



# Tree Management Policy

Adopted by Marden Parish Council on: 6<sup>th</sup> April 2021  
Reviewed/Amended: November 2021 / 12<sup>th</sup> April 2022 / 14<sup>th</sup> March 2023 / 12<sup>th</sup> March 2024  
Review Date: March 2025

Office Opening Times:  
Mondays, Tuesdays and Fridays 10am – 12 noon  
[www.mardenkent-pc.gov.uk](http://www.mardenkent-pc.gov.uk)  
Email: [clerk@mardenkent-pc.gov.uk](mailto:clerk@mardenkent-pc.gov.uk)  
Parish Council Amenities – Tree Management Policy

# AMENITIES

## TREE MANAGEMENT POLICY

### GENERAL STATEMENT

This policy applies to all trees under Marden Parish Council ownership/management, regardless of their location and aim to preserve its trees for future generations to enjoy.

Trees growing on land which forms part of the adopted Highway are the responsibility of the Highways Authority, Kent County Council ([www.kent.gov.uk](http://www.kent.gov.uk))

This policy details Marden Parish Council's methods for managing the tree stock owned and maintained by the Council. The policy has been written to:

Ensure that the Council maintains a safe tree stock.  
Ensure consistency with regard to requests to prune and maintain trees.

The Council is responsible for trees on land that it owns on its areas of open space at Marden Playing Field (including Napoleon Drive and The Chestnuts area), Rookery Path, Southons Field and Marden Cemetery.

In terms of trees that the Parish Council has responsibility for, it is important that their approach to management is prudent and proportional to ensure that those persons using the Parish Council grounds, who drive past the Parish Council grounds or use the Parish Council areas as a place of work, are safe when doing so.

Any queries on trees belonging to the Parish Council should be made to the Clerk.

### LEGAL FRAMEWORK

In both civil and criminal law, an owner of land on which a tree stands has responsibilities for the health and safety of those on or near the land and has potential liabilities arising from the falling of a tree or branch.

The owner of land on which a tree stands owes a duty of care in common law, to take reasonable care to avoid acts or omissions that could cause a reasonably foreseeable risk of injury to persons or property.

### BENEFITS OF TREES

Trees have many benefits including:

- They are crucial to the climate effort as they capture carbon dioxide (CO<sub>2</sub>) from the atmosphere and help to improve air quality
- Provide shelter from the sun, wind and rain
- Stabilise soil – particularly important on sites adjacent to water bodies
- Help to reduce flood risk
- Filter atmospheric pollution
- Provide a barrier to noise and screening poor views
- Provide a valuable habitat for wildlife
- Provide pleasant green settings in which to live and work
- Provide opportunities for people to re-connect with nature to improve health and wellbeing

- Soften the impact of development
- Commemorate or celebrate individuals, events and/or communities

## **TREE AND HEDGE MANAGEMENT – GENERAL**

Trees and hedges will not be removed unless there is a demonstrable arboriculture, safety or legal reason for the removal.

All requests for any arboriculture work to trees growing on Council land will be inspected and authorised by Council Officers.

### **Birds**

Under the Wildlife and Conservation Act 1981 (as amended) it is an offence to kill, injure or take wild birds, their young, their eggs or nests. Non-urgent tree work involving tree removal/reduction and hedge cutting operations should not normally be undertaken during the bird nesting/breeding season, which is considered to be from 1<sup>st</sup> March to 31<sup>st</sup> July.

If tree/hedge works are required in the bird nesting season, trees will be examined for evidence of nesting. Where a bird's nest is found, tree/hedge works will be delayed until the end of the nesting season. The Council will take advice from a tree surgeon in the instance that a tree or branch proved dangerous during nesting season.

No work will be undertaken on trees/hedges where there is potential to impact upon protected species (for example bats or badgers) until consultation has been undertaken with appropriate external consultants.

The Council is encouraged to consider when dealing with planning applications for privately owned land, whether there are Council owned trees on adjacent land that may be affected by the development before approving the application (e.g. for site access, dropped kerbs or storage of materials).

The Council is committed to explore and develop opportunities to utilise the arising (woodchips, logs, habitat piles and dead standing timber) generated by arboriculture operations towards greater environmental sustainability.

## **TREE PRESERVATION ORDERS (TPOs)**

*(See list at Appendix A)*

A TPO is a legal document made, administered and enforced by the local planning authority, to protect specified trees and woodlands with public amenity value. A TPO prevents cutting down, uprooting, lopping, wilful damage or destruction of trees (including cutting roots) without permission.

Some trees in Marden Parish Council's ownership are covered by TPO's and it recognises its responsibilities in regard to its trees that are protected by TPOs.

## **TREES IN CONSERVATION AREAS**

It is an offence to cut down, prune, lop, top, uproot or wilfully damage or destroy a tree in a conservation area without giving prior written notice to Maidstone Borough Council.

## **CLAIMS FOR SUBSIDENCE AND DAMAGE**

When investigating claims of subsidence and damage to properties from tree roots emanating from a tree owned and maintained by the Council, the Council requires the property owner to submit a structural engineers report. This will enable the Council to review the evidence and determine the appropriate course of action. The report must cover:

- Physical damage
- Presence of live roots of a suitable species
- Seasonal movement or variation of the damage during different seasons

All claims regarding subsidence will be referred to the Council's Insurer along with a brief report detailing the age, type, and condition of the tree and any other factors that may be of importance to the claim.

If evidence is insufficient any claim will be dismissed.

### **DAMAGE TO PROPERTY CAUSED BY TREES**

The Council will cut back trees from properties where they touch windows, walls, roofs or gutters. This will ensure that damage to property such as tiles or gutters is avoided. Owners should notify the Parish Council if this occurs (please also see: "Carrying Out Tree Work by A Resident" below)

### **OBSTRUCTION BY OVERHANGING BRANCHES**

Tree branches from Council trees that obstruct footpaths, the carriageway, highway signage, street lighting or CCTV will be inspected and have the necessary pruning work undertaken within the timescale appropriate to the situation.

Low branches overhanging private gardens will be cleared to a height of 3m maximum when work undertaken by the Parish Council.

### **TELEVISION OR SATELLITE SIGNALS**

There is no legal right to good television or satellite signals and no legal requirements to rectify a loss of television, satellite or radio service in respect of trees. Interference is not at present a legal nuisance, and in many cases it is possible to resolve issues of poor reception involving trees by finding an engineering solution.

### **SHADE OR BLOCKING OF LIGHT**

There is no legal right to light under the law and therefore the Council has no legal obligation to abate this perceived nuisance. The Council will consider applications to prune trees on an individual basis and that the work can be executed within financial resources available.

### **LEAF/FRUIT FALL AND SECRETIONS**

Tree work will not be carried out solely to alleviate problems caused by natural and or seasonal phenomena as follows:

- Falling leaves
- Sap exudation (e.g. honeydew)
- Falling fruits and nuts
- Bird droppings
- Blossom
- Reduction or increase moisture to gardens
- Blocked or obstructed drains, gutters, flat roofs from tree deposits and leaves, presence of algae and moss build up.

## **HIGHWAY TREE MANAGEMENT**

Street trees are defined as trees planted or growing in road verges along the parish's highway network. The Parish Council is not responsible for road verges.

## **GREENSPACE TREE MANAGEMENT**

The Council aims to create a varied and sustainable tree population in the open spaces and cemetery for reasons of aesthetics and for the benefit of the biological diversity of the parish.

The Council will maintain the overall number of trees in open spaces and cemetery through replacement planting programmes.

Trees on open spaces, which are not blocking the highway or sightline, will be left with a more natural shape where the branches may extend down to the ground.

*See Appendix B for MPC's Tree Risk Management Scheme.*

## **WOODLAND TREE MANAGEMENT**

The Parish Council is not currently responsible for any woodlands.

## **REPLACEMENT PLANTING**

The Council will select indigenous trees that are appropriate for their location and the anticipated maintenance needs throughout the life of the tree.

To help maintain a continuity of tree cover the Council will undertake the planting of new trees where suitable opportunities arise.

## **TREE PRUNING TECHNIQUES AND WHO CARRIES OUT THE WORK**

Marden Parish Council will seek to ensure that tree works are carried out to the highest standards. In carrying out tree works, it and other third parties working on trees over which MPC has a responsibility, will ensure that pruning conserves the overall amenity value, form and shape of the tree and all tree works must be carried out in accordance with British Standard 3993 – Recommendations for Tree Works. Particular pruning specifications may or may not be appropriate for trees of different ages, species, health and condition, or even between trees of the same species depending on their condition, age and environment. Clear and acceptable pruning objectives are necessary in advance of approval of a pruning specification.

## **TREE PLANTING**

The principle aim of new planting will be to maintain and increase tree cover within the parish and to achieve a robust and diverse tree population, well suited to the planting location and able to meet the challenges of a changing climate and pests and disease, whilst maximising amenity, biodiversity and other tree related benefits.

All new tree planting will utilise high-quality, disease-free planting stock and will follow the principles set out in British Standard 8545 (2014) Trees: From Nursery to Independence in the Landscape – Recommendations.

Marden Parish Council is committed to planting trees following a tree removal. Wherever possible at least one replacement tree will be planted for each tree removed. Where, due to location or other

issue this is not appropriate, Marden Parish Council will seek to plant at least one tree on land it manages in the vicinity so that the tree cover in the local area is not diminished.

### **PUBLIC REQUESTS FOR MAINTENANCE**

Marden Parish Council will give consideration to any complaints or requests for maintenance from the public regarding trees on Parish Council owned land, taking into account its tree management policy and/or advice from a qualified tree surgeon. If a parish council owned tree is inspected and found to be in such a condition that it poses a high risk to people or property and is considered to be an emergency situation, instruction will be given to the tree contractor to make the tree safe as soon as practicably possible. If a tree is identified as requiring action, but the risk to the public is not immediate, then the tree will be made safe depending on the degree of risk identified at the time of inspection.

In cases where it is necessary to remove a tree, or substantial lop or prune a tree at a resident's request, and where the request is found to be valid subject to the conditions set out within this Policy, the Parish Council may seek a contribution to be made to a replacement, or supplementary, tree within the immediate vicinity of the tree subject to the works. The cost of the new tree will be capped at £150.

### **CARRYING OUT TREE WORKS BY A RESIDENT**

Residents have a legal right to deal with the nuisance associated with trees encroaching onto a property. The following advice is given where there is a risk to exercise the right to Common Law with respect to encroaching trees.

- Remove only those parts of the tree from the point where they cross the boundary of the property;
- There is no legal right to cut or remove any part of a tree that does not overhang the property;
- It is strongly advised that a professional tree surgeon is consulted for guidance on how best to prune back encroaching trees, unless the works are trivial meaning that works could be carried out with hand secateurs or similar;
- It is strongly advised that Marden Parish Council is informed of any plan to carry out work on Parish Council owned trees;
- Before carrying out works to trees, it is strongly advised that checks are made as to whether the trees are protected by a Tree Preservation Order or if they are in a Conservation Area. If either of the above applies, consent is required by making an application / giving notice to the Planning Department at Maidstone Borough Council;
- If agreement is received for the work the resident must obtain quotes from qualified tree surgeons and arrange for the work to be carried out at their own expense;
- Marden Parish Council reserves the right to recover costs in the event the tree is damaged, and requires corrective action by the Parish Council, as a result of works carried out on a Parish Council owned tree by a member of the public.

Although Marden Parish Council believes this policy to be as comprehensive as possible, they acknowledge it does not cover every situation. The Parish Council reserves the right to exercise discretion in application of this policy when to do so would be in the best interests of the Council and its residents.

### **Office Opening Times**

Mondays, Tuesdays & Fridays 10am - 12 noon

[www.mardenkent-pc.gov.uk](http://www.mardenkent-pc.gov.uk)

Email: [clerk@mardenkent-pc.gov.uk](mailto:clerk@mardenkent-pc.gov.uk)

Marden Parish Council Amenities - Tree Management Policy

## APPENDIX A

## MARDEN TREE PRESERVATION ORDERS (TPOS)

TPO No.	Location	Id. No.	Type of Tree	No. of Trees
8 or 1975	Little Oaks and Field House, Park Road	G1	Oak	7
17 of 1977	Loves Wood, Loves Farm, Goudhurst Road (boundary of Goudhurst PC)	W2	Comprising of oak standards with mixed hardwood coppice undergrowth	4.2 acres of Woodland
32 of 1981	Church Farm, Maidstone Road	T1	Scots Pine	1
12 of 1985 (originally: 27 of 1984)	Chantry Place, Church Green	T1 T2 T3 T4 T5 T6 T7	Ash Horse Chestnut Wild Cherry Weeping Willow Corsican Pine Pine Pine	1 1 1 1 1 1 1
		G1	Horse Chestnut	2
		G2	Sycamore Yew Lime Ash Horse Chestnut Pine	7 8 2 2 4 1
		G3	Acer Cappadocicum Yew Sycamore Horse Chestnut Pine Ash Hawthorn Scarlet Oak	1 4 4 3 3 1 1 1
		G4	Cupressus spp. Horse Chestnut	2 1
20 of 1986	Lime Close, off Chantry Road	G1	Lime Birch Elder	19 1 1
17 of 1987	Chantry Place, Church Green	T1	Lombardy Poplar	1
8 of 1991	Thorn Farm, Marden Thorn	T1 T2	Horse Chestnut Horse Chestnut	1 1

TPO No.	Location	Id. No.	Type of Tree	No. of Trees
9 of 1991	Land West of Maidstone Road (north of Blue House Farm)	T1	Oak	1 of each
		T2	Oak	
		T3	Oak	
		T4	Oak	
		T5	Oak	
		T6	Oak	
		T7	Oak	
		T8	Oak	
		T9	Oak	
		T10	Oak	
		T11	Oak	
		T12	Oak	
		T13	Oak	
		T14	Oak	
		T15	Oak	
		T16	Oak	
		T17	Field Maple	
		T18	Field Maple	
		T19	Oak	
		T20	Field Maple	
		T21	Wild Service	
		T22	Oak	
		T23	Oak	
		T24	Oak	
		T25	Oak	
		T26	Oak	
		T27	Oak	
		T28	Oak	
		T29	Oak	
		T30	Oak	
		T31	Oak	
		T32	Oak	
		T33	Oak	
		T34	Oak	
		T35	Oak	
		T36	Oak	
		T37	Oak	
		T38	Oak	
		T39	Oak	
		T40	Oak	
		T41	Oak	
		T42	Oak	
		T43	Oak	
		T44	Oak	
		W1	Mainly Oak and Field Maple	Woodland
W2	Mainly Oak, Willow and Ash			
W3	Mainly Oak, Ash, Field Maple and Willow			
W4	Mainly Sweet Chestnut, Ash and Oak			



TPO No.	Location	Id. No.	Type of Tree	No. of Trees
9 of 1991 (contd.)	Land of Maidstone Road	G1	Oak	9
			Field Maple	1
		G2	Oak	2
		G3	Oak	61
		G4	Oak	3
		G5	Oak	1
			Alder	2
		G6	Oak	6
			Wild Service	2
			Field Maple	1
			Ash	2
		G7	Oak	8
		G8	Oak	4
		G9	Oak	23
		G10	Field Maple	4
		G11	Oak	2
			Field Maple	1
			Ash	3
	Hawthorn	1		
G12	Oak	7		
	Field Maple	2		
G13	Aspen	3		
	Ash	1		
	Field Maple	1		
G14	Oak	6		
	Field Maple	1		
G15	Oak	8		
	Field Maple	2		
G16	Oak	8		
G17	Oak	4		
G18	Oak	4		
15 of 1994	The Rookery (Rookery Path)	T1	Ash	1
		G1	Ash	5
			Oak	1
		G2	Yew	3
		G3	Yew	3
		G4	Yew	4
		G5	Yew	3
18 of 1995	West of North View, Hunton Road	W1	Comprising Ash, Oak, Willow, Field Maple, Wild Cherry	Woodland
10 of 1997	New Lodge, Hunton Road		No details	
15 of 1998	Westfield House, Goudhurst Road		No details	
13 of 1999	The Willows, Church Green (now Rookery Court)	T1 T2 T3 T4	No details of trees	

<b>TPO No.</b>	<b>Location</b>	<b>Id. No.</b>	<b>Type of Tree</b>	<b>No. of Trees</b>
8 of 2007	Little Mountain Farm Barn, Park Road	T1	Oak	1
4 of 2011	Adjacent to The Lodge, Goudhurst Road	T1 T2 T3 T4	Wellingtonia Pine Wellingtonia Pine	1 1 1 1
5008/2022	Land rear of 4 Bramley Court	G1	Ash Field Maple	3 1

# TREE RISK MANAGEMENT SYSTEM

## GENERAL STATEMENT

The risk of being killed by a falling tree is extremely low:

“Each year between 5 and 6 people in the UK are killed when trees fall on them. Thus, the risk of being struck and killed by a tree falling is extremely low – the risk of being struck and killed by a tree growing in a public space is even lower. Up to 3 people are killed each year by trees in public spaces, but as almost the entire population of the UK is exposed, the risk is about one in 20 million.” (HSE, 2007).

Although the actual risk is low it is not generally perceived in this way by the public, often because when incidents do occur, they often attract a lot of public attention. It is important that an appropriate balance is reached which minimises risk but ensures that large trees are not lost from the landscape.

## GENERAL APPROACH

Tree inspections are generated in a variety of ways; the majority of inspections are reactive and in response to a request or enquiry usually from the public. The identification of hazardous trees or those requiring inspection also arise from tree surgeons undertaking other work in the area or from the three-yearly tree audit by a qualified arboriculturist.

## SCHEDULED SURVEYS

Proactive inspections of trees need to be undertaken in the areas owned and managed by the Council and a more detailed inspection of trees to identify any work required as well as those trees which require monitoring because of their condition or location. This will be undertaken on a three yearly cycle. Re-inspection of individual trees will depend on the level of risk associated with them.

## RECORDING TREE RELATED RISK

When a tree on Parish Council land poses a significant risk, work to make the tree safe or fell the tree will be undertaken as appropriate. In some cases, however an identified risk may not be sufficiently severe to warrant immediate action, but the tree will require ongoing monitoring, for example a reassessment of the tree may be required in the summer to assess the vigour of the tree. In these cases where the tree is not within an area currently part of a proactive inspection regime it will be recorded separately on a register of ongoing tree risk assessments.

The tree inspection procedures take into account the following criteria:

- Species
- Height
- Age category
- Physical condition
- Recommended action required
- Priority of work required
- Usage zone

## METHOD OF RISK ASSESSMENT

The Council should undertake a risk assessment of a tree or group of trees where some basic risk management principles should be applied. The assessment of tree risk is made up of the following three components:

### Usage Zone:

- Red – High – Inspection annually and immediately after severe weather events.
- Blue – Medium – Inspection every 2 years and immediately after severe weather events.
- Green – Low inspection – During normal routine visits or every 5 years.

## ZONING

This is a practice whereby areas of land are identified according to use. This practice identifies high frequency and low frequency use and contributes to a cost-effective means of tree inspection by focusing resources where most needed.

A high frequency use zone is an area that is frequently visited by members of the public, close to occupied properties or close to frequently used highways and pathways, where the failure of a tree or branches from a tree would cause most damage to people or property or disruption to normal activities.

A low frequency use zone is an area that is not frequently visited by the public or some distances from properties, highways and footpaths, where the failure of a tree or branches from a tree would not cause much damage to property or people or disruption to normal activities.

Risk Zones	Description	Examples
Priority Inspect annually as part of the Proactive Inspection Regime and reactively post storm conditions	Where the probability of a tree failing and would cause harm or damage	Trees adjacent to busy A roads Trees adjacent to busy B roads Trees adjacent to well used open spaces Trees adjacent to well used footpaths
Moderate Inspected every three years and reactively post storm conditions	Where the probability of a tree failing and causing harm or damage is unlikely	Trees adjacent to B roads Trees adjacent to lesser used open spaces Trees adjacent to properties and businesses
Low Inspected every five years and reactively post storm conditions	Where the probability of a tree failing and causing harm or damage is highly unlikely	Trees adjacent to rarely visited areas

## ACCEPTABLE LEVEL OF RISK

Once the level of risk has been established the action required will be dependent on how to reduce the risk to an acceptable level. The legal framework does not require the elimination of risk altogether, but that the risk is minimised to an acceptable level.

It may be possible to reduce the risk associated with a tree by pruning or moving the target e.g. rerouting a footpath.

There may be exceptional occasions when a higher risk may be acceptable for example if there is a tree of particular additional value or for reasons of heritage. In these circumstances the advice from an independent consultant and where appropriate an officer from Maidstone Borough Council will be sought. In addition to this further arboricultural advice or investigations into the condition of the tree may be sought.

## **TYPES OF RISK ASSESSMENT INSPECTION**

At present three levels of inspection are used to identify the level of risk associated with trees dependent on the circumstances. Not all trees require individual assessment by an arboriculturalist. The HSE (2007) considers that someone to be competent requires a working knowledge of trees and their defects, but need not be an arboricultural specialist.

Non-specialist Survey – undertaken monthly

Officers/grounds staff report trees that are observed as needing more of a detailed inspection.

### **Walking Survey – undertaken twice a year**

Site inspections include a walking survey of trees. Those trees with defects are noted and recorded. Particular attention is given to trees in high-risk areas, eg by high occupancy areas, roads and buildings. If a defect in a tree is noted an assessment will be made. The Marden Tree Warden will undertake this, on a voluntary basis, to identify common signs and symptoms that may lead to tree or limb failure and methods of reporting this information.

### **Detailed Inspection – undertaken every 3 years (Tree Audit)**

A comprehensive inspection by an independent consultant of a tree in question with all relevant details recorded and specific management recommendations made. This type of inspection will only be undertaken by an experienced and qualified inspector trained to Professional Tree Inspection level approved by the Arboricultural Association.

## **RECORDING**

A location map identifying significant tree by species will be drawn up and kept up to date.

A database of formal tree inspections will be kept up to date

All tree surgeon reports, recommendations and invoices will be retained

Reports received from members of the public will be retained (in line with GPDR policies)

## **SUMMARY**

- The risk associated with trees is generally relatively low.
- The identification of risk associated with trees is always considered when a tree is inspected.
- A strategy of pro-actively surveying trees in areas under the responsibility of the Parish Council is in place.

### **Office Opening Times**

Mondays, Tuesdays & Fridays 10am - 12 noon

[www.mardenkent-pc.gov.uk](http://www.mardenkent-pc.gov.uk)

Email: [clerk@mardenkent-pc.gov.uk](mailto:clerk@mardenkent-pc.gov.uk)

Marden Parish Council Amenities - Tree Management Policy