



MINUTES OF THE MEETING OF THE MARDEN PARISH COUNCIL AMENITIES COMMITTEE ON TUESDAY 26TH MARCH 2019 HELD IN THE PARISH OFFICE MEETING ROOM, MEMORIAL HALL, MARDEN COMMENCING AT 7.30pm

**Min
No**

075/19 **PRESENT:** Cllrs Adam, Boswell, Jones, Newton, Robertson (in the Chair), Tippen and Turner were present. The Clerk and one member of the public were also in attendance.

076/19 **APOLOGIES:** Cllr Harvey had given his apologies.

077/19 **DECLARATIONS OF INTEREST:** Cllr Jones declared an interest in item 081/19(a)(i) as neighbour to the playing field; Cllr Boswell declared an interest in item 081/19(a)(ii) as neighbour to Southons Field; Cllrs Newton and Tippen declared an interest in item 084/19 (a) as Trustees of Marden Memorial Hall.

078/19 **GRANTING OF DISPENSATION:** There were no requests for dispensation

079/19 **APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES:** The minutes of the meeting held on 29th January 2019 were agreed and signed as a true record.

080/19 **IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING:** The member of the public did not wish to speak on any item however was interested in item 081/19(a)(i) *Adult Gym and Rocking Horse*). The Chairman proposed to move this item next on the agenda.

081/19 **SUB-COMMITTEES REPORTS**

(a) Open Space

(i) Playing Field

19:34 Cllr Turner arrived at the meeting

Adult Gym - Cllrs discussed the proposed locations of the adult gym and Cllr Jones raised concerns that there had been some consideration of moving pieces of the equipment. Cllrs stated that the proposals, as consulted in February 2018, had been agreed and no other agreement had been made in moving all, or any, of the pieces of equipment. However the positioning needed to be reviewed at the next playing field site meeting especially in regard to the close proximity of the football pitch which may mean that one of two pieces may require moving slightly away from the touch line. Cllrs stated that any major changes would be put out to public consultation before any installation took place.

Rocking Horse Following an item in the newsletter regarding the removal of the rocking horse a lot of residents had contacted the Clerk stating their disappointment that it had come to this. Cllrs discussed in detail but agreed that, as planned, the current rocking horse would need to be removed from the site. However Cllr Tippen informed the Cllrs that Wicksteed Play Equipment

Parish Office, Goudhurst Road, Marden : 01622 832305

clerk@mardenkent-pc.gov.uk / www.mardenkent-pc.gov.uk

office opening times: Mondays, Tuesdays, Fridays 10am to 12noon

Company were advertising a rocking horse similar to that which had been at the playing field for many years. The Clerk had received an indicative quote and Cllrs agreed for the Clerk to contact Wicksteed to undertake a site visit to provide a more accurate price. If this was acceptable MBC would be contacted for this to be paid from S106 contribution money. As Wicksteed were contracted to install the adult gym it may be possible to install the rocking horse at the same time. At the May meeting the relocation of the old rocking horse would be discussed.

Play Inspection Reports: MBC and MPC: No new issues were raised

Changing Room: No issues had been raised from the Caretaker or the Football Club.

Project Managing Running Track/Footpath - work is planned to commence end of April/May however the Clerk was waiting to hear back from Football Club as to what home fixtures were left of the season before confirmation was made with the contractor. Cllrs Boswell and Tippen would assist with project managing.

Buddy Swing Chains A quote had been received to replace the rope chains which have become worn at a cost of £350.00. Cllrs felt that this quote had to be accepted as the company who had installed the play equipment had gone into liquidation and no other company were able to provide this piece of equipment.

Other Playing Field issues: Playing Field Play Area bench has been ordered and installation of all benches and litter bins will take place shortly.

Morello Path manhole/path dropping away and the Clerk was asked to contact KCC to undertake a site visit. At the same time they would be asked to view the KCC path in The Chestnuts area leading to Chantry Road.

(ii) **Southons Field**

Play Trail Inspection Report: MPC – no issues raised

Other Southons Field issues: The caretaker would be asked to commence the mowing of the field. Cllrs to discuss the future resurfacing of the driveway and the Clerk would put together a five-year plan of projects to bring to the next Full Council meeting.

(iii) **Other Open Space**

Open Space Action Plan: A review of the remainder of the S106 contributions to be discussed prior to the budget meeting in the Autumn following the competition of the current projects at the playing field.

(iv) **Trees**

Tree work: The two caretakers had undertaken a large amount of tree work and the Clerk was meeting with Graham Carey next week to ascertain whether he could provide any more assistance before contacting tree surgeons again for the remainder of the tree work required.

(b) **Cemetery**

Cemetery mapping on Pear Technology. The Clerk had finalised the correct positioning of graves etc onto the hard copy of the plan and this had been sent to Pear Technology to upload to the mapping system. Following this the next project would be to start photographing and plotting the headstones together with providing a plan at the cemetery.

Cemetery issues: ICCM publication made available

082/19 **PUBLIC TOILETS & CAR PARK**

- (a) Public Convenience issues: There had been no reports of issues regarding the public conveniences cleaning contract however concern had been raised at a Council meeting of the high water bills. The Clerk had contacted the water company and arranged for an inspector to visit in regard to ascertaining the correct meter reading. There would be a cost to this but Cllrs wished it known that if there was an error with the meter than this cost would be reimbursed.
- (b) Car Park Issues: The Clerk was asked to contact MBC and request a litter pick on a regular basis.

083/19 **CORRESPONDENCE**

There had been no correspondence received.

084/19 **ACTION GROUP REPORTS**

- (a) Stilebridge: Update: Cllrs Boswell and Tippen had delivered newsletters but no issues were reported by residents.
- (b) Christmas: Meeting held 5th March 2019 – Notes of this meeting had been circulated and the date for 2019 had been agreed as 7th December. The majority of the format remains the same however the start time has been moved slightly at The Allens and Father Christmas would drive through the village to the Memorial Hall and not stop at The Allens.
- (c) Litter Pick: Held on 16th March 2019. Thanks were expressed to everyone who helped during the week prior and on the day. Thanks were also given to those residents who litter pick regularly around the parish.

084/19 **OUTSIDE BODIES REPORTS**

- (a) Memorial Hall: AGM and Committee Meeting held 18th March 2019. A brief report of what had been discussed had been circulated to Cllrs which included the fire alarm and CCTV had now been installed, the main hall ceiling had been painted but the metal beams still needed to be cleaned and painted – unfortunately the contractor who had undertaken the ceiling work was unable to complete these so other contractors were being contacted. The Facilities Manager was obtaining quotes for new chairs, the cost of which would be requested from the County Councillor grant.
- (b) Youth: Update / S106 youth contributions / additional youth provision. The last KCC youth Club was held on 20th March and although a Junior Club was planned there was no date set for commencement. The Friday night youth club which was being run by parent volunteers was still going and the MBC grant had been awarded to the Parish Council to help finance this. Cllrs Newton and Tippen together with the Clerk were due to meet the leader of this group on Thursday to discuss further.

085/19 **OUTSTANDING ISSUES**

- (a) Update from To Do list circulated to Cllrs prior to meeting and the Chairman went through items outstanding – the majority of which had been covered in this meeting.

086/19 **FURTHER ISSUES FOR DECISION**

(a) Highwood Green Allotments information had been received from Medical Centre regarding setting up community allotments. Dr Morgan had obtained information from Redrow and the Clerk was asked to contact Dr Morgan to ascertain whether this area was planned for allotments or a community garden. Cllrs agreed for a piece to be placed in the next newsletter asking for interested parties to set up a management society.

087/19 **FURTHER ISSUES FOR DISCUSSION/INFORMATION**

Playscheme – Dates planned are for two weeks from 29th July. The manager is willing to come back for 2019 and the Clerk is due to meet to discuss staffing and the theme for this year.

088/19 **INVOICES FOR PAYMENT:**

The following invoices were agreed for payment:

Payee	Details	Amount
Marden Memorial Hall	Youth Club/MPC Hall hire, Office Rent & Refuse	563.00
Jo Rhodes	Youth Club equipment	13.99
Rams Hill	Mower/machinery services	352.80
Alison Hooker	Litter pick refreshments and travel x 2	60.45
Digital Nomads	Annual subscription for emails and domain	143.98
Stackhouse Poland Ltd	Mower and Van insurance	735.00
	TOTAL	£1,8694

Cllrs Newton and Tippen would authorise the payments on Unity.

There being no further business the meeting closed at 21.03pm

Signed:
Chairman, Amenities Committee
Marden Parish Council

Date: