



Mrs Alison Hooker
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**To: Members of the Council you are summoned to:
THE PARISH COUNCIL MEETING OF MARDEN PARISH COUNCIL WHICH WILL BE HELD ON
TUESDAY 12TH MARCH 2019 AT 7.30 PM AT THE ALLENS, ALBION ROAD, MARDEN**

**ALL MEMBERS OF THE PRESS AND PUBLIC ARE INVITED TO ADDRESS THE COUNCIL AFTER
ITEM 6 OF THE AGENDA**

Alison Hooker

Alison Hooker (Mrs)

Date of Notice: Tuesday 5th March 2019

AGENDA

1. 133/19 **PRESENT**
2. 134/19 **APOLOGIES FOR ABSENCE**
3. 135/19 **COUNCILLOR INFORMATION:**
 - (a) **Changes to Register of Interests**
 - (b) **Declaration of Interests**
 - (c) **Granting of Dispensation**
4. 136/19 **MINUTES OF THE PREVIOUS MEETING**

Minutes of the Parish Council meeting held on 12th February 2019 to be agreed and signed as a true record.
5. 137/19 **MATTERS ARISING FROM PREVIOUS MINUTES (for information only):**

Update from Parish To Do List
6. 138/19 **IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING:**

The meeting to be adjourned for the following items:

PUBLIC FORUM

The Chairman will invite members of the public who are in attendance to ask questions or make statements. The public must not take part at any other times

EXTERNAL VERBAL REPORTS (if in attendance)

County & Borough Councillors

Police

Community Warden

The meeting to be reconvened for the rest of the agenda.

7. 139/19 **PARISH MATTERS**
 - (a) Reports from MBC and KCC:
 - (i) County Councillor grant **item raised at February Full Council for decision to be made on possible grant applications to County Councillor Hotson**
 - (b) Police Update/Report from Police Forum
 - (c) Communication
 - (i) Newsletter :
 - (ii) Social Media & Website
 - (d) Cemetery – Exclusive Right of Burial Certificates **No certificates to sign**
 - (e) Update regarding Flooding/Water issues
 - (f) Health and Safety Policy – for agreement **draft circulated prior to meeting**
 - (g) Health and Safety Statement – for agreement and signing by Chairman **draft**

Parish Office, Goudhurst Road, Marden : 01622 832305

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Local electors and the press are entitled to listen to Parish Council Meetings but not to take part. An opportunity to speak will be given at the beginning of Council Business



- circulated prior to meeting
- (h) Parish Council Risk Assessments **The Clerk has viewed and updated the Parish Council risk assessments – will be available at the meeting and available on the Parish Website <http://www.mardenkent-pc.gov.uk/community/marden-parish-council-13394/risk-assessments/>**
 - (i) Deputy Parish Clerk advert **advertised from 1st March**
 - (j) Kent Resilience Forum – Preparing for Emergencies in Kent **details emailed to Cllrs prior to meeting**
 - (k) Marden Youth Club **update regarding the proposed closure of the Wednesday evening Youth Club**
 - (l) 125 years of Parish Councils **for information**
- 8. 140/19 COMMITTEE REPORTS**
- (a) **Amenities Committee** – There was no Amenities Meeting held in February.
 - (b) **Planning Committee** – Draft Minutes of Planning Meetings held on 19th February and 5th March had been previously circulated and were available on the Parish Council website.
 - (c) **Finance Committee** – There was no Finance Committee meeting held in January.
 - (d) **HR Sub-Committee** – Draft Minutes of the HR Committee Meeting held on 26th February had previously been circulated and were available on the Parish Council website.
 - (e) **Other Conferences/Meetings attended: reports will be given at the meeting if relevant**
SLCC Meeting – 1st March – Aylesford Community Centre
MBC – CIL Training – 20th February – Maidstone Town Hall
Interim Internal Auditor Visit – 11th March – Parish Office
 - (g) **Conferences/Meetings for the coming months:**
KALC Planning Conference – 15th March – Lenham Community Centre
Maidstone BC Local Plan Review – 13th (Lenham) and 21st March (Yalding)
Parish Litter Pick – 16th March
Memorial Hall AGM – 18th March
Marden Children’s Centre Network Lunch – 19th March
Annual Parish Meeting – 16th April
- 9. 141/19 CORRESPONDENCE**
- (a) Marden Parish Church Magazine
 - (b) Clerks & Councils Direct
- 10. 142/19 FINANCE**
- (a) Bank Statements will be available at the meeting.
 - (b) Payments for Approval (list available at meeting)
 - (c) Internal Auditor report following visit on 11th March
 - (d) Unity Bank – removal of Assistant Clerk details
- 11. 143/19 HIGHWAYS AND PUBLIC TRANSPORT**
- a) **Highways**
Speed Indicator Device (SID) – Location responses and Cllr agreement
KM281 surfacing **public right of way request for surfacing**
Directional Signage for Great Cheveney Farm, Goudhurst Road
Parking Traffic Regulation Orders **advertised in Kent Messenger, Parish website and Newsletter**
 - (b) **Public Transport**
Meetings **dates given to Southeastern – waiting for confirmation**