



MINUTES OF THE MEETING OF THE MARDEN PARISH COUNCIL AMENITIES COMMITTEE ON TUESDAY 24TH MAY 2022 HELD AT 7.30PM AT THE PARISH OFFICE, MARDEN MEMORIAL HALL, MARDEN

The meeting was unable to be held at The Allens so the meeting moved to the Parish Office.

Cllr Robertson, as Vice-Chairman, opened the meeting and took the chair for the first item on agenda.

001/22 ELECTION OF CHAIRMAN

Cllr Turner proposed, and Cllr Newton seconded that Cllr Boswell take the role of Chairman for the following Council year. All Cllrs agreed and Cllr Boswell accepted and took over the chair for the remainder of the meeting.

002/22 ELECTION OF VICE CHAIRMAN

Cllr Boswell proposed, and Cllr Turner seconded that Cllr Robertson be appointed as Vice-Chairman of the Planning Committee. All Cllrs agreed.

003/22 PRESENT

Cllrs Barker, Boswell (as newly elected Chairman), Robertson (as newly elected Vice Chairman) and Turner were present. Cllr Adam and the Deputy Clerk were also in attendance.

004/22 APOLOGIES

Cllrs Besant, Stevens and Tippen sent their apologies.

005/22 COUNCILLOR INFORMATION

Declarations of Interest

Cllr Boswell declared an interest in item 009/22 (Southons Field) as a resident backing onto the field; Upon his arrival later at the meeting, Cllr Newton declared an interest in item 016/22 as a Trustee of Marden Memorial Hall.

Granting of Dispensation

There were no requests for dispensation for any item on this agenda.

006/22 APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES

The minutes of the meeting held on 26th April 2022 were agreed and signed as a true record by Cllr Boswell as Chairman.

007/22 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

There were no members of the public present.

008/22 DEPUTY CLERK REPORT

The Deputy Clerk had circulated the report prior to the meeting to Cllrs. The Deputy Clerk had met with the Contractor to go through the outstanding jobs raised on the Annual Play Inspection reports. The spinning seesaw equipment that has been taken away was also discussed and the Contractor will email any suggested ideas of replacement. The Clerk has been in contact with Redrow regarding the tree. They have received quotations for the work and are waiting for a start date. There is no further update currently on the CCTV on the Playing Field. The Community Payback team carried out work down the side of the library so that the water meter can be accessed. The Contractor has kindly carried out the works on the Beacon ready for the Jubilee event free of charge. Due to the amount of work currently on preparing and planning for the Jubilee events, the Clerks have no further update on the

Cemetery Pathway Signage, Youth Shelter project and Football Changing Rooms actions. Cllrs noted.

009/22 OPEN SPACE

Playing Field

(i) Play Inspection Reports from MBC and MPC

The Deputy Clerk had received the MPC reports up until 17th May 2022. There were no new issues on the MPC play inspection reports. There had been two inspection reports received at the time of the meeting from Maidstone Borough Council and there were some bolt covers that were missing from some of the play equipment, the issue was raised about the missing spinning see saw and the fencing. These issues had been reported to the Contractors.

Cllr Adam arrived at 19.38

Cllr Newton arrived at 19.39

(ii) Changing Rooms

Cllr Boswell suggested the Clerks arrange another Changing Rooms meeting in June to discuss the outcome of some of the action points. A reminder of the action points would also be emailed out. Cllrs agreed.

(iv) Other Playing Field Issues

Southons Field

(i) Play Trail Inspection Report from MPC.

The Deputy Clerk reported there was no issues to report from MPC Weekly Inspection on the play trail and swings.

(ii) Events on Southons Field.

The events for Southons Field were circulated to Cllrs prior to the meeting. Cllrs noted.

(iii) Other Southons Field Issues

Horses reported on field – Cllrs requested the situation be monitored before any action taken.

Cllr Boswell requested that the Deputy Clerk put the Southons Field Gates due to damage on the next Amenities agenda.

The old Willow tree trunk that is laying on the ground near the Wildflower Meadow is crumbling away. The Clerks will check the tree at a Jubilee site visit planned for Monday 30th May.

Other Open Space

(i) Open Space Action Plan.

There were no changes to the Open Space Action Plan since the last Amenities meeting.

Trees

Cllr Turner enquired about whether the Kent Men of Trees will be paying the parish a visit. Cllrs requested that the Clerk check whether we have paid a subscription. Cllrs also requested that the Deputy Clerk contact the Tree Warden and whether he would like to be involved with a possible visit along with Cllr Boswell.

010/22 CEMETERY

Other Cemetery Issues

The ICCM publication was received in time for this meeting. Cllrs noted. Cllr Boswell suggested possibly having a tree “sculpture” in the new Scattering of Ashes section where the deceased names could be added. To discuss further at a future Amenities Committee meeting.

011/22 PUBLIC TOILETS AND CAR PARK

Public Toilet Issues

There were no new issues to report.

Car Park Issues

Cllr Turner raised the question of having electrical charging points put in the Library car park (as well as other areas in the village eg. Station car park, Memorial Hall car park, etc). Cllrs requested the Clerks to enquire with Maidstone Borough Council as to whether there is any policy about this.

012/22 CLIMATE, SUSTAINABILITY AND BIODIVERSITY**(i) Inaugural Sub-Group meeting date**

Cllrs requested the Clerks to arrange a meeting for the new sub-group for the end of June.

(ii) Water Bottle Refill Station

The Deputy Clerk had discovered a water bottle refill station and looked at a quote for costing. Cllrs viewed and discussed. Cllrs requested the Deputy Clerk seek comparative quotes for the next meeting.

013/22 CORRESPONDENCE

There had been no correspondence received for this meeting.

014/22 HEALTH AND WELLBEING

Cllr Adam mentioned details of a Sensory Walk in Tonbridge that the local Dementia Friendly Society had created. This could be something to be discussed with Living Memories for the future. Cllrs noted.

015/22 ACTION GROUPS REPORTS**Village Events****(i) Update from Village Events Sub-Group meeting on 23rd May.**

The minutes of the above meeting were circulated to Cllrs prior to the meeting. The Jubilee plans were going well and a timetable had been circulated. Cllrs noted.

Marden Summer Playscheme

Cllr Boswell updated the meeting that there was still a lack of leaders. Cllrs requested a report to make sure the children and leaders are in ratio. The Deputy Clerk would speak to the Clerk.

016/22 OUTSIDE BODIES REPORTS**Memorial Hall.**

Cllr Newton reported there had been a problem with the hot water. There were some issues when investigated but these had now been remedied. The ramp to the rear has now been fixed. The tenders for the refurbishment of the new storage for the Parish Council and Pre-School toilets have been received and the successful contract had been awarded. Work is due to commence Monday 25th July.

Youth.

The KCC Youth Leader attended the Sports and Leisure evening. Cllr Boswell spoke to him and he is very keen to engage with the youth in the village. The Youth Club was still in its early stages and the Leaders had been doing outreach, walking around the village to engage with young people.

017/22 OUTSTANDING ISSUES**Update from To Do List.**

The Caretaker's To Do List had been updated with the recent jobs from the Amenities Site Meeting and circulated prior to the meeting. Cllrs noted.

018/22 FURTHER ISSUES FOR DECISION

There were no issues for decision for this meeting.

019/22 FURTHER ISSUES FOR DISCUSSION/INFORMATION

There were no issues for discussion or information for this meeting.

020/22 INVOICES FOR PAYMENT**Electronic Payments**

Paul Waring	Open Spaces Mowing	£515.34
Ecosan	Sanitary Units	£101.30
Alison Hooker	Jubilee supplies/toilet rolls	£106.22
TOTAL		£722.86

All invoices were agreed and Cllrs Turner and Boswell would authorise on Unity.

There being no further business, the meeting closed at 20.25.

Date:

Signed:

Cllr Anne Boswell Chairman, Amenities Committee

Marden Parish Council

Parish Office

Goudhurst Road

Marden

01622 832305

07940 241333

deputyclerk@mardenkent-pc.gov.uk/www.mardenkent-pc.gov.uk