



MINUTES OF THE MEETING OF THE MARDEN PARISH COUNCIL AMENITIES COMMITTEE ON TUESDAY 26TH NOVEMBER 2024 COMMENCING AT 7.30PM AT THE ALLENS, ALBION ROAD, MARDEN

084/24 PRESENT

Cllrs Boswell (in the Chair), Gibson, Dobinson, Newton, Rabot, Tippen and Turner were present. The Deputy Clerk was also in attendance.

085/24 APOLOGIES

Cllr Summersgill had given his apologies. Cllr Adam had also given his apologies for this meeting.

086/24 COUNCILLOR INFORMATION

Declarations of Interest

Cllr Boswell declared an interest in item 090/24 (Southons Field) as a resident backing onto the field; Cllrs Tippen, Newton and Turner, as Trustees of the Memorial Hall, declared an interest in item 096/24 (Memorial Hall). Cllr Gibson declared an interest in item 092/24 Allotments due to being a resident on the development where the Allotments are planned.

Granting of Dispensation

There were no requests for dispensation.

087/24 APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES

Cllrs received and accepted, as a true record, the Minutes of the Amenities Committee meeting held on 22nd October 2024. These were duly signed by the Chairman.

088/24 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

There were no members of the public in attendance.

089/24 DEPUTY CLERK REPORT

The report was submitted to Cllrs prior to the meeting. The Community Payback team are due to be painting the Marden Play Area gates red at the Playing Field. A cherry tree that had died located between the Playing Field and Napoleon Drive area had been removed by the Caretakers. The leftover wood from the tree removal at the Marden Library car park has been removed. The Caretaker's To Do List is being created following the Amenities Site Meetings. Cllrs noted.

Cllr Turner arrived at 19.35.

090/24 OPEN SPACE

Playing Field

Play Inspection Reports from MPC

The reports for the Playing Field Play Area, Napoleon Drive Play Area, the Sports Wall and the Outdoor Gym Equipment had been received from the Caretaker for MPC. There were no issues to report. Cllrs noted.

Southons Field

Play Trail Inspection Report from MPC

The reports for the Play Trail, Swings and Football Goal Post had been received from the Caretaker for MPC with no new issues to report. Cllrs noted.

Other Open Space

Notes of Amenities Site Meetings

Cllrs received the Notes of the Amenities Site Meetings that took place on 7th and 8th November 2024 that were circulated. Cllrs noted.

Trees

Monthly Tree Inspections

The Caretakers had completed their monthly tree inspections and there were no issues to report. Following the high winds on the weekend of 23rd and 24th November, the Caretakers checked the trees and reported no issues. Cllrs noted.

Tree Warden Report

The report from the Tree Warden, which is received twice a year whereby the trees on Parish Council owned land and other land in the Parish are checked, had been circulated to Cllrs.

The report was quite comprehensive. Cllrs asked the Clerks to contact the various management companies about trees reported on their land with the recommended action. The Tree Warden would be informed as some of the trees reported are on private land.

091/24 CEMETERY

Cllr Boswell thanked the Deputy Clerk, Cllr Summersgill and Cllr Newton for their time and effort for installing the wooden stakes making sure the loose memorials were safe.

092/24 ALLOTMENTS

The Clerk had received an update from Redrow and this had been circulated to Cllrs prior to the meeting. There is a board meeting taking place on 18th December 2024 and it is hoped that there is more information available after this meeting.

093/24 PUBLIC TOILETS AND CAR PARK

Public Toilets

There were no issues to report for this meeting.

Car Park

There were no issues to report for this meeting.

094/24 ENVIRONMENTAL SUB-GROUP

The Environmental Sub-Group met on 19th November 2024.

KALC Climate Change Conference

Cllr Boswell attended the KALC Climate Change Conference on 5th November. One of the main topics that came out of the conference was Emergency Planning. Cllrs agreed to continue to improve the Parish Council's Emergency Plan with the advice given.

Plastic Free Campaign

Cllr Boswell informed Cllrs that the Plastic Free Campaign launched on 4th November at the Marden Village Club and it was well attended by the Primary School, Borough Councillors and various Village Groups.

Parish Council's Waste and Recycling

Cllr Adam had submitted a report regarding how to improve the waste disposal and recycling to the Amenities Committee Cllrs and this was circulated prior to the meeting. The Parish Office currently disposes of paper and card into the recycling bin at the Marden Memorial Hall. Any plastic or tin recycling is from office staff bring in lunch. This recycling is taken home again by the office staff. Cllrs discussed and requested that the Clerks asked the Marden Memorial Hall Committee to look at the recycling need at the hall.

095/24 CORRESPONDENCE

There was no correspondence received for this meeting.

096/24 OUTSIDE BODIES REPORTSMemorial Hall

Cllr Tippen informed Cllrs that there had been an issue with the Marden Memorial Hall back door but this had now been fixed. The Hall flat has now been assigned to an estate agent.

097/24 OUTSTANDING ISSUESOutstanding Issues List

The Deputy Clerk had circulated the amended Outstanding Issues List. Cllrs noted.

098/24 OTHER AMENITIES ISSUES FOR DECISIONLitter Bin Survey

The Deputy Clerk had contacted MBC with a request for two more bins and had received a response. This was circulated to Cllrs prior to the meeting. MBC would not be providing any more bins but were happy to move a bin to another area. Cllrs discussed and agreed for the Deputy Clerk to respond and ask MBC to look at the area towards the end of the High Street and beginning of Albion Road as a possible location.

099/24 INVOICES FOR PAYMENT

The following invoices were put before Cllrs for payment:

Cllr Newton – Laptop Upgrade - £37.74

Paul Waring – S/F & P/F Mowing - £303.36

P&F Cleaning – Public Convenience Cleaning - £725.00

Howland Electrical – PAT Testing (office/Christmas/maintenance) - £189.60

KALC – Climate Change Conference - £84.00

Business Stream – Waste Water – Public Conveniences - £8.47

Total: £1,348.17

Cllrs agreed payments and Cllrs Tippen and Turner would authorise on Unity.

There being no further business, the meeting closed at 20.18.

Date:

Signed:

Cllr Boswell

Chairman, Amenities Committee

Marden Parish Council, Parish Office, Goudhurst Road, Marden, Kent, TN12 9JX

T: 01622 832305 / 07940 241333

E: deputyclerk@mardenkent-pc.gov.uk

W: mardenkent-pc.gov.uk