



If you have any questions etc that you wish to ask regarding this meeting please contact the Clerk on 01622 832305 or email clerk@mardenkent-pc.gov.uk.

BRIEFING NOTE

For the meeting of the Amenities Committee to be held on Tuesday 22nd October 2024 at 7.30pm at The Allens, Albion Road, Marden, Kent.

068/24 PRESENT

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will be taking part in the meeting.

069/24 APOLOGIES

To receive apologies for absence.

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will not be taking part in the meeting.

In the Deputy Clerk's absence, the Clerk will be attending the meeting to take minutes.

070/24 COUNCILLOR INFORMATION

Declarations of Pecuniary Interest

Granting of Dispensation

071/24 APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES

The minutes of the meeting held on 1st October 2024 to be agreed and signed as a true record.

072/24 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

Members of the public to inform the Chairman if they wish to raise anything under this item or speak on any agenda item.

073/24 DEPUTY CLERK REPORT

Report to be submitted to Cllrs prior to the meeting. **Page 1 of 24**

074/24 OPEN SPACE

Playing Field

Play Inspection Report from MPC

Cllrs to accept the weekly reports received from Caretaker.

Southons Field

Play Trail Inspection Report from MPC

Cllrs to accept the weekly reports received from Caretaker.

Southons Field Booking

Local sports company requesting to hire the field. Cllrs to discuss. **The Clerk to share email at the meeting with Cllrs for discussion and decision.**

Other Open Space

Fee increases for 2025/26 for Southons Field and the Playing Field. **The Clerk to provide Cllrs with figures for discussion.**

Trees

Monthly Tree Inspections

Cllrs to accept the monthly reports received from Caretakers.

Tree Audit Work – Quotes for Work

Cllrs to look at quotes received from companies for tree work. **Cllrs to review costings from more concise quotes. Page 2 of 24**

Tree Warden Report

Should the report be received in time for this meeting, Cllrs to review.

075/24 CEMETERY

Fee Increases for 2025/26

Cllrs to review Cemetery Fees. **The Clerk to provide costings for discussion.**

076/24 ALLOTMENTS

The Clerk will report if there are any updates.

077/24 PUBLIC TOILETS AND CAR PARK

Public Toilet Issues

Solar Panel Application

Cllrs to discuss further quote regarding the structural survey and grant information. **Further quotes received for Cllrs to discuss. The Clerk has provided a spreadsheet of costings. Page 4 and 5 of 24**

Car Park Issues

078/24 ENVIRONMENTAL SUB-GROUP

The Environmental Sub-Group will meet again on 19th November 2024.

Plastic Free Campaign

Cllrs to consider report from the Clerk regarding the Parish Council's involvement in the campaign. **Page 6 of 24**

079/24 CORRESPONDENCE

Kent Community Warden Review

Cllrs to consider letter received regarding the Kent Community Warden Review. **Pages 7 to 22 of 24**

080/24 OUTSIDE BODIES REPORTS

Memorial Hall

Cllr Turner to provide an update.

081/24 OUTSTANDING ISSUES

Outstanding Issue List

The list to be circulated prior to the meeting. **The updated list can be found at page 23 of 24**

082/24 OTHER AMENITIES ISSUES FOR DECISION

Proposals for 2025/26 Amenities Projects/Expenditure

Cllrs to discuss any future projects and recommend before being put before Finance Committee on 29th October.

Sandbag Storage

Cllrs to consider storage for sandbags at Marden Memorial Hall. **Report provided by the Clerk at page 24 of 24**

083/24 INVOICES FOR PAYMENT

Invoices to be submitted at the meeting.