



If you have any questions etc that you wish to ask regarding this meeting please contact the Deputy Clerk on 01622 832305 or email [deputyclerk@mardenkent-pc.gov.uk](mailto:deputyclerk@mardenkent-pc.gov.uk).

### **BRIEFING NOTE**

For the meeting of the Amenities Committee to be held on Tuesday 25<sup>th</sup> February 2025 at 7.30pm at The Allens, Albion Road, Marden, Kent.

#### **116/25 PRESENT**

Cllrs to inform the Clerk by 5.00pm on the day of the meeting if they will be taking part in the meeting.

#### **117/25 APOLOGIES**

To receive apologies for absence. Cllrs to inform the Deputy Clerk by 5.00pm on the day of the meeting if they will not be taking part in the meeting.

#### **118/25 COUNCILLOR INFORMATION**

**Declarations of Pecuniary Interest**  
**Granting of Dispensation**

#### **119/25 APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES**

The minutes of the meeting held on 28<sup>th</sup> January 2025 to be agreed and signed as a true record.

#### **120/25 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING**

Members of the public to inform the Chairman if they wish to raise anything under this item or speak on any agenda item.

#### **121/25 DEPUTY CLERK REPORT**

Report to be submitted to Cllrs prior to the meeting.

#### **122/25 OPEN SPACE**

##### **Playing Field**

##### Play Inspection Report from MPC

Cllrs to accept the weekly reports received from Caretaker.

##### Chestnuts Area

Cllrs to consider whether that the area is cleared by the Community Payback Team or by the Caretakers.

##### **Southons Field**

##### Play Trail Inspection Report from MPC

Cllrs to accept the weekly reports received from Caretaker.

##### Entrance Wall and Signage

Cllrs to discuss response from residents of the Southons Field private drive. **Email has been previously circulated to Amenities Cllrs for information.**

##### **Other Open Space**

##### Trees

##### Monthly Tree Inspections

Cllrs to accept the monthly reports received from Caretakers.

##### Japanese Cherry Tree

Request email from resident circulated to Cllrs prior to meeting.

Green Flag Award

Cllrs to discuss whether the Council wishes to apply to be considered for a Green Flag Award on any of its open spaces. [The Deputy Clerk has shared a link to more information about what is required.](#)

**123/25 CEMETERY****Exclusive Right of Burial Certificates**

Cllrs to sign any Exclusive Right of Burial Certificates.

**124/25 ALLOTMENTS**

The Clerk to report if there are any updates received in time for this meeting.

**125/25 PUBLIC TOILETS AND CAR PARK****Public Toilet Issues**Solar Panel Quotes

Cllrs to review quotes received for the roof solar panels. [Quotes circulated by the Clerk previously to the meeting.](#)

**Car Park Issues****126/25 ENVIRONMENTAL SUB-GROUP**

The next meeting of the Environmental Sub-Group is 18<sup>th</sup> March 2025.

Water Refill Service

To discuss and decide whether to revisit this project following the information received regarding the Licence at the Public Conveniences.

**127/25 CORRESPONDENCE****128/25 OUTSIDE BODIES REPORTS****Memorial Hall**

Cllr Turner as the Council's Marden Memorial Hall Representative to provide an update.

**129/25 OUTSTANDING ISSUES****Outstanding Issue List**

The list to be circulated prior to the meeting.

**130/25 OTHER AMENITIES ISSUES FOR DECISION****Amenities Policies: Tree Policy and Memorial Safety Policy**

Cllrs to review and agree the Tree Policy and Memorial Safety Policy before being ratified at Full Council.

**131/25 INVOICES FOR PAYMENT**

Invoices to be submitted at the meeting.