



MINUTES OF THE MEETING OF THE MARDEN PARISH COUNCIL AMENITIES COMMITTEE ON TUESDAY 25th SEPTEMBER 2018 HELD IN THE PARISH OFFICE MEETING ROOM, MEMORIAL HALL, MARDEN COMMENCING AT 7.30pm

031/18 PRESENT

Cllrs Adam, Boswell, Jones, Newton, Robertson (in the Chair), Tippen and Turner. The Clerk was also in attendance.

Cllr Robertson thanked Cllr Boswell for chairing the last two meetings in her absence.

032/18 APOLOGIES

Cllr Harvey gave his apologies. Chris Price (Chairman of Marden Minors Football Club) also gave his apologies.

033/18 COUNCILLOR DETAILS

Declarations of Interest

Cllr Jones declared an interest in item 036/18(Playing Field) as a neighbouring resident to Marden Playing Field; Cllr Boswell declared an interest in item 036/18(Southons Field) as a neighbouring resident to Southons Field; Cllrs Newton and Tippen declared an interest in item 039/18(Marden Memorial Hall) as Trustees of Marden Memorial Hall.

Granting of Dispensation

Cllrs Newton and Tippen had received dispensation for Marden Memorial Hall discussions.

034/18 APPROVAL OF PREVIOUS AMENITIES COMMITTEE MINUTES

The minutes of the meeting held on 24th July 2018 were agreed and signed as a true record.

035/18 IDENTIFICATION OF ITEMS INVOLVING PUBLIC SPEAKING

The Chairman of Marden Minors Football Club had hoped to attend but due to other commitments had sent his apologies. The Clerk would contact him to ask if he is able to attend another meeting.

036/18 SUB-COMMITTEE REPORTS

Open Space

Playing Field

Play Inspection Reports for play area and Napoleon Drive play area

MBC & MPC reports had been received. There was some wear on the ropes to the buddy swing and quotes were being obtained to change these over to chains.

Changing Room

Issues raised by caretaker/Marden Minors FC: The showers were still causing a problem and the Clerk was arranging for a plumber to visit the changing rooms to investigate.

Site meeting

Date to be arranged

Cllr Turner arrived at the meeting 19:38

Anti-Social Behaviour reports

vandalism had occurred at Napoleon Drive play area with the bars on the double rocker being removed (one had been found but another needs to be ordered along with the bolts) and one of the fencing tops had been bent with another one being broken off completely; the wooden

fencing at the front of the park had also been broken down. The caretaker was due to replace the fencing this week.

Cllr Adam arrived at the meeting 19:45

Youth Shelter & dealing with anti-social behaviour:

Cllr Newton would meet with the caretaker to look at dismantling the solar panel battery and it was agreed to purchase some anti-climb paint for the shelter to try to deter anyone from climbing on the roof. The issue with items being banged on to the metal sides is still an issue and has been raised by nearby residents. Cllrs were due to meet with the PCSO and Youth Worker to discuss further.

CCTV

A quote for £470.00 had been received for an additional camera on the column already in situ at the Playing Field and this had previously been circulated to Cllrs. Cllrs agreed to accept this quote and the Clerk would contact MBC to transfer some of the S106 funding for this. The Clerk was in discussion with the CCTV Company regarding possible options for cameras to be installed at the far end of field. The Clerk would speak with Kent Police regarding a mobile camera at Napoleon Drive.

Footpath

update meeting with contractor on 24th September. Although the contractor (Whites Landscaping) had originally stated work could commence in January it was felt that this would be better left until March/April (avoiding school holidays). An additional area of tarmac would be placed in front of the youth shelter to join up to the footpath. Once a date was in the diary the Clerk would contact the PROW officer regarding footpath KM280 as this may need to be diverted whilst the work is being undertaken and Marden Minors FC regarding home fixtures.

Other Playing Field issues

Rocking Horse

Epic Engineering need to know how this is secured in the ground, the Caretaker is due to look at this within the next week.

Litter

The caretaker is currently taking up to 1½ hours per day to clear up litter/rubbish from the playing field however this would be reviewed once the new litter bins had been installed before discussing further.

Southons Field

Play Trail Inspection Report

MPC report received – no issues have been raised however the small log seats have needed to be removed from the field as they were being used to climb trees.

Site meeting

Date to be arranged

Review of Terms and Conditions/hire agreement

It was proposed, and agreed, to amend the item regarding barbeques. The Clerk would recirculate once the amendment had been made.

Other Southons Field issues

Grasscrete

This had been installed last week and grass should grow through in the next few months; there is an area of soft earth between the Grasscrete and the existing field which unfortunately has been disrupted from a vehicle going across. The caretaker is placing a board across this area until it settles and becomes solid:

Gang mower

Marden Minors FC had donated a gang mower which can be used on the back of the Parish Council mower. Thanks were expressed to MMFC for this.

Other Open SpaceOpen Space Action Plan

Circulated to Cllrs prior to the meeting and document noted.

TreesTree Inspection Report

The Clerk had started viewing the trees in question and one Ash tree at the playing field seems to be in the ownership of Redrow with another one at The Chestnuts being MBC's. The Clerk would contact both with the information provided in the report. Other areas to be reviewed are Southons Field and the Cemetery. Once this is done the Clerk will speak with the caretaker to see what can be done in house and what needs to be undertaken by a tree surgeon.

CemeteryICCM Publication

Although the Parish Council did not win the Photographic Competition one of the photos had been published in the magazine.

Site Meeting

Date to be arranged

Cemetery of the Year Competition

Report had previously been circulated to Cllrs with the scores. The overall winner and runners up have not yet been published.

Cemetery Rules and Other Information

Following amendments raised at the Cemetery Sub-Committee meeting the Clerk had drafted an up to date version which had been circulated to Cllrs for comment prior to the meeting. The revised tracked document was agreed and this would be finalised and recirculated for information.

Other Cemetery issues

The Clerk was still looking at quotes for signage to the footpath leading to the cemetery.

036/18 PUBLIC TOILETS AND CAR PARK**Public Convenience issues**

The Clerk had been checking the toilets for the past week and would continue to do so for another two weeks. The Clerk was asked to write to the company informing them of the monitoring being undertaken. The Clerk was asked to obtain costs for deep cleaning.

Site meeting

Date to be arranged

Car Park Issues

There was a lot of litter in the car park and the Clerk would contact MBC to undertake a litter pick of the area.

037/18 CORRESPONDENCE**The Clerk publication**

Information regarding cemeteries - noted

038/18 ACTION GROUP REPORTS**Stilebridge**

No further information had been received regarding the proposed transfer and no issues had been raised by residents.

Play Scheme

An end of Scheme report together with a breakdown of income and expenditure had been emailed to Cllrs - noted.

Christmas – 8th December

Notes from the Marden at Christmas meeting held on 18th September 2018 had been circulated to Cllrs prior to this meeting. Cllrs discussed a new flyer to go into the newsletter together with a directional map on the reverse. A copy of the flyer would also be sent to be

included in the Parish Church magazine. The Clerk would arrange for directional signs to be made up for the morning of the event.

039/18 OUTSIDE BODIES REPORTS

Memorial Hall

Next meeting 26th November 2018. The Fire Risk Assessment which was undertaken raised concern over the wooden structure installed by the Pre-School and the Memorial Hall has received reports that the John Banks Hall was being climbed on the Hall Chairman would write to Pre-School requesting that this is removed with immediate effect. The fire alarm system, which was also part of the Risk Assessment, had been ordered and details of installation was being arranged around hirings.

Youth

A meeting had been arranged by PCSO Nicola Morris for 4th October however due to circumstances this had been cancelled and would be rescheduled shortly. Following the meeting with Borough Councillor Burton there was a pot of money available and this would be discussed with the Youth Leader in how best to spend this (boxing had been raised but confirmation was required that this would be used by the young people before any money was spent).

040/18 OUTSTANDING ISSUES

Update from To Do list

Previously circulated to Cllrs. The Chairman went through the list with Cllrs. A couple of items regarding signage needed to be checked and Cllr Adam said he would look at these and report back to the Clerk.

041/18 FURTHER ISSUES FOR DECISION

No items were raised for decision

042/18 FURTHER ISSUES FOR DISCUSSION/INFORMATION

Section 106 contributions & money outstanding

Details of this were included in the Open Space Action Plan therefore this item would be removed from the agenda unless specific issues required discussion.

Other:

Beacon/WW1 Commemoration

A meeting was held on 20th September to discuss this event on 11th November. The beacon was due to be installed at Southons Field on 3rd October. The Clerk would then undertake a risk assessment and investigate how the beacon can be lit.

Litter Pick- 20th October

Posters had been advertised and item placed on Facebook. Unfortunately, the Memorial Hall was not available so the meeting place would be the Parish Office on the morning of the event.

Station fencing

A post had been removed and people were cutting through to the car park. The Clerk was asked to contact Network Rail regarding this and the possibility of replacement to a more suitable fencing.

Station photoshoot

This had been arranged for Thursday 27th September to help with Marden's nomination for step-free access.

043/18 INVOICES

Electronic payments

Invoices submitted for payment

Ian Jones – Southons Field and toilet locking £200.00

Total: £200.00

Invoices agreed and electronic banking authorisation would be made by Cllrs Tippen and Newton.

There being no further business the meeting closed at 21.28m

Date:

Signed:

Cllr Jean Robertson

Chairman, Amenities Committee

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