



If you have any questions etc that you wish to ask regarding this meeting please contact the Deputy Clerk on 01622 832305 or email [deputyclerk@mardenkent-pc.gov.uk](mailto:deputyclerk@mardenkent-pc.gov.uk). A short Extra Ordinary Full Council meeting will be held at 7.30pm prior to the Amenities meeting).

### **BRIEFING NOTE**

For the meeting of the Amenities Committee to be held on Tuesday 28<sup>th</sup> January 2025 at 7.40pm at The Allens, Albion Road, Marden, Kent.

#### **100/25 PRESENT**

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will be taking part in the meeting.

#### **101/25 APOLOGIES**

To receive apologies for absence. Cllrs to inform the Deputy Clerk by 5.00pm on the day of the meeting if they will not be taking part in the meeting.

#### **102/25 COUNCILLOR INFORMATION**

**Declarations of Pecuniary Interest**  
**Granting of Dispensation**

#### **103/25 APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES**

The minutes of the meeting held on 26<sup>th</sup> November 2024 to be agreed and signed as a true record.

#### **104/25 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING**

Members of the public to inform the Chairman if they wish to raise anything under this item or speak on any agenda item.

#### **105/25 DEPUTY CLERK REPORT**

Report to be submitted to Cllrs prior to the meeting.

#### **106/25 OPEN SPACE**

##### **Playing Field**

##### Play Inspection Report from MPC

Cllrs to accept the weekly reports received from Caretaker.

##### CCTV Update

Cllrs to review quote received.

##### **Southons Field**

##### Play Trail Inspection Report from MPC

Cllrs to accept the weekly reports received from Caretaker.

##### Replacement Piece of Equipment on Play Trail

Cllrs to discuss costings and decide next steps. **The Deputy Clerk will circulate the costing of the replacement piece prior to the meeting.**

##### **Other Open Space**

##### Trees

##### Monthly Tree Inspections

Cllrs to accept the monthly reports received from Caretakers.

**107/25 CEMETERY****ICCM Winter Journal**

A copy of which will be sent via email prior to the meeting but a hard copy will be available for Cllrs at the meeting.

**108/25 ALLOTMENTS**

The Clerk to report if there are any updates received in time for this meeting.

**109/25 PUBLIC TOILETS AND CAR PARK****Public Toilet Issues****Car Park Issues****110/25 ENVIRONMENTAL SUB-GROUP**

The Environmental Sub-Group met on 21<sup>st</sup> January 2025.

**111/25 CORRESPONDENCE****112/25 OUTSIDE BODIES REPORTS****Memorial Hall**

Cllr Turner as the Council's Marden Memorial Hall Representative to provide an update.

**113/25 OUTSTANDING ISSUES****Outstanding Issue List**

The list to be circulated prior to the meeting.

**114/25 OTHER AMENITIES ISSUES FOR DECISION****Litter Bins**

Cllrs to receive response from MBC and discuss next steps. **Response to be emailed to Cllrs prior to the meeting.**

**Amenities Policies and Risk Assessments**

Cllrs to review and agree the Amenities policies and risk assessments in readiness. The Deputy Clerk and Clerk will review with any suggested changes. **A link to the policies and risk assessments will be circulated prior to the meeting.**

**Litter Pick**

Cllrs to decide date for Village Litter Pick

**115/25 INVOICES FOR PAYMENT**

Invoices to be submitted at the meeting.