



## MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 12<sup>TH</sup> JULY 2016 AT THE ALLENS, ALBION ROAD, MARDEN COMMENCING AT 7.30PM

- 050/16 **PRESENT:** Cllrs Adam, Boswell, Brown, Childs, Cowin, Mannington, Newton, Tippen and Turner. The Clerk, Mira Martin (Community Warden) and Sean Harvey and Sam Lain Rose (candidates for co-option) were also in attendance.
- 051/16 **APOLOGIES FOR ABSENCE** Cllr Robertson gave her apologies. PCSO Nicola Morris had also given her apologies.
- 052/16 (a) **AMENDMENTS TO COUNCILLOR REGISTERS OF INTEREST** There were no amendments to the Cllr Registers of Interest  
 (b) **DECLARATIONS OF INTEREST** There were no declarations of interest on any items on the agenda  
 (c) **GRANTING OF DISPENSATION** There were no requests for dispensation.
- 053/16 **MINUTES OF THE PREVIOUS MEETING**  
 Minutes of the Parish Council meeting held on 14<sup>th</sup> June and the Extraordinary Meetings held on 21<sup>st</sup> June and 5<sup>th</sup> July were agreed and signed as true records.
- 054/16 **IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING:** Sean Harvey and Sam Lain-Rose were in attendance to give a presentation for the Cllr vacancy.
- 055/16 **CO-OPTION OF PARISH COUNCILLOR** – The two candidates were invited by the Chairman to speak to Cllrs giving a brief background of themselves. A question and answer session followed.  
 After this the Cllrs held a secret ballot with the following result:  
 Sean Harvey: 7  
 Sam Lain-Rose: 2  
 Sean Harvey was then invited to join the meeting and Sam Lain-Rose was thanked for applying for the vacancy.  
 Following this Sean Harvey was asked to sign the Declaration of Office and then invited to the Parish Council for the remainder of the meeting.  
*Sam Lain-Rose then left the meeting*

The meeting was adjourned for the following items:

### **PUBLIC FORUM**

There were no members of the public in attendance.

### **EXTERNAL REPORTS**

Borough Councillors present – any information from MBC

County Councillor present

Police: Although PCSO Nicola Morris was not in attendance she had provided the Clerk with the crime figures and further information for the meeting. Since the last meeting there has been six crimes: 3 burglary other than dwelling; 1 criminal damage; 1 theft and 1 burglary dwelling were enquiries were ongoing.

**Parish Office, Goudhurst Road, Marden : 01622 832305**

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Other issues that had been dealt with including nuisance at Cricket and Hockey Field where youths were throwing stones; youths at the train station late at night being loud and intimidating; youths inside building site at Highwood Green; youths on roofs of bin stores at The Cockpit throwing items and being abusive (these youths had been located and parents spoken to). Further concerns had been raised of youths playing on the building sites. The PCSO is also undertaking various visits with Golding Homes.

Community Warden: Continues to work with vulnerable people and has met with the Chairman of the Marden Minors FC to discuss a under 16/18 team. Working with Kent Police regarding the young people especially following incidents at the new development.

The Parish Chairman had met with the PCSO and Community Warden along with Cllr Newton and the Clerk on 1<sup>st</sup> July and anti-social behaviour concerns were raised around the parish. The PCSO was in communication with Golding Homes and the Redrow site manager. The Chairman gave a brief report to the Cllrs of items raised and it was hoped that further meetings could be arranged with the site manager of Redrow.

The meeting was reconvened for the rest of the agenda.

#### 056/16 **MATTERS ARISING FROM PREVIOUS MINUTES (for information only)**

To Do List update: This had been circulated to Cllrs and the Clerk briefed the meeting on several of the items currently being worked on.

#### 057/16 **PARISH MATTERS**

- (a) Local Needs Housing – A S106 document had been received from MBC on the small development along Maidstone Road. This led the Clerk to view the Planning Inspectorate website to ascertain whether this application had been approved. However it still states that the application is “not yet decided”.
- (b) Business Forums  
MBF: Open Evening due on 28<sup>th</sup> July in Pattenden Lane.  
NRBF: The recent Breakfast meeting had been cancelled and these would be resumed following the Summer break.
- (c) Police Forum – Next meeting 20<sup>th</sup> July to be held at Maidstone Police Station at 7.30pm. Unfortunately Cllr Turner is unable to attend and the Clerk was asked to speak to PCSO Nicola Morris to see if she was attending.
- (d) Communication
  - (i) Newsletter: Currently being drafted and due to go to print end of August.
  - (ii) Website: At its meeting in June the Amenities Committee had discussed the future of the Parish website following KCC’s decision to do a U turn with charging. The Amenities Committee agreed to continue with the current provision and to look at a new website at the Finance Meeting in November for the following financial year. The Clerk was asked to retrieve information on Government owned domain names ready for the meeting.
- (e) Cemetery – Exclusive Right of Burial Certificates – There were no certificates to sign.
- (f) Parish Council Action Plan - noted
- (g) Pear Technology – Additional layers for Environment and Flood: The Cllrs considered the data available on these layers and agreed to purchase both against the budget of the Neighbourhood Plan.
- (h) Outdoor Theatre, Southons Field – 2017. An email had been received asking for Cllrs to consider hiring the field for theatre/plays. Cllrs agreed in principle but concern was raised regarding parking facilities. The Clerk was asked to investigate more details of the procedure and to speak with South Eastern for a goodwill gesture of providing free/reduced parking.

#### 058/16 **COMMITTEE REPORTS**

- (a) **Amenities Committee** – Minutes of the Amenities meeting held on 28<sup>th</sup> June had been previously circulated.
- (b) **Planning Committee** -Minutes of Planning Meetings held on 21<sup>st</sup> June and 5<sup>th</sup> July had been previously circulated.

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(c) **Other Conferences/Meetings attended:**

27<sup>th</sup> June – KALC Maidstone Area Committee AGM – No Cllr in attendance.

28<sup>th</sup> June – MBC Planning Training – Cllr Childs attended

28<sup>th</sup> June – MBC Networking Meeting with Clerks – The Clerk attended – The Clerk was asked to speak to MBC regarding the Council Tax Support Grant.

1<sup>st</sup> July – Chairman's meeting with Village PCSO and Community Warden – Cllrs Tippen and Newton together with the Clerk attended.

1<sup>st</sup> July – Rural Speeding Group – Cllr Childs attended.

7<sup>th</sup> July – KALC Councillors Conference – Cllrs Boswell and Brown attended. The content of the day was given by both Cllrs and notes would be circulated together with a pro-forma for project management.

8<sup>th</sup> July – Marden Station Meeting – Cllrs Adam, Boswell, Childs and Tippen attended – notes had been circulated prior to meeting

11<sup>th</sup> July – Southeastern Stakeholder Forum – Cllr Childs attended – notes had been circulated prior to the meeting.

(d) **Conferences/Meetings for the coming months:**

13<sup>th</sup> July – Burial Law and Management – The Clerk and Cllrs Brown and Newton attending

25<sup>th</sup> July – MBC Planning Training – Cllrs Childs and Mannington attending (Cllr Boswell as substitute)

22<sup>nd</sup> July – Meeting with Marden Doctors – Cllrs Childs and Tippen together with the Clerk to attend.

27<sup>th</sup> July – Meeting with Helen Grant regarding The Cockpit – Cllr Harvey would try to attend but would need details prior to attending.

29<sup>th</sup> July – Chairman's meeting with Borough Councillors – Cllrs Boswell, Childs and Mannington to attend

060/16 **CORRESPONDENCE**

(a) Marden Parish Church magazine

(b) HM Treasury consultation on central government lending to local authorities – closing date 3<sup>rd</sup> August - Cllrs agreed to respond along the same lines as NALC to seek an end to the premium charged by the Public Works Loan Board for early repayment of loans.

061/16 **FINANCE**

(a) Balances as at 29<sup>th</sup> June 2016

**Post Office £17,774.54: Santander Account £49,840.67**

**Nat West Account: £183,521.02**

(b) Payments for Approval (list available at meeting). Invoices were viewed, agreed and cheques signed for payment.

(c) Amendments to bank mandates for Clerk and Assistant Clerk's salaries following increase set by NALC – Three Cllrs signed the mandates.

062/16 **HIGHWAYS AND PUBLIC TRANSPORT**(a) **Highways**

Highways Issues – Traffic Calming and other highways issues

Parking Questionnaires had all been put onto a spreadsheet. The Clerk would finalise the analysis to include (a) Reviews of current restrictions; (b) placing these current restrictions onto a plan of the village; (c) provide a list of the roads with the concerns raised from the questionnaires; (d) map these concerns on the plan. Once this was done Cllrs Boswell and Childs would put together a report of the outcome and present to the next available Full council meeting. It was hoped that the results could be placed in the next newsletter but due to time restraints and holidays this may not be possible.

**Other Highways Issues**

Reports for MBC/Highways:

(a) Flytipping in Sheephurst Lane (fridge/white cupboard) right hand side before bridge.

(b) Clamped car on Pattenden Lane village side of burger van

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**Public Transport**

Marden Station

Improve Rail and Bus Services and Facilities

**Other issues raised by Cllrs for the Clerk to action:**

Street name plates missing and damaged

Kent Highways to be contacted regarding refurbishment of cast iron and wooden finger posts

Cllrs thanked Cllr Boswell and the members of Marden in Bloom Group for all the commitment that has been put into the presentation, judging route and all other work and wished them all the best for judging tomorrow

Best wishes were sent to Colin as he was off sick until at least 30<sup>th</sup> August.

There being no further business the meeting closed at 9.40pm

Signed: ..... Date: 9<sup>th</sup> August 2016

Chairman

Marden Parish Council