



If you have any questions etc that you wish to ask regarding this meeting please contact the Deputy Clerk on 01622 832305 or email [deputyclerk@mardenkent-pc.gov.uk](mailto:deputyclerk@mardenkent-pc.gov.uk).

## **BRIEFING NOTE**

For the meeting of the Amenities Committee to be held on Tuesday 1<sup>st</sup> October 2024 at 7.30pm at The Allens, Albion Road, Marden, Kent.

### **053/24 PRESENT**

### **054/24 APOLOGIES**

### **055/24 COUNCILLOR INFORMATION**

Declarations of Interest

Granting of Dispensation

### **056/24 APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES**

The minutes of the meeting held on 23<sup>rd</sup> July 2024 to be agreed and signed as a true record.

### **057/24 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING**

Members of the public to inform the Chairman if they wish to raise anything under this item or speak on any agenda item.

### **058/24 DEPUTY CLERK REPORT**

Report to be submitted to Cllrs prior to the meeting. **Report circulated in meeting papers at page 1.**

### **059/24 OPEN SPACE**

Playing Field

Play Inspection Report from MPC

Cllrs to accept the weekly reports received from Caretaker.

Picnic Benches

Cllrs to review picnic bench quotes received. **Quotes circulated in meeting papers at page 2.**

Permanent Goal Posts

Cllrs to consider position of permanent goal posts. Cllrs to consider request from Staplehurst Monarchs Football Club to hire pitch for under 8s to under 11s football games. **Report circulated to the Cllrs from the Clerk prior in the meeting papers at page 3.**

Southons Field

Play Trail Inspection Report from MPC

Cllrs to accept the weekly reports received from Caretaker.

Southons Field Extended Booking

Local sports company requesting to extend their booking. Cllrs to discuss. **Emails to be read out at the meeting.**

Other Open Space

Amenities Site Meeting Dates

Site meeting dates to be agreed in Autumn/Winter.

**Trees**

Monthly Tree Inspections

Cllrs to accept the monthly reports received from Caretakers.

Tree Audit Work – Quote for Work

Cllrs to look at quotes received from three companies for tree work. **Quotes circulated in meeting papers at pages 4-7.**

Tree Watering/Maintenance at the Cemetery

Cllr Boswell and Besant to discuss and Cllrs to decide the watering/maintenance going forward.

**060/24 CEMETERY**

Cemetery Sub-Committee

The Cemetery Sub-Committee met on 19<sup>th</sup> September. Recommendations that came out of that meeting for Cllrs to discuss. **Meeting notes circulated prior to the meeting to Cllrs.**

**061/24 ALLOTMENTS**

The Deputy Clerk will report if there are any updates.

**062/24 PUBLIC TOILETS AND CAR PARK**

Public Toilet Issues

Structural Survey on Building

Cllrs to discuss recent correspondence regarding the fee quote for a structural survey on the Public Toilets building. **The fee quote has been circulated in the meeting papers at pages 8-12.**

Car Park Issues

**063/24 ENVIRONMENTAL SUB-GROUP**

The notes of the Environmental Sub-Group Meeting had been circulated to Cllrs prior to the meeting.

Draft Hedgerow Management Policy

Cllrs to review draft and agree wording before going to Full Council for ratification. **Draft policy circulated to Cllrs in meeting papers at pages 13-15.**

Hedgerow Saplings

Cllrs to consider obtaining more saplings for the extended Cemetery area.

Plastic Free Campaign

Cllrs to consider report from Cllr Boswell regarding a Plastic Free Campaign. **Report circulated to Cllrs in meeting papers at page 16.**

**064/24 OUTSIDE BODIES REPORTS**

Memorial Hall

Cllr Turner to provide an update from meeting on 16<sup>th</sup> September.

Village Events Sub-Group

The Sub-Group met on 29<sup>th</sup> August and discussed Marden at Christmas. Cllrs to discuss purchasing a BBQ. **Notes circulated to all Cllrs on 3<sup>rd</sup> September by email.**

Marden Summer Playscheme

Report and income/expenditure was received by Cllrs prior to the meeting. **Report from the Clerk has been circulated in the meeting papers at pages 17-19.**

**065/24 OUTSTANDING ISSUES**

Outstanding Issue List

The list to be circulated prior to the meeting.

**066/24 OTHER AMENITIES ISSUES FOR DECISION**

Litter Bin Survey

Cllrs to review the Litter Bin Survey of the central part of the parish. **A map of the litter bin locations has been circulated in the meeting papers at page 20. Cllrs to discuss whether any more litter bins are needed.**

Remembrance Day Wreath

Cllrs to make the decision on purchasing a wreath for Remembrance Day 2024.

**067/24 INVOICES FOR PAYMENT**

Invoices to be submitted at the meeting.