Signed:

Cllr Richard Adam

Chairman, Finance Committee

Marden Parish Council. Parish Office, Goudhurst Road, Marden

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