

Risk assessment – Public Conveniences

All employers must conduct a risk assessment. If you have fewer than five employees you don't have to write anything down.

Company name: MARDEN PARISH COUNCIL

Date of risk assessment: February 2023

PUBLIC CONVENIENCES

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to control this risk?	Action by who?
Slips, trips and falls	Employees Contractors Public	Regular inspections of defects by cleaner and caretaker Repairs undertaken asap Spillages mopped up asap		Caretakers Contractors
Hygiene	Employees Contractors Public	Cleaned daily by contract cleaner Inspected by caretakers		Caretakers Contractors
Building	Employees Contractors Public	Inspected regularly for loose tiles, guttering etc Defects reported and repaired/replaced		Caretakers Parish Clerk
Locking/Unlocking	Caretaker Public	To wear High Visibility jacket/vest Ensure no one in toilets when locking		Caretaker

You should review your risk assessment if you think it might no longer be valid (eg following an accident in the workplace or if there are any significant changes to hazards, such as new work equipment or work activities)