



MINUTES OF THE MEETING OF THE MARDEN PARISH COUNCIL AMENITIES COMMITTEE ON TUESDAY 23RD JULY 2024 HELD AT 7.30PM AT THE ALLENS, ALBION ROAD

036/24 PRESENT

Cllrs Boswell, Gibson, Summersgill, Tippen and Turner. Cllrs Adam and the Deputy Clerk were also in attendance.

037/24 APOLOGIES

Cllrs Rabot and Newton gave their apologies for this meeting. Cllr Besant was absent.

038/24 COUNCILLOR INFORMATION

Declarations of Interest

Cllr Boswell declared an interest in item 042/24 (Southons Field) as a resident backing onto the field; Cllr Tippen as Trustee declared an interest in item 032/24 (Memorial Hall).

Granting of Dispensation

There were no requests for dispensation.

039/24 APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES

The minutes of the meeting held on 25th June 2024 were agreed and signed as a true record.

040/24 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

There were no members of the public in attendance.

041/24 DEPUTY CLERK REPORT

The report was submitted to Cllrs prior to the meeting. The Clerk has still yet to receive a response from MBC regarding the noticeboard grant. A response is still yet to be received from Golding Homes about the CCTV. The Deputy Clerk has spoken to the self employed Contractor about work on two trees that came up in the Tree Audit. The rest of the trees, the Deputy Clerk would seek three quotes from three separate companies. The Community Payback Team have been given paint and brushes to carry out their next job on the list of painting the play area gates and sanding down/painting the Ken Rhodes bench outside the Library. Cllrs noted.

042/24 ELECTION OF VICE CHAIRMAN

In his absence, the Deputy Clerk had received notice of Cllr Rabot wish to be put forward as Vice Chairman. Therefore, Cllr Adam proposed, and Cllr Gibson seconded, that Cllr Rabot be elected Vice Chairman for the forthcoming Council year. All Cllrs were in favour.

043/24 OPEN SPACE

Playing Field

Play Inspection Reports from MPC

The reports for the Playing Field Play Area, Napoleon Drive Play Area, the Sports Wall and the Outdoor Gym Equipment had been received from the Caretaker for MPC. There were no issues to report. Cllrs noted.

Request for Permanent Metal Football Goals

The Clerk, Deputy Clerk and Cllr Tippen met with a resident on the Playing Field. Cllrs recommended that the Clerks seek engagement with the community through the Parish Council's communication channels whether residents would prefer one or two permanent

junior goalposts on the playing field for community use. The results of which would be brought back to a future meeting for Cllrs to review and make a decision.

Southons Field

Play Trail Inspection Report from MPC

The reports for the Play Trail, Swings and Football Goal Post had been received from the Caretaker for MPC with no new issues to report. Cllrs noted.

Southons Field Event Dates

The dates of events to be held on Southons Field had been circulated to Cllrs prior to the meeting. Cllrs noted.

Other Open Space

There were no items to discuss.

Trees

Monthly Tree Inspections

The Caretakers had completed their monthly tree inspections and there were no issues to report. Cllrs noted.

Tree Watering/Maintenance at the Cemetery

Due to Cllrs Rabot and Besant being absent from the meeting, this item could not be discussed. Cllr Boswell recommended that the Deputy Clerk arrange a separate meeting to discuss this issue.

044/24 CEMETERY

Headstone/Kerbstone Request

Due to no further response from the enquiry, there was no information for Cllrs to make a decision on. Cllrs noted.

Metal Detecting on Parish Council Open Space

The Clerks were contacted by a resident regarding metal detecting on Parish Council land. Cllrs requested that the Clerks draft a metal detecting policy and put this on a future Amenities Committee meeting agenda for discussion and decision.

045/24 ALLOTMENTS

There were no issues to report for this meeting.

046/24 PUBLIC TOILETS AND CAR PARK

Public Toilets

There were no issues to report for this meeting.

Car Park

There were no issues to report for this meeting.

047/24 ENVIRONMENTAL SUB-GROUP

The notes of the last Environment Sub-Group Meeting that took place on 2nd July 2024 were circulated to all Cllrs.

Draft Letter to new MP

The draft letter was circulated to Cllrs prior to the meeting. Cllrs discussed the letter and made some minor changes. Cllrs agreed for it then to be sent.

Draft Hedgerow Management Policy

The draft policy was sent and needed further amendment so this item would be deferred and be put on a future Amenities Committee Meeting agenda.

048/24 CORRESPONDENCE

There was no correspondence received for this meeting.

049/24 OUTSIDE BODIES REPORTS

Memorial Hall

Cllr Tippen reported that the solar batteries were being fitted on 1st and 2nd August. There had been a fire safety inspection and risk assessment on the Memorial Hall. Some

recommendations had come out of this that Trustees were dealing with. The pot holes in the car park will be filled shortly. There is also a chain being installed across the entrance to prevent unwanted access. The main hall will be decorated during the Summer holidays. Blinds are being investigated to black out the velux windows in the John Banks Hall.

Youth/Family Hub

Cllr Tippen updated Cllrs that some other Parish Councils in the surrounding area are looking at funding a rural youth worker. The Family Hub Manager has been asked to provide costings for Cllrs to discuss further. Cllr Tippen will contact the County Councillor for more information about this initiative.

050/24 OUTSTANDING ISSUES

Outstanding Issues List

The Deputy Clerk had circulated the amended Outstanding Issues List. Cllrs noted.

051/24 OTHER AMENITIES ISSUES FOR DECISION

KCC Grant

Cllr Boswell asked for Cllrs agreement to request a grant towards the new permanent junior goal post at the Playing Field. Cllrs agreed the amount of £1,000.

Byelaws

Cllr Adam reported that there had been a meeting to discuss the Byelaws which the Clerk had circulated notes and the draft amended byelaws. Further work would be needed on the draft regarding e-bikes and e-scooters. For draft Byelaw 50(1), it was agreed to insert "or neighbouring properties" after "in the ground". Cllrs agreed in principle that this document would be taken to Full Council after the amendments had been circulated and agreed.

052/24 INVOICES FOR PAYMENT

The following invoices were submitted for payment:

Baby Umbrella – Donation (as agreed 9th July 2024) - £200.00

Paul Waring – Contract Mowing - £385.92

The Hop Press – Summer 2024 newsletter printing - £1,410.00

The Hop Press – Playing Field Signage - £369.60

The Hop Press – Cemetery Signage - £114.00

NJ Plumbing – Urinal Calibration - £90.00

Air Ambulance Charity – Donation (as agreed on 9th July 2024) – £200.00

P&F Cleaning – Public Convenience Cleaning - £725.00

Parent – Refund of Playscheme - £13.00

Pitney Bowes Purchase Power – Postage and transaction fee - £417.50

Chris Prince – Fuel/Vehicle Wash - £42.00

Total: £3,967.02

All invoices were agreed, Cllrs Turner and Adam would authorise on Unity.

Cllr Boswell as Chair recommended that the Amenities Committee Meeting in August be cancelled. All Cllrs agreed.

There being no further business, the meeting closed at 20.39.

Date:

Signed:

Cllr Boswell

Chairman, Amenities Committee

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