



Pre-Application Meetings

Planning Policy No. 6

Adopted by Marden Parish Council on: 7th January 2020
Reviewed on: 6th April 2021
Review date: April 2022

Office Opening Times:
Mondays, Tuesdays & Fridays 10am - 12 noon
www.mardenkent-pc.gov.uk
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Parish Council Planning Policy No 6 – Pre-Application Meetings April 2021

PLANNING COMMITTEE

PRE-APPLICATION MEETINGS

Meeting with Developers

Legal Protocol for dealing with developers in respect of pre-planning application developments.

The developer must provide information about the proposed development affecting the Parish area in writing.

All information provided to the Parish Council will be available to the public. Developers should not submit any information on a confidential basis.

All information held by the Parish Council about a proposed development is subject to disclosure under the Freedom of Information Act 2000.

Communications meetings between the developer and the Parish Council (and staff) about a pre-planning application development will not bind the Parish Council to making a particular recommendation and/or decision. Any views expressed are, at best, provisional because not all of the relevant information will be available to the Parish Council and formal consultations will not have taken place.

No informal meetings and telephone conversations between a developer and individual councillors should occur.

The meetings of the Parish Council and its committees are open to the public (Section 1(1) Public Bodies (Admission to Meetings) Act 1960) and developers may attend. Alternatively, a developer may address the Council or Committee meeting when they are invited to do so.

The minutes of all Council, Committee and Sub-Committee meetings are available on the Parish Council website and to all via the Council's publication scheme.

It is an offence under Section 1 Bribery Act 2010 for a developer, or his agent, to promise or give a financial or other advantage to the Parish Council with the expectation of an improper consideration of a planning application. If the developer is an organisation, for example a charity or company, the Parish Council may request sight of the developer's Anti-Bribery Policy.

Meeting with Individuals

Individuals who are submitting planning applications can also meet with the Parish Council in a meeting either before submitting an application or when the application is being discussed at a Committee/Council meeting. As with developers, communications between the individual and the Parish Council (and staff) about a pre-planning application development will not bind the Parish Council to making a particular recommendation and/or decision. Any views expressed are, at best, provisional because not all of the relevant information will be available to the Parish Council and formal consultations may not have taken place.

No informal meetings and telephone conversations between an individual and individual councillors should occur.

Attendance at Committee/Council Meetings

The meetings of the Parish Council and its committees are open to the public (Section 1(1) Public Bodies (Admission to Meetings) Act 1960) and both developers and individuals may attend. Alternatively, a developer or individual may address the Council or Committee meeting when they are invited to do so.

The minutes of all Council, Committee and Sub-Committee meetings are available on the Parish Council website and to all via the Council's publication scheme.

It is an offence under Section 1 Bribery Act 2010 for a developer, individual, or his agent, to promise or give a financial or other advantage to the Parish Council with the expectation of an improper consideration of a planning application. If the developer is an organisation, for example a charity or company, the Parish Council may request sight of the developer's Anti-Bribery Policy.