



If you have any questions etc that you wish to ask regarding this meeting please contact the Clerk on 01622 832305 or email clerk@mardenkent-pc.gov.uk.

BRIEFING NOTE FOR FULL COUNCIL MEETING ON 9TH APRIL 2024

143/24 PRESENT

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will be taking part in the meeting.

144/24 APOLOGIES FOR ABSENCE

To receive apologies for absence.

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will not be taking part in the meeting.

145/24 COUNCILLOR INFORMATION

Declaration of Pecuniary and Non-Pecuniary Interests

Changes to Register of Interest

Granting of Dispensation

146/24 MINUTES OF THE PREVIOUS MEETING

To receive and accept as a true record the Minutes of the Parish Council meeting held on 12th March 2024.

[Full Council Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](#)

147/24 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

Members of the public to make themselves known to the meeting as to whether they wish to raise any issue under this item.

The meeting to be adjourned for the following items:

PUBLIC FORUM

Members of the public will be given the opportunity to raise any issue under this item.

EXTERNAL REPORTS

County Councillor Report

Borough Councillors Report

Community Warden Report

The meeting to be reconvened to discuss item 137/24 onwards.

148/24 CLERK'S REPORT

To receive the Clerk's report. [Circulated with this Briefing Note.](#)

149/24 PARISH MATTERS

Reports from MBC and KCC

Police Update/Report from Police Forum

Crime Figures can be found at: [Marden and Yalding | Your area | Kent Police | Kent Police](#)

Communication

[Newsletter](#)

Marden Flooding

Cemetery

[Exclusive Right of Burial Certificates](#)

[No certificates to sign.](#)

Allotments

No decision received on recent planning application.

Local Council Award Scheme – Quality Gold Level

To receive and accept the application for the Local Council Award Scheme – Quality Gold Level.

The Clerk will finalise document and circulate to Cllrs.

Terms of Reference

To receive and review the Terms of Reference for Council and Committees of Marden Parish Council.

Cllrs to review and make any changes if required – copy sent with this Briefing Note.

150/24 COMMITTEE REPORTS**Amenities Committee**

There was no Amenities Committee meeting in March.

+The next meeting will be held on 23rd April 2024.

[Amenities Minutes and Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](https://www.mardenkent-pc.gov.uk)

Planning Committee

To receive the Minutes of Planning Committee meeting held on 19th March and draft Minutes of 26th March.

These had previously circulated and available on the Parish Council website. The next meeting will be held on 16th April 2024.

[Planning Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](https://www.mardenkent-pc.gov.uk)

Finance Committee

There was no Finance Committee meeting held in February. The next meeting of the Finance Committee will be 30th April to accept end of year accounts.

[Finance Committee Minutes & Agendas - Marden Parish Council - Marden Parish Council, Marden, Tonbridge \(mardenkent-pc.gov.uk\)](https://www.mardenkent-pc.gov.uk)

Conferences/Meetings/Webinars attended

Verbal reports to be given at the meeting if relevant.

14th March – Community Forum

15th March – Events Sub-Group

16th March- Village Litter pick

19th March – SLCC AGM

19th March – Carbon Literacy Training

20th March – Internal Audit

25th March – Nominations for Elections open (closing date 5th April at 4.00pm)

26th March – Marden Neighbourhood Plan

26th March – Carbon Literacy Training

28th March – Memorial Hall AGM and Committee meeting

28th March – PPG Meeting

2nd April – APM

Conferences/Meetings/Webinars/Events forthcoming

18th April – Dementia Group AGM

26th April – NALC Climate webinar

2nd May – Elections

7th May – Annual Parish Council meeting

151/24 CORRESPONDENCE

No correspondence received.

152/24 FINANCE**Bank Statements:**

The Clerk to provide details at the meeting.

Payments for ApprovalElectronic Payments

Invoices due to payment to be submitted to the meeting.

Other**153/24 HIGHWAYS AND PUBLIC TRANSPORT****Highways**Highways Improvement Plan

Email received regarding parking issues at Church Green for Cllrs to consider adding to HIP – details circulated to Cllrs.

Speed Cameras

Cllr Summersgill to present details of ANPR cameras

Any information received will be circulated to Cllrs prior to the meeting.

Public Transport

South Eastern Grants

Email received from South Eastern regarding possible grant funding.

Tuesday 2nd April 2024

Parish Office, Goudhurst Road, Marden

01622 832305 / 07376 287981

clerk@mardenkent-pc.gov.uk / www.mardenkent-pc.gov.uk

Local electors and the press are entitled to listen to Parish Council Meetings but not to take part. An opportunity to speak will be given at the beginning of Council Business in line with MPC's Public Participation Policy [Microsoft Word - Public Participation Policy March 2024 \(mardenkent-pc.gov.uk\)](#).

The whole of the meeting can be recorded, except where there are confidential or exempt items. If any member of the public has an objection to being filmed, please make yourself known to the Chairman or Parish Clerk before the start of the meeting [Microsoft Word - Filming and Recording of Meetings March 2024 \(mardenkent-pc.gov.uk\)](#)