



MINUTES OF THE MEETING OF THE MARDEN PARISH COUNCIL AMENITIES COMMITTEE ON TUESDAY 28TH JANUARY 2025 COMMENCING AT 7.40PM AT THE ALLENS, ALBION ROAD, MARDEN

A short Extra Ordinary Full Council meeting was held at 7.30pm prior to the Amenities meeting.

100/25 PRESENT

Cllrs Boswell (in the Chair), Gibson, Newton, Rabot, Tippen and Turner were present. Cllr Adam, Goda and the Deputy Clerk were also in attendance.

101/25 APOLOGIES

Cllr Summersgill was absent from the meeting.

102/25 COUNCILLOR INFORMATION

Declarations of Interest

Cllr Boswell declared an interest in item 106/25 (Southons Field) as a resident backing onto the field; Cllrs Tippen, Newton and Turner, as Trustees of the Memorial Hall, declared an interest in item 112/25 (Memorial Hall). Cllr Gibson declared an interest in item 108/25 Allotments due to being a resident on the development where the Allotments are planned.

Granting of Dispensation

There were no requests for dispensation.

103/25 APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES

Cllrs received and accepted, as a true record, the Minutes of the Amenities Committee meeting held on 26th November 2024. These were duly signed by the Chairman.

104/25 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

There were no members of the public in attendance.

105/25 DEPUTY CLERK REPORT

The report was submitted to Cllrs prior to the meeting. The Community Payback team have completed their task of painting the play area gates at the Playing Field. The Planning Permission has gone through but we are waiting to hear with regard to the Tree Protection Order work on the trees at the Playing field. A resident has conducted metal detecting on the area behind the cemetery with the Council's permission and has shared his results with the Council. Cllrs agreed to pass these to the Marden History Group. There had been some reports of fouling in the Gentlemen's toilets at Library car park and this had also been happening in other parishes. The Contractor was asked to keep a record and to report to the Clerk to monitor. The local police had been informed. The Caretaker's To Do list had been created but was being amended due to the Annual Play Inspections being received. Cllrs noted.

Cllr Goda arrived at 19.42

106/25 OPEN SPACE

Playing Field

Play Inspection Reports from MPC

The reports for the Playing Field Play Area, Napoleon Drive Play Area, the Sports Wall and the Outdoor Gym Equipment had been received from the Caretaker for MPC. There were no issues to report. Cllrs noted.

CCTV Update

Cllrs were awaiting an updated quote for works but it had not been received in time for this meeting.

Southons FieldPlay Trail Inspection Report from MPC

The reports for the Play Trail, Swings and Football Goal Post had been received from the Caretaker for MPC with no new issues to report. Cllrs noted.

Replacement Piece of Equipment on Play Trail

Cllrs discussed the costings for the log step replacement piece for the play trail. Cllrs agreed to purchase and requested the Deputy Clerk order using the budget code 4235.

Southons Field Entrance Wall

The wall at the entrance of Southons Field has collapsed along with the house names sign. Cllrs discussed and agreed that the bricks and rubble be advertised on a Facebook local community free site to ask if anyone would be interested in reusing them. If they are not collected, then they would be placed in the skip on Southons Field. Cllrs agreed and asked the Deputy Clerk to write to the residents asking their opinion on what they would like to do with the house names sign.

Other Open SpaceTreesMonthly Tree Inspections

The Cemetery Caretaker had completed their monthly tree inspections and there were no issues to report. Due to the Caretaker's leave, the monthly tree inspections for the Playing Field are yet to be received. Following high winds, the Caretakers checked the trees and reported no issues. Cllrs noted but asked for a written record to be kept.

Saplings

A resident has kindly donated a few oak saplings and Cllr Boswell has some Chequer Trees to plant on various Parish Council open spaces. Cllr Tippen would help. Cllrs noted.

107/25 CEMETERYICCM Winter Journal

The link to the online ICCM Winter Journal was circulated prior to the meeting and a hard copy available at the meeting. Cllrs noted.

108/25 ALLOTMENTS

Following the Redrow Board Meeting on 18th December, the Clerk had received a response to advise that the S106 Deed of Variation wording has now been agreed which will allow Redrow to transfer the land to the Parish Council. However, Redrow are still trying to find a management company to take on the parking spaces.

109/25 PUBLIC TOILETS AND CAR PARKPublic Toilets

Cllrs discussed the issue of the licence for the solar panels. Cllr Boswell suggested that the water refill station be added to the licence. Cllrs requested the Clerks check with MBC whether this could be done at no additional cost.

Car Park

There were no issues to report for this meeting.

110/25 ENVIRONMENTAL SUB-GROUP

The Environmental Sub-Group met on 21st January 2025. Notes of the meeting were circulated to Cllrs prior to the meeting and were noted.

111/25 CORRESPONDENCE

There was no correspondence received for this meeting.

112/25 OUTSIDE BODIES REPORTSMemorial Hall

Cllr Turner updated the meeting advising that the Trustees are still in process of ongoing maintenance. The renting of the flat has had a few viewings booked. The waste collection bin has had to be relocated due to inconsiderate parking so that MBC can collect it more easily. A defibrillator is being fitted to the front of the hall building. There are plans this year to upgrade the cooker, install a projector screen and to do some maintenance in the Ladies toilets.

113/25 OUTSTANDING ISSUESOutstanding Issues List

The Deputy Clerk had circulated the amended Outstanding Issues List. Cllrs noted.

114/25 OTHER AMENITIES ISSUES FOR DECISIONLitter Bin Survey

The Deputy Clerk had received a response from MBC with a proposal to move an existing MBC bin in Marden to a new location. The area outside the Pharmacy was suggested, however, there was not enough room. Cllrs viewed photos of the High Street and asked the Deputy Clerk and the Clerk to measure the bin by the West End Tavern and mark up a suitable area near the Fingerposts outside The Old Post Office Café.

Amenities Policies and Risk Assessments

The amendments and suggestions to update the Amenities Policies and Risk Assessments had been circulated to Cllrs prior to the meeting. Cllrs requested that the Tree Management Policy be looked at further with regard to Public Request for Work and caretakers checking trees after high winds. The Deputy Clerk will also further review the Memorial Safety policy following the work carried out in late 2024. These policies will be put on the February Amenities Committee agenda for review and agreement.

Litter Pick

Cllrs discussed the date for the Spring Litter Pick and decided on Saturday 29th March. The Parish Council had received a request from the Marden Plastic Free Campaign to separate into recycling and non-recycling bags. Cllrs agreed in principle but asked the Marden Plastic Free Campaign to submit a plan prior to the event.

115/25 INVOICES FOR PAYMENT

The following invoices were put before Cllrs for payment:

Marden PCC – Magazine Subscription - £12.00

The Hop Press – Signage and business cards - £354.00

Q-Tec Solutions – Maintenance of CCTV - £150.00

Purchase Power – Postage - £33.74

KALC – Burial Training - £84.00

Total: £633.74

Cllrs agreed payments and Cllrs Adam and Turner would authorise on Unity.

There being no further business, the meeting closed at 20.34.

Date:

Signed:

Cllr Boswell

Chairman, Amenities Committee

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