



**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 10TH
DECEMBER 2019 AT THE ALLENS, ALBION ROAD, MARDEN COMMENCING
AT 7.30PM**

096/19 PRESENT

Cllrs Barker, Boswell, Jones, Mannington (in the Chair), Robertson, Stevens, Tippen and Turner were present. The Clerk, County Cllr Hotson and 4 members of the public were also in attendance.

097/19 APOLOGIES FOR ABSENCE

Cllrs Adam and Brown and PCSO Nicola Morris gave their apologies.
Cllr Newton gave his apologies following the meeting.

098/19 COUNCILLOR INFORMATION

Register of Interest

There were no amendments to the Registers of Interest

Declarations of Interest

There were no declarations of interest

Granting of Dispensation

There were no requests for granting of dispensation

099/19 MINUTES OF THE PREVIOUS MEETING

The Minutes of the Parish Council meeting held on 12th November 2019 and the Minutes of the Extra Ordinary Full Council meeting held on 3rd December 2019 were agreed and signed as true records.

100/19 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

One resident wished to ask a question in the public forum.

The Chairman adjourned the meeting for the following items:

PUBLIC FORUM

Resident

Thanks were expressed to Cllrs for their individual statements made at the Extra Ordinary Full Council Meeting on 3rd December for the Call for Sites and asked if Cllrs would make a collective statement. This would be discussed and agreed at the next Planning Committee meeting on 17th December. Cllrs were also asked whether they would sign the petition against a garden community – The Clerk would contact KALC for advice and report back.

EXTERNAL VERBAL REPORTS (if in attendance)

County & Borough Councillors

County Cllr Hotson apologised for not attending the Extra Ordinary Full Council meeting but had to attend a meeting at Staplehurst where the Sainsburys supermarket was discussed and agreed.

Cllr Tippen asked for a further update on KCC S106 contributions and Cllr Hotson reported there was no new information available. Concern was that some of the trigger dates were close and that money would be lost before any allocation could be made. Very little of S106 had been seen to be spent especially on education.

19:38: Cllr Turner arrived at the meeting

Police

Report given at item 101/19

Community Warden

Not in attendance

The Chairman reconvened the meeting for the rest of the agenda.

101/19 MATTERS ARISING FROM PREVIOUS MINUTES (for information only)

The Chairman read through the actions from last meeting giving details of work undertaken.

102/19 PARISH MATTERS

Reports from MBC and KCC

No reports had been received from MBC or KCC Councillors. Further meetings were due to be arranged in the New Year.

Police Update/Report from Police Forum

The Clerk had emailed to ascertain the date for the next Police Forum. To date no further information had been received.

9 crimes reported since the last meeting: 2 thefts from motor vehicles; 2 burglaries; 1 theft from shop; 2 criminal damage; 1 interference with motor vehicle and 1 robbery.

Anti-social behaviour and other incidents of note were reported: 2 bikes had been seen around fields and orchards – persons had been identified, parents spoken to and the Police and Golding Homes were following up; 4 anti-social behaviour incidents had been reported.

Parish/Police Surgeries

The PCSO was arranging further dates for the Parish/ Police Surgeries in January and February.

Communication

Communications Sub-Committee

The next meeting was due to be held on 20th January at 10.30am

Newsletter

Next newsletter due February 2020

Social Media & Website

The Clerk reported that the website provider (HugoFox) may start to charge and it was proposed that the Clerk contact HugoFox for further information and costings be obtained from other website providers.

Cemetery

Exclusive Right of Burial Certificates

There were no certificates for signing

Update regarding Flooding/Water issues

No new updates received

MPC Standing Orders – agreement and adoption for 2019/20

The Clerk reported that no amendments had been made - Cllrs agreed to the adoption of the Standing Orders for 2020.

Golding Homes – access to MPC Storage area at The Allens

Golding Homes has requested access to MPC cupboard at The Allens in case of fire/emergency. Some MPC personal data was stored here. The Cllrs agreed for the Clerk to move all this data to store in the Parish Office. Once this had been done a key would be handed over.

Marden Neighbourhood Plan

MBC had contacted the Parish Council to decide on the date for the referendum of the 16th or 23rd January 2020. Cllrs agreed to the 23rd January as the preferred date. Cllr Adam would be asked to update the Marden Neighbourhood Plan FAQ. The Clerk was asked to confirm with MBC as to what, if anything, the Steering Group need to do before this date.

Parish/Community Award

Closing date for nominations for this award was 31st January 2020. Two nominations had received by the Clerk and Cllrs were asked to provide the Clerk with additional suggestions by the 13th January in readiness for Cllrs to agree at the January Full Council Meeting.

20.08 Member of the public left the meeting

Ratification of MPC Policy for Christmas Stallholders

This had been agreed in principle by the Amenities Committee and had circulated to Cllrs prior to meeting. Cllr Tippen asked that a paragraph be added in regarding to non-refund of payment if there was no show on the day. The Deputy Clerk to amend and recirculate.

Air Diffusion Tubes

An email had been received from KALC with the availability for 2020 for Marden Parish Council to be part of MBC's scheme. The cost would be approx. £270 per tube. Cllrs agreed in principle subject to the Clerk contact KALC to ascertain that no additional charges would be required throughout the year. Cllrs also agreed the locations being outside the Primary School and the junction with Maidstone Road/High Street and Primary School.

103/19 COMMITTEE REPORTS

Amenities Committee

Draft Minutes of the Amenities Meeting held on 26th November. Meeting arranged with the Community Payback Team on 10th January to discuss what can be done around the village.

Planning Committee

Draft Minutes of Planning Meetings held on 19th November and 3rd December had been previously circulated and were available on the Parish Council website.

Finance Committee

No Finance meeting held in November.

Other Conferences/Meetings attended

SLCC The Digital Clerk Webinar – 13th November 2019 Deputy Clerk provided a report of the different types of websites/IT that could be of benefit to the administration of the Parish Office. This would be looked at in more detail in the New Year.

KCC Highways Seminar – 28th November 2019 Cllrs Mannington and Tippen attended Cllr Tippen gave a verbal report stating that this was a very good seminar (slides would be circulated once received) Road safety was a major discussion along with the way Kent Highways were moving forward. Cllr Tippen would draft the Highways Improvement Plan for Marden as a proactive document and will circulate to Cllrs. A lot of questions raised as to why Kent Highways do not object more on planning applications. However, changes in the NPPF state that Kent Highways have to demonstrate a level of severity and modelling. A potential pilot of an extension to the 7.5 tonne weight limit to a wider area was also discussed. KALC AGM – 30th November 2019 - Cllr Tippen attended and gave a verbal report informing Cllrs that several motions were raised including: (1) number of dwellings in the South East to be reduced which KALC will take forward at a County level; (2) Complexity of Parish Council nominations at elections; and (3) relating to air quality and that all future local plan allocations should have a robust air quality mitigation.

Conferences/Meetings for the coming months

KALC Allotment Law and Management – 9th January 2020

KALC Website Accessibility – 20th January 2020 & 24th January 2020

KALC Health and Wellbeing – 6th February 2020

KALC CiLCA workshops – 20th March, 3rd & 17th April 2020

104/19 CORRESPONDENCE

Transport for the South East Draft Transport Strategy

Closing date 10th January 2020 www.tfse.org.uk/transport-strategy Cllr Barker has completed survey and would send to Clerk for circulation to Cllrs.

NALC – Guide to Tackle Loneliness

For information

KCC – Kent Minerals and Waste Local Plan 2013-30

Noted

The Clerk Magazine

Noted

Marden Parish Church Magazine

Noted

KALC News – November

Noted

105/19 FINANCE**Bank Statements as at 10th December 2019:**Reserve Accounts:

Nat West: £35,584.93

Unity: £38,242.15

Capital Account:

Santander: £46,866.47

*20.47 Member of the public arrived at the meeting***Payments for Approval**Electronic Payments

Cllr K Tippen – travel to KALC AGM/Highways Seminar £21.60

Ian Jones – Southons Field/Public Conv. locking £200.00

Tonbridge & Malling BC – MNP and Open Day Printing £149.27

Wright Landscapes – Tree work (playing field, Southons field and Cemetery) £2,630.00

Graham Carey – grounds maintenance £624.00

Alison Hooker – Xmas, travel, Children's Centre donation £140.38

Cllr L Mannington – Xmas refreshments £17.25

Total: £3,782.50

All invoices were agreed and Cllrs Jones and Stevens to authorise payments.

Cheque payment

Cash - Office cleaning and Deputy Clerk Travel - £52.15

Agreed and cheque duly signed.

Funding request from Paddock Wood Community Advice Centre

Cllrs requested that this be deferred to February Full Council Meeting.

106/19 HIGHWAYS AND PUBLIC TRANSPORT**Highways**Email from resident of Goudhurst Road Speeding VehiclesHGVs, Traffic and Parking at Marden Primary School

Cllrs discussed both the above and agreed for Cllr Tippen to add to the draft Highways Improvement Plan

Public TransportMeeting at Marden Station

Email received from George Patterson at South Eastern regarding a meeting. The Clerk to arrange in the New Year.

There being no further business the meeting closed at 8.55pm

Date: 14th January 2020

Signed:

Cllr Lesley Mannington

Marden Parish Council Chairman

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