**MARDEN NEIGHBOURHOOD PLAN STEERING GROUP**

**Minutes of the meeting held on Thursday 19th November 2015 at the Parish Office, Goudhurst Road, Marden commencing at 7.30pm.**

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| **226.** | **Present:** Cllr Richard Adam, Cllr Lesley Mannington, Cllr Kate Tippen, Cllr Andy Turner, Kate Kershaw, Catherine Alderson, Steve McArragher, Pam Bowles, Kim Gibbs and Alison Hooker/ |
| **227.** | **Apologies:** Received from Cllr Anne Boswell, Cllr Maria Brown, Cllr Dorothy Reed, Cllr Jean Robertson, Carol Hogg, Philip Taylor and Christine Gibbs. |
| **228.** | **Granting of Dispensation:** None requested |
| **229.** | The agenda had been circulated and the main point of holding this meeting was to review the policies to ensure they are written in the correct language, supported by evidence, conform with NPPF and Maidstone Borough Council Local Plan (both old and emerging) and does it meet the aims of the original vision of the NPG. The evidence checklist needed to be updated and completed.  MB had provided a link to a document on “how to write planning policies”. This had been downloaded and was available at the meeting.  The policies were projected onto the screen so that all could view and discuss the policies individually – hard copies were also available. Amendments were made and AH would update them into the document and circulate.  Questions/Issues raised regarding the document:  External Lighting (originally LB2) is this the correct place in the document?  Conversion of Garages (originally P1) this is now P2 and follows parking in Infrastructure – is this the correct position in the document?  Do we need to incorporate Green & Blue Infrastructure in Open Space policy?  AT would put together a draft Renewable Energy Policy  AH would look into the wording Marden Parish Council puts into comments regarding external lighting. |
| **230.** | **Next Steps:**  KT would contact Richard Wells to ensure that he is still in agreement to undertake the editing and production. If so, the Group agreed to accept with his quote.  AH would circulate the revised document, evidence list and list of suggested NPPF/LDP policies. Comments to be back, with the evidence list completed, to AH by 7th December.  Once received AH would update and recirculate.  It was agreed that this must be completed by 4th January and the final version be sent to Richard Wells by 7th January 2016. |

There being no further business the meeting closed at 9.45pm

Signed: …………………………………………….. Date: ………………………………………………